

Notification of Change of MPF Service Provider

To: _____ (transferor trustee)

Dear Sir / Madam,

Our Company (_____ ,
Chinese Name: _____)
participating in 【 _____ (name of scheme) 】
of your company, with scheme number: _____, hereby inform
you of our cessation of participation in the MPF scheme of your company with effect
from _____ and the last contribution period is _____
to _____. Our MPF scheme will be transferred to Bank of
Communications Trustee Limited with effect from _____. We shall
be appreciated if you could help us to complete all necessary procedures for our
cessation of participation. Please excuse us for any inconvenience caused.

Should you have any queries, please contact our Mr/Ms/Miss _____

(contact person) **ON** _____ (telephone no.).

Date: