

Notification of Change of MPF Service Provider

To: _____ (transferor trustee)

Dear Sir / Madam,

I (_____, Chinese Name: _____)
participating in 【 _____ (name of scheme) 】
of your company, with scheme number: _____, hereby inform
you of my cessation of participation in the MPF scheme of your company with effect
from _____ and the last contribution period is _____
to _____. I will transfer to Bank of Communications Trustee Limited
with effect from _____. I will be appreciated if you could help to
complete all necessary procedures for my cessation of participation, and help to stop
the direct debit service of bank after the last contribution (if any). The documents
regarding to the cessation of participation or other transfer procedures will be
submitted in a short period of time (if any). Please excuse me for any inconvenience
caused.

Should you have any queries, please contact me on _____ (telephone no.).

Date: