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# BCOM

# Joyful Retirement

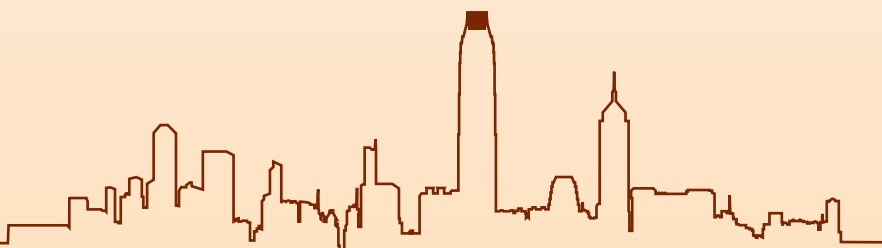
# MPF Scheme

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## MPF Scheme Brochure

Version date: September 2024

有關中文版本，請參閱中文強積金計劃說明書



Enquiry hotline number	:	(+852) 223 95559
Approved Trustee's website	:	<a href="http://www.bocomtrust.com.hk">www.bocomtrust.com.hk</a>
Approved Trustee	:	Bank of Communications Trustee Limited
Sponsor	:	BOCOM MPF & Financial Services Company Limited

The Approved Trustee accepts responsibility for the accuracy of the information contained herein as at the date of this MPF Scheme Brochure

# Addendum to the MPF Scheme Brochure dated September 2024 of BCOM Joyful Retirement MPF Scheme ("Scheme")

## **Important**

This Addendum forms part of the MPF Scheme Brochure dated September 2024 and should be read in the context of and together with the MPF Scheme Brochure. Terms used in this Addendum shall have the same meaning as in the MPF Scheme Brochure, unless otherwise defined herein.

During 3 September 2024 to 2 December 2024 (both dates inclusive) (the "Period"), the following fee arrangement will apply to the Scheme.

This Addendum will cease to have any effect and will cease to form part of the MPF Scheme Brochure for any purposes from the date on which the Period expires.

Except as supplemented by this Addendum during and for the purposes of the Period only, the MPF Scheme Brochure remains in full force and effect.

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1. During the Period, the table headed "(C) FUND OPERATING CHARGES & EXPENSES OF CONSTITUENT FUNDS" under the sub-section entitled "1. Fee table" under the heading entitled "V. FEES AND CHARGES" shall be as follows:

(C) FUND OPERATING CHARGES & EXPENSES OF CONSTITUENT FUNDS			
Type of Charges & Expenses	Name of constituent fund	Current Level (% p.a. of NAV)	Deducted From
Management fees	BCOM MPF Conservative Fund	0.8975%	Relevant constituent fund assets
	BCOM Guaranteed (CF) Fund	1.5625%	
	BCOM Stable Growth (CF) Fund	0.875%	
	BCOM Balanced (CF) Fund		
	BCOM Dynamic Growth (CF) Fund	1.125%	
	BCOM Asian Dynamic Equity (CF) Fund	1.585%(c)	
	BCOM Hong Kong Dynamic Equity (CF) Fund	1.085%	
	BCOM China Dynamic Equity (CF) Fund	1.185%	
	BCOM HSI ESG Tracking (CF) Fund	0.75%(m)	
	BCOM Global Bond (CF) Fund	0.84-0.96%(d)	
	BCOM Greater China Equity (CF) Fund	1.105%	
	BCOM North American Equity (CF) Fund	0.97%	
	BCOM Core Accumulation Fund	0.59%	
	BCOM Age 65 Plus Fund	0.59%	
Guarantee charge	BCOM Guaranteed (CF) Fund	0.135%	Constituent fund assets

Other Expenses		
<p>In respect of constituent funds other than the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund:</p> <ul style="list-style-type: none"> <li>Other costs and expenses reasonably incurred as referred to in the Trust Deed (including auditors' fee, premium for insurance required by Regulation, compensation fund levy (if any) and index licence fee for the BCOM HSI ESG Tracking (CF) Fund)</li> </ul> <p>In respect of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund:</p> <ul style="list-style-type: none"> <li>Certain recurrent out-of-pocket expenses relating to the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund are subject to a statutory annual limit of 0.20% of the NAV of each of those funds and will not be charged to or imposed on the relevant fund in excess of that amount.</li> </ul>	As incurred or to be allocated according to the NAV of each constituent fund	Relevant constituent fund assets
<p>Out-of-pocket expenses that are not incurred on a recurrent basis may still be charged to or imposed on the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund. Such fees are not subject to the statutory caps mentioned in the sub-section "3. Fees and out-of-pocket expenses of the DIS".</p> <p>The establishment costs for each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund amount to around HKD115,000, which will be borne by the BCOM Core Accumulation Fund or the BCOM Age 65 Plus Fund (as the case may be).</p>	As incurred or to be allocated according to the NAV of each constituent fund	Relevant constituent fund assets
The BCOM Guaranteed (CF) Fund is invested directly in permissible investments; fees and charges other than as noted in this Part (C) of the fee table may be incurred if invests in other funds.		

2. During the Period, the table entitled "**Management fees at the constituent fund level**" under the sub-section entitled "**2. Explanatory notes**" under the heading entitled "**V. FEES AND CHARGES**" shall be as follows:

Management fees at the constituent fund level										
Constituent Funds	Sponsor Fee		Trustee Fee		Administration Fee		Investment Management Fee		Custodian Fee	
	Current level (% p.a. of NAV)	Maximum level (% p.a. of NAV)	Current level (% p.a. of NAV)	Maximum level (% p.a. of NAV)	Current level (% p.a. of NAV)	Maximum level (% p.a. of NAV)	Current level (% p.a. of NAV)	Maximum level (% p.a. of NAV)	Current level (% p.a. of NAV)	Maximum level (% p.a. of NAV)
BCOM MPF Conservative Fund	0.10%	0.15%	0.40%	0.60%	0.2175%	1.25%	0.18%	0.75%	Nil	Nil
BCOM Guaranteed (CF) Fund	0.10%	0.15%	0.40%	0.60%	0.6875%	1.25%	0.375%	0.75%	Nil	Nil
BCOM Stable Growth (CF) Fund	0.10%	0.15%	0.40%	0.60%	0.375%	0.75%	Nil	Nil	Nil	Nil
BCOM Balanced (CF) Fund	0.10%	0.15%	0.40%	0.60%	0.375%	0.75%	Nil	Nil	Nil	Nil
BCOM Dynamic Growth (CF) Fund	0.10%	0.15%	0.40%	0.60%	0.625%	1.00%	Nil	Nil	Nil	Nil

BCOM Asian Dynamic Equity (CF) Fund	0.10%	0.15%	0.40%	0.60%	0.705%	1.00%	0.38%*(c)	2.50%	Nil	Nil
BCOM Hong Kong Dynamic Equity (CF) Fund	0.10%	0.15%	0.40%	0.60%	0.585%	1.00%	Nil	Nil	Nil	Nil
BCOM China Dynamic Equity (CF) Fund	0.10%	0.15%	0.40%	0.60%	0.685%	1.00%	Nil	Nil	Nil	Nil
BCOM HSI ESG Tracking (CF) Fund	0.08%	0.125%	0.40%	0.625%	0.25%	1.00%	0.02%	0.3%	Nil	Nil
BCOM Global Bond (CF) Fund	0.10%	0.15%	0.40%	0.60%	0.040%	1.00%	0.30-0.42%*	N/A	Nil	Nil
BCOM Greater China Equity (CF) Fund	0.10%	0.15%	0.40%	0.60%	0.605%	1.00%	Nil	Nil	Nil	Nil
BCOM North American Equity (CF) Fund	0.15%	0.15%	0.35%	0.35%	0.37%	0.37%	0.1%	0.1%	Nil	Nil
BCOM Core Accumulation Fund	0.10%	0.15%	0.40%	0.60%	0.09%	N/A	Nil	Nil	Nil	Nil
BCOM Age 65 Plus Fund	0.10%	0.15%	0.40%	0.60%	0.09%	N/A	Nil	Nil	Nil	Nil
<b>Other Fees</b>										
	Current level (% p.a. of NAV)					Maximum level (% p.a. of NAV)				
Guarantor fee - BCOM Guaranteed (CF) Fund	0.135%					0.75%				
Offer spread - BCOM MPF Conservative Fund - BCOM Guaranteed (CF) Fund - BCOM Core Accumulation Fund - BCOM Age 65 Plus Fund - Other constituent funds	N/A Nil Nil Nil Nil					N/A 8.11% Nil Nil 2.30%				
Bid spread - BCOM MPF Conservative Fund - BCOM Core Accumulation Fund - BCOM Age 65 Plus Fund - Other constituent funds	N/A Nil Nil Nil					N/A Nil Nil 2.25%				

\* Collected for the underlying fund

3. During the Period, item (c) under the sub-section entitled "**2. Explanatory notes**" under the heading entitled "**V. FEES AND CHARGES**" shall be as follows:

"The rate of management fees of the BCOM Asian Dynamic Equity (CF) Fund is inclusive of all management fees payable in respect of that constituent fund, inclusive of, in particular, the 0.38% investment management fee collected for the underlying fund."

4. During the Period, item (d) under the sub-section entitled "**2. Explanatory notes**" under the heading entitled "**V. FEES AND CHARGES**" shall be as follows:

"The rate of management fees of the BCOM Global Bond (CF) Fund is inclusive of all management fees payable in respect of that constituent fund, inclusive of, in particular, the 0.30-0.42% investment management fee collected for the underlying fund:

First USD 100 million	0.42% p.a.
Second USD 100 million	0.40% p.a.
Third USD 100 million	0.35% p.a.
Remainder	0.30% p.a."

5. During the Period, item (m) under the sub-section entitled "**2. Explanatory notes**" under the heading entitled "**V. FEES AND CHARGES**" shall be as follows:

"A rebate will be credited to the BCOM HSI ESG Tracking (CF) Fund from the investment manager of the BCOM HSI ESG Tracking (CF) Fund such that the aggregate management fee covering both the constituent fund and its underlying fund will be maintained at a level of 0.8% p.a. of NAV of the BCOM HSI ESG Tracking (CF) Fund."

This Addendum is dated 3 September 2024

## ||| **IMPORTANT** |||

- **Important — If you are in doubt about the meaning or effect of the contents of this MPF Scheme Brochure, you should seek independent professional advice.**
- Investment involves risks and not all investment choices available under the Scheme would be suitable for everyone. There is no assurance on investment returns and your investments/ accrued benefits may suffer significant loss.
- The BCOM Guaranteed (CF) Fund in the Scheme is a capital and return guaranteed fund. Where participation to this constituent fund is less than 60 months, the repayment of capital and return on investment are not guaranteed and the withdrawal values are fully exposed to fluctuations in the value of the constituent fund's asset. The Bank of Communications Co., Ltd., Hong Kong Branch is the guarantor to this constituent fund. Your investments are therefore subject to the credit risks of the guarantor. Please refer to the sub-section "**3.2 BCOM Guaranteed (CF) Fund**" under the sub-section "**3. Statements of investment policies**" under the section "**III. FUND OPTIONS, INVESTMENT OBJECTIVES AND POLICIES**" and Appendix 1 to this MPF Scheme Brochure for details of the guarantee features and guarantee conditions.
- You should consider your own risk tolerance level and financial circumstances before making any investment choices. When, in your selection of constituent funds, you are in doubt as to whether a certain constituent fund is suitable for you (including whether it is consistent with your investment objectives), you should seek financial and/or professional advice and choose the constituent fund(s) most suitable for you taking into account your circumstances. In the event that you do not make any investment choices, please be reminded that your contributions made and/or benefits transferred into the Scheme will be invested into the DIS, and the DIS may not necessarily be suitable for you.
- You should consider your own risk tolerance level and financial circumstances before investing in the DIS. You should note that the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund may not be suitable for you, and there may be a risk mismatch between the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund and your risk profile (the resulting portfolio risk may be greater than your risk preference). You should seek financial and/ or professional advice if you are in doubt as to whether the DIS is suitable for you, and make the investment decision most suitable for you taking into account your circumstances.
- You should note that the implementation of the DIS may have an impact on your MPF investments and benefits. You should consult with the Approved Trustee if you have doubts on how you are being affected.; and
- For further details including the product features, investment policies, investment objectives, charges and risks involved, please refer to this MPF Scheme Brochure.

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# I. INTRODUCTION

The BCOM Joyful Retirement MPF Scheme ("**Scheme**"), a scheme registered under the MPF Ordinance, is established under the Trust Deed with no limited duration. The Scheme is open to all Employers, Employees and Self-employed Persons irrespective of their status as temporary staff or part-time workers.

The Scheme is designed for the purpose of providing accrued benefits on retirement, death or total incapacity of Employees and Self-employed Persons as the case may be or any other circumstances as provided in the Trust Deed and Governing Rules.

Upon the coming into force of the MPF Ordinance:

- all Self-employed Persons and Employees (other than casual employees - see Note 1 below) who are between age 18 and 65 and who have been employed for 60 days or more are required to join a registered scheme and the Scheme is designed to meet the demand.
- all Self-employed Persons and Employees who are less than 18 years of age or are of more than retirement age or are exempted under Section 4(3) of the MPF Ordinance may join and pay contribution (as Voluntary Contribution) to a registered scheme, including the Scheme.

*Note 1: An employer must enroll a casual employee into a registered scheme within 10 days of employment.*

The Scheme and its constituent funds have been authorised by the SFC and approved by the MPFA in Hong Kong. Such authorisation and approval do not imply official recommendation of the SFC or the MPFA. In granting such authorisation and approval, neither the SFC nor the MPFA takes any responsibility for the financial soundness of the Scheme or for the accuracy of any of the statements made or opinions expressed in this MPF Scheme Brochure. Such authorisation and approval does not imply that participation in the Scheme is recommended by the SFC or the MPFA. SFC authorization is not a recommendation or endorsement of a MPF scheme or pooled investment fund nor does it guarantee the commercial merits of a MPF scheme or pooled investment fund or its performance. It does not mean the MPF scheme or pooled investment fund is suitable for all MPF scheme participants or fund holders nor is it an endorsement of its suitability for any particular MPF scheme participant or fund holder.



## II. DIRECTORY OF APPROVED TRUSTEE AND OTHER SERVICE PROVIDERS

Approved Trustee	Bank of Communications Trustee Limited	1st Floor, Far East Consortium Building, 121 Des Voeux Road Central, Hong Kong
Sponsor	BOCOM MPF & Financial Services Company Limited	1st Floor, Far East Consortium Building, 121 Des Voeux Road Central, Hong Kong
Promoter	Bank of Communications Co., Ltd., Hong Kong Branch	20 Pedder Street, Central, Hong Kong
Custodian	Bank of Communications Trustee Limited	1st Floor, Far East Consortium Building, 121 Des Voeux Road Central, Hong Kong
Investment Manager (for BCOM Guaranteed (CF) Fund and BCOM MPF Conservative Fund)	BCOM Finance (Hong Kong) Limited	1st Floor, Far East Consortium Building, 121 Des Voeux Road Central, Hong Kong
Investment Manager (for BCOM HSI ESG Tracking (CF) Fund and BCOM North American Equity (CF) Fund)	E Fund Management (Hong Kong) Co., Limited	Suites 3501-02, 35/F, Two International Finance Centre, 8 Finance Street, Central, Hong Kong
Guarantor (for BCOM Guaranteed (CF) Fund)	Bank of Communications Co., Ltd., Hong Kong Branch	20 Pedder Street, Central, Hong Kong
Legal Advisers	Baker & McKenzie	14th Floor, One Taikoo Place, 979 King's Road, Quarry Bay, Hong Kong
Auditors	KPMG	8th Floor, Prince's Building, 10 Chater Road, Central, Hong Kong

### 1. Sponsor

BOCOM MPF & Financial Services Company Limited, a wholly owned subsidiary of Bank of Communications Co., Ltd. is the Sponsor of the Scheme. As the Sponsor, BOCOM MPF & Financial Services Company Limited is responsible for distribution, promotion and sponsoring of the Scheme and the engagement in ancillary activities such as business development and product design of the Scheme.

### 2. Promoter

Bank of Communications Co., Ltd. Hong Kong Branch is the promoter of the Scheme. As the Promoter, Bank of Communications Co., Ltd. Hong Kong Branch is responsible for distribution and promotion of the Scheme.

## IIA. THE eMPF PLATFORM

The eMPF Platform is a common and integrated electronic platform to standardize, streamline and automate the administration processes of registered schemes, with a view to enhancing operational efficiency, reducing administration costs and improving user experience in managing MPF account(s). The eMPF Platform serves as a one-stop electronic platform for participating employers and scheme members to encourage proactive management of their MPF account(s) which have got onboard the eMPF Platform anytime and anywhere through the eMPF Web Portal or eMPF Mobile App. It is mandatory for approved trustees of registered schemes to perform the scheme administration functions by using the eMPF Platform under the MPF Ordinance.

The Platform Company, a wholly-owned subsidiary of the MPFA, operates the eMPF Platform as a public utility.

Employers and Members can manage their MPF accounts more effectively with a wide range of functions provided by the eMPF Platform. The following are matters and activities that are conducted by the eMPF Platform:

- processing registration of eMPF Platform for participating employers and scheme members;
- processing enrolment in a registered scheme for participating employers and scheme members;
- processing MPF contributions and default contributions;
- processing scheme members' investment instructions (including investment instructions on new contributions and switching instructions);
- processing transfers of benefits within a registered scheme or between registered schemes or from occupational retirement schemes to a registered scheme;
- processing claims and withdrawals of benefits;
- processing the offset and refund of severance payments and long service payments to participating employers and/or scheme members/claimants;
- processing of changes of participating employer/scheme member particulars;
- giving of notices and documents to participating employers and scheme members;
- handling of enquiry and complaint; and
- following up with participating employers and scheme members on any unclear scheme administration instructions.

The Platform Company charges fees on the Approved Trustee for the scheme administration services it provides and the Approved Trustee will charge such fees to the Scheme's assets in respect of which the said services are provided.

The scheme administration of the Scheme is performed by the eMPF Platform. Employers and Members shall submit their MPF instructions to the eMPF Platform directly, and not to the Approved Trustee. To make the best use of the eMPF Platform, Employers and Members are strongly encouraged to submit instructions electronically via the eMPF Web Portal or the eMPF Mobile App.

And for such a purpose, Employers and Members should register at the eMPF Web Portal ([www.empf.org.hk/reg/type/en](http://www.empf.org.hk/reg/type/en)) or the eMPF Mobile App ([www.empf.org.hk/app](http://www.empf.org.hk/app)) and obtain the user credential for submitting instructions electronically.

Alternatively, paper-based instructions may be submitted to the eMPF Platform by post, fax, email or in person:

Postal Address : PO Box 98929 Tsim Sha Tsui Post Office

Fax Number : 3197 2988

Email address : [forms@support.empf.org.hk](mailto:forms@support.empf.org.hk)

In person to the following eMPF Service Centres:

Hong Kong : Unit 601B, 6/F, Dah Sing Financial Centre, No. 248 Queen's Road East, Island Wanchai, Hong Kong

Kowloon : Suites 1205-6, 12/F, Chinachem Golden Plaza, No. 77 Mody Road, Tsim Sha Tsui East, Kowloon

New Territories : Suite 1802A, 18/F, Tower 2, Nina Tower, No. 8 Yeung Uk Road, Tsuen Wan, New Territories

Office Hours : Monday to Friday: 9:00 am – 6:00 pm

Saturday: 9:00 am – 1:00 pm

Sunday & Public Holiday: Closed

Employers and Members can also visit the above eMPF Service Centres during the office hours for MPF related services (e.g. making enquiries / complaints relating to MPF scheme administration, seeking assistance in using the eMPF Web Portal or eMPF Mobile App, etc.).

All MPF administrative forms are available from the eMPF Platform website ([www.empf.org.hk](http://www.empf.org.hk)) and eMPF Service Centres. Apart from the eMPF Service Centres, Employers and Members may also, in relation to scheme administration services, call the eMPF Customer Service Hotline for enquiries/complaints and further information. Information is set out below:

Hotline : (+852) 183 2622

Office Hours : Monday to Friday: 9:00 am – 7:00 pm

Saturday: 9:00 am – 1:00 pm

Sunday & Public Holiday: Closed.

As regards enquiries and information other than in relation to scheme administration services, Employers and Members can contact the Approved Trustee at the enquiry hotline (+852) 223 95559.

# III. FUND OPTIONS, INVESTMENT OBJECTIVES AND POLICIES

## 1. Scheme structure

BCOM JOYFUL RETIREMENT MPF SCHEME		
Constituent funds		Underlying investment(s)
BCOM MPF Conservative Fund	→	Direct investments
BCOM Guaranteed (CF) Fund	→	Direct investments
BCOM Stable Growth (CF) Fund	→	Schroder MPF Stable Growth Fund
BCOM Balanced (CF) Fund	→	Schroder MPF Balanced Investment Fund
BCOM Dynamic Growth (CF) Fund	→	Allianz Choice Growth Fund of the Allianz Global Investors Choice Fund
BCOM Asian Dynamic Equity (CF) Fund	→	Principal Asian Equity Fund of the Principal Unit Trust Umbrella Fund
BCOM Hong Kong Dynamic Equity (CF) Fund	→	Principal Hong Kong Equity Fund of the Principal Life Style Fund
BCOM China Dynamic Equity (CF) Fund	→	Principal China Equity Fund of the Principal Life Style Fund
BCOM HSI ESG Tracking (CF) Fund	→	E Fund (HK) HSI ESG Enhanced Index ETF
BCOM Global Bond (CF) Fund	→	MPF Bond Fund of the Invesco Pooled Investment Fund
BCOM Greater China Equity (CF) Fund	→	Allianz Choice Greater China Fund of the Allianz Global Investors Choice Fund
BCOM North American Equity (CF) Fund	→	Approved ITCISs or a combination of approved ITCIS(s) and APIF(s)
BCOM Core Accumulation Fund	→	Core Accumulation Fund of the Invesco Pooled Investment Fund
BCOM Age 65 Plus Fund	→	Age 65 Plus Fund of the Invesco Pooled Investment Fund

## 2. Table for constituent funds

Under the Trust Deed, the Approved Trustee is required to establish and maintain separate constituent funds in which contributions and accrued benefits may be invested. The Scheme currently consists of the following constituent funds:

No.	Name of constituent fund	Investment Manager	Fund structure	Fund descriptor	Investment focus
1	BCOM MPF Conservative Fund	BCOM Finance (Hong Kong) Limited	Direct investment	Money Market Fund – Hong Kong	100% in cash & deposits and short-term debt securities
2	BCOM Guaranteed (CF) Fund	BCOM Finance (Hong Kong) Limited	Direct investment	Guaranteed Fund – guarantee payable conditionally	25% to 85% in debt securities, 5% to 35% in equities, up to 10% in authorized unit trusts, up to 55% in cash & deposits
3	BCOM Stable Growth (CF) Fund	N/A#	Feeder fund	Mixed Assets Fund – Global – Maximum 60% in equities	30% to 60% in equities, 20% to 60% in bonds, up to 20% in cash or cash equivalents
4	BCOM Balanced (CF) Fund	N/A#	Feeder fund	Mixed Assets Fund – Global – Maximum 85% in equities	45% to 85% in equities, up to 20% in cash or cash equivalents
5	BCOM Dynamic Growth (CF) Fund	N/A#	Feeder fund	Mixed Assets Fund – Global – Maximum 100% in equities	80% to 100% in equities, up to 20% in cash & fixed-interest securities
6	BCOM Asian Dynamic Equity (CF) Fund	N/A#	Feeder fund	Equity Fund – Asia Pacific (ex-Japan)	70% to 100% in equities, up to 30% in cash & short-term investments
7	BCOM Hong Kong Dynamic Equity (CF) Fund	N/A#	Feeder fund	Equity Fund – Hong Kong	70% to 100% in equities, up to 30% in cash & short-term investments
8	BCOM China Dynamic Equity (CF) Fund	N/A#	Feeder fund	Equity Fund – China	70% to 100% in equities, up to 30% in cash & short-term investments
9	BCOM HSI ESG Tracking (CF) Fund	E Fund Management (Hong Kong) Co., Limited	Feeder fund	Equity Fund – Hong Kong	Up to 100% in equities
10	BCOM Global Bond (CF) Fund	N/A#	Feeder fund	Bond Fund – Global	50% to 90% in global bonds, 10% to 50% in Hong Kong dollar-denominated bonds
11	BCOM Greater China Equity (CF) Fund	N/A#	Feeder fund	Equity Fund – Greater China	70% to 100% in equities, up to 30% in cash & short-term fixed interest investments
12	BCOM North American Equity (CF) Fund	E Fund Management (Hong Kong) Co., Limited	Portfolio management fund	Equity Fund – North America	70% to 100% in equities, up to 30% in cash & short-term investments
13	BCOM Core Accumulation Fund	N/A#	Feeder fund	Mixed Assets Fund – Global – Maximum 65% in Higher Risk Assets (such as global equities)	55% to 65% in Higher Risk Assets (such as global equities) with the remainder invested in Lower Risk Assets (such as global bonds and money market instruments)
14	BCOM Age 65 Plus Fund	N/A#	Feeder fund	Mixed Assets Fund – Global – Maximum 25% in Higher Risk Assets (such as global equities)	15% to 25% in Higher Risk Assets (such as global equities) with the remainder invested in Lower Risk Assets (such as global bonds and money market instruments)

- # As the constituent fund is a feeder fund investing in a single APIF or approved ITCIS, no investment manager is required to be appointed for it. Accordingly, no investment manager is appointed at the constituent fund level.

### 3. Statements of investment policies

A summary of names, statements of investment policies and objectives, risk profiles and other details of the constituent funds are set out in more detail below.

The risk profiles of the BCOM MPF Conservative Fund and the BCOM Guaranteed (CF) Fund are determined by BCOM Finance (Hong Kong) Limited as the investment manager of these constituent funds, while the risk profile of the BCOM HSI ESG Tracking (CF) Fund and the BCOM North American Equity (CF) Fund are determined by E Fund Management (Hong Kong) Co., Limited as its investment manager of these constituent funds. The risk profiles of the other constituent funds are determined by the investment managers of the respective underlying funds. The risk profiles are based on various factors including the volatility, the investment objectives and the asset allocations of the respective funds. Generally, higher volatility represents higher risk. The risk profiles are provided for reference only, and may be updated annually based on prevailing market circumstances.

**Important: As a consequence of the general nature of varied investments and possible exchange or interest rate fluctuations, the value of investments and the yield may go down as well as up.**

#### 3.1 BCOM MPF Conservative Fund

##### (a) Objective

The investment objective is to obtain a return that is higher than the prescribed savings rate.

##### (b) Balance of investments

The BCOM MPF Conservative Fund is a money market fund that takes the form of an internal portfolio fund. The BCOM MPF Conservative Fund will seek to achieve its investment objective by investing directly in Hong Kong dollar-denominated bank deposits and short-term debt securities subject to the requirements of section 37 of the Regulation.

Asset Allocation	Range
Debt securities	0%–50%
Cash and deposits	50%–100%

The target ranges of geographic allocation of the BCOM MPF Conservative Fund are as follows:

Geographic Allocation	Range
Hong Kong	100%

The above ranges of asset and geographic allocation are for indication only and actual allocation may at times be varied from that shown above as market, economic and other conditions change. The geographic allocation for debt investments is classified by their currency denomination.

##### (c) Security lending and repurchase agreements

The BCOM MPF Conservative Fund will not engage in security lending and will not enter into repurchase agreements.

##### (d) Futures and options

The BCOM MPF Conservative Fund may not enter into futures contracts and options contracts.

##### (e) Risks

The BCOM MPF Conservative Fund does not guarantee the repayment of capital. By its nature, the BCOM MPF Conservative Fund entails little risk of loss of capital for its participants. Expected return is comparable to the interest rate offered on Hong Kong dollar savings accounts by authorized financial institutions.

With the prudent investment strategies employed, it is expected, but with no assurance, that the BCOM MPF Conservative Fund would meet its objective.

The performance of the BCOM MPF Conservative Fund is subject to a number of risks, including the following:

- market risk
- currency risk
- credit risk
- counterparty risk
- political, economic and social risks
- interest rate risk
- liquidity risk
- concentration risk

Please refer to the section "**IV. RISKS**" for a detailed description of each of the risks listed above.

Fees and charges of the BCOM MPF Conservative Fund can be deducted from either (i) the assets of the constituent fund or (ii) Member's Account by way of Unit deduction. The BCOM MPF Conservative Fund uses method (i) and, therefore, Unit prices/NAV/constituent fund performance quoted have reflected the impact of fees and charges.

Investments in the BCOM MPF Conservative Fund is not the same as placing assets on deposits with a bank or deposit-taking company and that there is no obligation to redeem the investment at the offer value and that the BCOM MPF Conservative Fund is not subject to the supervision of the Hong Kong Monetary Authority.

### 3.2 BCOM Guaranteed (CF) Fund

#### (a) Objective

The investment objective is to achieve long-term capital growth.

#### (b) Balance of investments

The BCOM Guaranteed (CF) Fund is a guaranteed fund that takes the form of an internal portfolio fund. The investment policy is to seek to achieve its investment objective by investing in a diversified portfolio comprising cash and deposits, debt securities, equities and authorized unit trusts.

The investment strategy is in an attempt to limit risk through prudent diversification in various asset classes and geographic exposure as stated below:

Asset Allocation	Range
Debt securities*	25%–85%
Equities*	5%–35%
Authorized unit trusts	0%–10%
Cash and Deposits	0%–55%

\*including relevant approved ITCISs

The target ranges of geographic allocation of the BCOM Guaranteed (CF) Fund are as follows:

Geographic Allocation	Range
Hong Kong	30%–100%
Mainland China	0%–50%
Supranational and G7 countries	0%–30%
Others	0%–20%

The above ranges of asset and geographic allocation are for indication only and actual allocation may at times be varied from that shown above as market, economic and other conditions change.

The BCOM Guaranteed (CF) Fund will maintain at least 30% in Hong Kong dollar investments, as measured by the "effective currency exposure" as defined in the Regulation and will not invest in securities issued within mainland China through any Qualified Foreign Institutional Investors (QFII) quota.

#### (c) Security lending and repurchase agreements

The BCOM Guaranteed (CF) Fund will not engage in security lending and will not enter into repurchase agreements.

#### (d) Futures and options

The BCOM Guaranteed (CF) Fund may enter into futures contracts and options contracts for hedging purposes only.

#### (e) Risks

The return on investment is expected to meet the Guaranteed Rate of Return (as defined in (f) below). Within the first five years, the risk is relatively low, the repayment of capital and return on investment are not guaranteed. After five years, the capital value and return are guaranteed.

The performance of the BCOM Guaranteed (CF) Fund is subject to a number of risks, including the following:

- market risk
- currency risk
- credit risk
- risks relating to approved ITCIS
- concentration risk
- custodial risk
- political, economic and social risks
- interest rate risk
- liquidity risk
- counterparty risk
- risks relating to hedging by financial derivative instruments



Please refer to the section "IV. RISKS" for a detailed description of each of the risks listed above.

(f) **Description of the guarantee mechanism**

"**Guaranteed Account**" means in respect of any Member, a notional account maintained by the Approved Trustee for the purpose of enabling the Approved Trustee to determine the investment return on contributions guaranteed by Bank of Communications Co., Ltd. Hong Kong Branch (the "**Guarantor**"). For the avoidance of doubt, the Guaranteed Account does not represent the value of assets held by the Approved Trustee on behalf of the Member to whom the Guaranteed Account relates and therefore no Member shall thereby acquire or have any interest or share in any particular part of the Scheme and no part of the Scheme shall thereby belong to any Member or other person claiming through or on behalf of any Member.

"**Guaranteed Account Balance**" means, in relation to a Member, at any date the value (determined by the Approved Trustee in such manner as the Approved Trustee may determine, subject to this MPF Scheme Brochure and the Trust Deed) of Contributions made by or in respect of that Member notionally credited to that Member's Guaranteed Account, having taken account of:

- any Guaranteed Rate of Return or, as the case may be, any Interim Guaranteed Rate of Return, notionally credited to the Guaranteed Account Balance from time to time, and
- any deduction for any administrative expenses as referred to in clause 9 of the Trust Deed and the compensation fund levy (if any) (currently, such deduction is waived at the discretion of the Approved Trustee).

"**Guaranteed Rate of Return**" means, subject to the following provisions of this (f) under this sub-section "**3.2 BCOM Guaranteed (CF) Fund**", the rate of investment return declared by the Guarantor at its sole discretion on each Accounting Date.

"**Interim Guaranteed Rate of Return**" means such rate of investment return determined by the Guarantor at its sole discretion at any time in respect of a Member to whom the first paragraph under the paragraphs entitled "(i) **Withdrawal**" below applies, provided that in no event shall the Interim Guaranteed Rate be less than 1% p.a.

The Approved Trustee will maintain a separate Member Fund Account and a notional Guaranteed Account for each Member's accrued benefits due to:

- his/her Employment-Related MCs and VCs,
- his/her Special Contributions,
- his/her Non-Employment Related VCs, and
- his/her TVC

On each Valuation Date including the Accounting Date, the value of each Member Fund Account will be calculated by multiplying the Unit price by the number of Units outstanding.

On each Valuation Date, the Approved Trustee shall credit or cause to credit into Member Fund Accounts with Units representing the Contributions made by or in respect of Members divided by the Offer price of a Unit. For the avoidance of doubt, any Contribution due but unpaid shall not be credited. The Approved Trustee shall accordingly notionally credit or cause to credit the Guaranteed Account with the Contributions once the payment of Contributions is cleared.

On the Accounting Date, the Approved Trustee shall notionally credit or cause to credit to the appropriate Guaranteed Account in respect of each Member the Guaranteed Rate of Return on the Guaranteed Account Balance (or where there has been more than one Guaranteed Rate of Return in that financial period, the appropriate amount calculated by reference to those different Guaranteed Rates of Return on a calendar-day weighted average basis). Subject to provisions in the paragraphs entitled "(i) **Withdrawal**" below, the greater of (a) the value of the appropriate Member Fund Account and (b) the value of the appropriate Guaranteed Account, may be payable.

The Guarantor will, at its sole discretion, declare the Guaranteed Rate of Return on each Accounting Date of a financial year i.e. 31 December, taking into account the Hong Kong dollar interest rate of the Hong Kong market, the trend of US dollar interest rate, the actual investment returns of the BCOM Guaranteed (CF) Fund and such other factors as the Guarantor may consider appropriate from time to time and in no event shall the Guaranteed Rate of Return be lower than 1% p.a. The Guaranteed Rate of Return will apply backwards in respect of the financial period in which the relevant Accounting Date falls. Unless the Guarantor exercises its power to declare an advance Guaranteed Rate of Return in accordance with the provisions of this (f) under this sub-section "**3.2 BCOM Guaranteed (CF) Fund**", the Guarantor will declare only one Guaranteed Rate of Return on the Accounting Date for a financial period. Please refer to the first crediting example (i.e. the illustration regarding Financial Period 1 under Example I in Appendix 1 to this MPF Scheme Brochure) for better understanding of the mechanism.

Should the Hong Kong dollar prime lending rate of the Guarantor continuously fall to 7% p.a. or



below for more than two months or rise to above 7% p.a. for two continuous months, the Guarantor may, before the Accounting Date of the relevant financial period, at its sole discretion taking into account such factors (including those set out in the paragraph above) as the Guarantor may consider appropriate announce in advance a Guaranteed Rate of Return ranging below 5% p.a. down to 1% p.a. for the former situation and 5% p.a. for the latter situation, which will apply to the period starting from the effective date of the announced Guaranteed Rate of Return up to the Accounting Date or the day before the effective date of the next announced Guaranteed Rate of Return in the relevant financial period.

Should the Guarantor exercise its discretion to announce a Guaranteed Rate of Return in advance, the Guaranteed Rate of Return in respect of the period from the beginning of a financial period to the date before the effective date of the announced Guaranteed Rate of Return will deem to follow the Guaranteed Rate of Return as of the last Accounting Date and one month prior written notice (or such shorter notice as the MPFA and the SFC may agree) will be given to each Employer and Member notifying them of any exercise of such discretion of the Guarantor. The exercise of such discretion by the Guarantor will not affect the accrued benefits of the guarantee for any prior financial periods.

The Guarantor is under no obligation to exercise its discretion described in the paragraph immediately above to announce in advance a Guaranteed Rate of Return before the Accounting Date of a financial period. However, if the Guarantor does exercise its discretion, the Guarantor will, in declaring the Guaranteed Rate of Return on the Accounting Date, endorse such Guaranteed Rate(s) of Return announced in that financial period for the respective applicable effective period. Please refer to the second crediting example (i.e. the illustration regarding Financial Period 2 under Example I in Appendix 1 to this MPF Scheme Brochure) for better understanding of the mechanism.

The Guarantor may by not less than 12 months' notice to the Approved Trustee expiring on the last day of a financial period retire as Guarantor in favour of some other company approved by the Approved Trustee and the MPFA. The Guarantor may only retire if another guarantor is appointed in its place and retirement will not affect its liability as Guarantor for any period prior to its retirement.

The latest Guaranteed Rate of Return is shown on the annual benefit statement. Also, Employers and Members may call the enquiry hotline (+852) 223 95559 or access any service channels (including visiting the website of the Approved Trustee: [www.bocomtrust.com.hk](http://www.bocomtrust.com.hk)) specified by the Approved Trustee to check the rates for the past and current financial periods.

#### (i) Withdrawal

- In respect of a Member who withdraws from the BCOM Guaranteed (CF) Fund before the Accounting Date of a financial period, the Approved Trustee shall notionally credit or cause to credit to the Guarantee Account of that Member an Interim Guaranteed Rate of Return on the Guaranteed Account Balance (after crediting the contributions up to the date of withdrawal) of that Member for that financial period up to the date of withdrawal. The Interim Guaranteed Rate of Return will apply to the period from the effective date of such Interim Guaranteed Rate of Return to the date on which a new Interim Guaranteed Rate of Return becomes effective. In the event of any change to the Interim Guaranteed Rate of Return, Employers and Members will be given not less than one month's prior notice in writing. Employers and Members may call the enquiry hotline (+852) 223 95559 or access any service channels (including visiting the website of the Approved Trustee: [www.bocomtrust.com.hk](http://www.bocomtrust.com.hk)) specified by the Approved Trustee to check the rates for the Interim Guaranteed Rate(s) of Return and the relevant effective period(s).
- In respect of each Member Fund Account of a Member which has been maintained continuously for less than 60 months, the withdrawal value on any Valuation Date shall be the value as shown by multiplying the Redemption Price by the number of Units outstanding in that Member Fund Account.
- In respect of a Member Fund Account of a Member which has been maintained continuously for 60 months or more, the withdrawal value on any Valuation Date shall be the greater of:
  - o the aggregate lump sum value as shown by multiplying the Redemption Price by the number of Units outstanding in that Member Fund Account, and
  - o the Guaranteed Account Balance of the Guaranteed Account after crediting the Contributions made by or in respect of the Member up to the date of withdrawal and the Interim Guaranteed Rate of Return (or crediting the declared Guaranteed Rate of Return should the date of withdrawal coincide with the Accounting Date) on a calendar day weighted average basis.
- Please note that in computing the continuous 60 months' qualifying period for the Member Fund Account in respect of a Member's accrued benefits due to his Non-Employment Related VCs, that Member's period of investment in the BCOM Guaranteed (CF) Fund in respect of his/her Employment-Related MCs and VCs will be disregarded. Besides, if partial withdrawal of

accrued benefits has to be made from a Member Account (such as, without limitation, setting off the Employer's long service payment or severance payment liability, switching or withdrawal of the Member's accrued benefits attributable to his/her Voluntary Contributions, accrued benefits payable to a Member on the grounds of terminal illness, withdrawal of accrued benefits by installment that is permitted by law) which involves redemption of his/her Units in the BCOM Guaranteed (CF) Fund, the counting of the 60 months' qualifying period for the remaining balance maintained in the BCOM Guaranteed (CF) Fund will not be affected.

- If a Member has his/her Employment-Related MCs and VCs invested in the BCOM Guaranteed (CF) Fund, the withdrawal of the Member's accrued benefits attributable to his/her Mandatory Contributions will not affect the counting of the 60 months' qualifying period for his/her employment-related Voluntary Contributions. It is same that the withdrawal of the Member's accrued benefits attributable to his/her employment-related Voluntary Contributions will not affect the counting of the 60 months' qualifying period for his/her Mandatory Contributions.
- The Approved Trustee reserves the right to charge withdrawal charge to the extent permitted by law.

However, the Approved Trustee may waive or reduce the qualifying period of 60 months upon the instruction from the Guarantor who may at its absolute discretion decide to waive or reduce the qualifying period in respect of any Member Fund Account.

For the avoidance of doubt, in respect of Mandatory Contributions and TVC, no partial withdrawal for the purpose of switching by Members is allowed under the BCOM Guaranteed (CF) Fund.

## (ii) Transfers within the Scheme

Where a Member elects to transfer his/her accrued benefits in the BCOM Guaranteed (CF) Fund (the "**Relevant Benefits**") between Member Accounts within the Scheme (e.g. from a Contribution Account to a Personal Account), such transfer will involve:

- a transfer of the number of Units attributable to the Relevant Benefits from one Member Fund Account ("**Transfer-Out Member Fund Account**") to another Member Fund Account (the "**Transfer-In Member Fund Account**"); and
- a transfer of such part of the Guaranteed Account Balance attributable to the Relevant Benefits in the Guaranteed Account maintained in respect of the corresponding Transfer-Out Member Fund Account to the Transfer-In Member Fund Account.

While the period during which the Transfer-In Member Fund Account has been maintained will be counted in computing the continuous 60 months' qualifying period for the Transfer-In Member Fund Account, the period during which the Transfer-Out Member Fund Account has been maintained will be disregarded. As such, if a Member's Transfer-Out Member Fund Account has been maintained for a period longer than that for his Transfer-In Member Fund Account, his guarantee entitlement in respect of the Relevant Benefits may be adversely affected. However, the above situation will not apply if the transfer of the Relevant Benefits falls within any of the following scenarios:

- (1) a Member ceased employment with an Employer and his/her Relevant Benefits held in his/her Member Fund Account in respect of his corresponding Contribution Account within the Scheme are therefore transferred to another Member Fund Account in respect of his Personal Account within the Scheme; or
- (2) there is an intra-group transfer of a Member and his/her new Employer is also an Employer participating in the Scheme, and the Relevant Benefits of the Member held in his/her Member Fund Account in respect of his corresponding Contribution Account within the Scheme are transferred to another Member Fund Account in respect of his/her corresponding Contribution Account (relating to the Member's employment with the new Employer) within the Scheme; or
- (3) a Member elects to transfer such part of his Member Choice Balance from one Member Fund Account in respect of his/her corresponding Contribution Account within the Scheme to another Member Fund Account in respect of his/her corresponding Personal Account or Contribution Account within the Scheme.

Where a transfer falls under any of the above scenarios (1), (2) or (3), in computing the continuous 60 months' qualifying period for the Transfer-In Member Fund Account, the longer of:

- the period during which the Transfer-Out Member Fund Account has been maintained; and
- the period during which the Transfer-In Member Fund Account has been maintained,

as at the time immediately before the transfer under (1), (2) or (3) (as the case may be), together with the period during which the Transfer-In Member Fund Account will be maintained following the transfer, will be counted.

If the transfer does not fall under (1), (2) or (3), then only the period during which the Transfer-In Member Fund Account has been maintained will be counted and the period during which the Transfer-Out Member Fund Account has been maintained will be disregarded. It follows therefore that the guarantee entitlement in respect of the Relevant Benefits may be adversely affected in such transfer. Before you elect to effect any transfer of accrued benefits, please take into account your own circumstances. If you are in doubt about the effect of a transfer, please contact the Approved Trustee.

**(iii) Non-Employment Related VC**

- (1) Notwithstanding the above provisions of this sub-section "**3.2 BCOM Guaranteed (CF) Fund**", the Approved Trustee reserves the right to impose any restrictions on a Member's exercise of right to invest in the BCOM Guaranteed (CF) Fund as the Approved Trustee may determine from time to time.
- (2) A Member must notify the Approved Trustee in such manner and at such time as the Approved Trustee may determine from time to time of his/her intention to redeem, switch out or (where appropriate) transfer out any Non-Employment Related VCs.

**(g) Warning statement**

Due to the Guaranteed nature of the BCOM Guaranteed (CF) Fund, there may be a dilution of performance. The Approved Trustee agrees with the Guarantor that the liability of the Guarantor shall be limited to 25% of its paid up capital and reserves from time to time as specified under the Banking Ordinance. The Approved Trustee will not deduct or otherwise set aside from any investment return of assets of the BCOM Guaranteed (CF) Fund for the purpose of setting up a reserve.

### 3.3 BCOM Stable Growth (CF) Fund

**(a) Objective**

The investment objective is to achieve a long-term return in excess of Hong Kong price inflation (as measured by the Consumer Price Index Type A).

**(b) Balance of investments**

The BCOM Stable Growth (CF) Fund will seek to achieve its investment objective by investing its assets in a single APIF, the Schroder MPF Stable Growth Fund, which is a fund of funds managed by Schroder Investment Management (Hong Kong) Limited. The principal underlying investments of the BCOM Stable Growth (CF) Fund will be in quoted securities, government and corporate bonds and cash deposits worldwide.

<b>Asset Allocation</b>	<b>Range</b>
Bonds	20%–60%
Equities	30%–60%
Cash or cash equivalents	0%–20%

The BCOM Stable Growth (CF) Fund is a globally diversified portfolio biased towards Hong Kong.

The targeted currency exposure or geographical distribution of the assets is:

	<b>Range</b>
<b>Bonds</b>	<b>20%–60%</b>
US dollar	5%–55%
Global currencies (excluding US dollar and Hong Kong dollar)	5%–60%
Hong Kong dollar	0%–30%
<b>Equities</b>	<b>30%–60%</b>
Hong Kong	5%–30%
Asia (excluding Hong Kong and Japan)	0%–15%
United States	0%–25%
Japan	0%–15%
Europe	0%–15%
Others	0%–5%
<b>Cash or cash equivalents</b>	<b>0%–20%</b>

The above range of asset and geographic allocations are for indication only and actual allocation may at times be varied from that shown above as market, economic and other conditions change.

The BCOM Stable Growth (CF) Fund will, through the Schroder MPF Stable Growth Fund, maintain at least 30% in Hong Kong dollar investments, as measured by the "effective currency exposure" as defined in the Regulation.

**(c) Security lending and repurchase agreements**

The BCOM Stable Growth (CF) Fund will not engage in security lending and will not enter into repurchase agreements. Likewise, the Schroder MPF Stable Growth Fund will not engage in security lending and does not intend to enter into repurchase agreements.

**(d) Futures and options**

The BCOM Stable Growth (CF) Fund may not enter into futures contracts or option contracts. However, the Schroder MPF Stable Growth Fund may enter into currency forward contracts, futures contracts and options contracts for hedging purposes only.

**(e) Risks**

The BCOM Stable Growth (CF) Fund is medium risk and, as such, is suitable for investors with between five and ten years before retirement.

The performance of the BCOM Stable Growth (CF) Fund is subject to a number of risks, including the following:

- market risk
- currency risk
- credit risk
- counterparty risk
- risks relating to hedging by financial derivative instruments
- political, economic and social risks
- interest rate risk
- liquidity risk
- concentration risk
- custodial risk
- Risk relating to approved ITCIS

Please refer to the section "**IV. RISKS**" for a detailed description of each of the risks listed above.

### 3.4 BCOM Balanced (CF) Fund

**(a) Objective**

The investment objective is to achieve a long-term return in excess of salary inflation in Hong Kong (as indicated by the Hong Kong Monthly Digest of Statistics as published by the Census and Statistics Department of the Government of Hong Kong).

**(b) Balance of investments**

The BCOM Balanced (CF) Fund will seek to achieve its investment objective by investing its assets in a single APIF, the Schroder MPF Balanced Investment Fund, which is a fund of funds managed by Schroder Investment Management (Hong Kong) Limited. The principal underlying investments of the BCOM Balanced (CF) Fund will be in quoted securities, government and corporate bonds and cash deposits worldwide.

<b>Asset Allocation</b>	<b>Range</b>
Bonds	0%–40%
Equities	45%–85%
Cash or cash equivalents	0%–20%

The BCOM Balanced (CF) Fund is a globally diversified portfolio biased towards Hong Kong.

The targeted currency exposure or geographical distribution of the assets is:

	<b>Range</b>
<b>Bonds</b>	<b>0%–40%</b>
US dollar	0%–25%
Global currencies (excluding US dollar and Hong Kong dollar)	0%–40%
Hong Kong dollar	0%–20%
<b>Equities</b>	<b>45%–85%</b>
Hong Kong	10%–40%
Asia (excluding Hong Kong and Japan)	0%–25%
United States	5%–30%
Japan	0%–20%
Europe	0%–25%
Others	0%–10%
<b>Cash or cash equivalents</b>	<b>0%–20%</b>

The above range of asset and geographic allocations are for indication only and actual allocation may at times be varied from that shown above as market, economic and other conditions change.

The BCOM Balanced (CF) Fund will, through the Schroder MPF Balanced Investment Fund, maintain at least 30% in Hong Kong dollar investments, as measured by the "effective currency exposure" as defined in the Regulation.

**(c) Security lending and repurchase agreements**

The BCOM Balanced (CF) Fund will not engage in security lending and will not enter into repurchase agreements. Likewise, the Schroder MPF Balanced Investment Fund will not engage in security lending and does not intend to enter into repurchase agreements.

**(d) Futures and options**

The BCOM Balanced (CF) Fund may not enter into futures contracts or option contracts. However, the Schroder MPF Balanced Investment Fund may enter into currency forward contracts, futures contracts and options contracts for hedging purposes only.

**(e) Risks**

The risk profile of the BCOM Balanced (CF) Fund is relatively high and, as such, is suitable for investors with more than ten years before retirement.

The performance of the BCOM Balanced (CF) Fund is subject to a number of risks, including the following:

- market risk
- currency risk
- credit risk
- counterparty risk
- risks relating to hedging by financial derivative instruments
- political, economic and social risks
- interest rate risk
- liquidity risk
- concentration risk
- custodial risk
- Risk relating to approved ITCIS

Please refer to the section "IV. RISKS" for a detailed description of each of the risks listed above.

### 3.5 BCOM Dynamic Growth (CF) Fund

**(a) Objective**

The investment objective is to maximize long-term overall returns by investing primarily in global equities.

**(b) Balance of investments**

The BCOM Dynamic Growth (CF) Fund will seek to achieve its investment objective by investing all its assets in a single APIF, the Allianz Choice Growth Fund of Allianz Global Investors Choice Fund, which is a fund of funds managed by Allianz Global Investors Asia Pacific Limited. The Allianz Choice Growth Fund may invest in the countries comprised in the MSCI World Index which covers all the major world stock markets including those in Japan, North America, Asia and Europe.

Asset Allocation	Range
Global equities	80%–100%
Cash* and fixed-interest securities	0%–20%
* for ancillary purposes	

Generally, the Allianz Choice Growth Fund is expected to invest 90% of its assets in global equities and 10% in fixed-interest securities.

The above range of asset allocation is for indication only and actual allocation may at times be varied from that shown above as market, economic and other conditions change.

The BCOM Dynamic Growth (CF) Fund will, through the Allianz Choice Growth Fund, maintain at least 30% in Hong Kong dollar investments, as measured by the "effective currency exposure" as defined in the Regulation.

**(c) Security lending and repurchase agreements**

The BCOM Dynamic Growth (CF) Fund will not engage in security lending and will not enter into repurchase agreements. However, the Allianz Choice Growth Fund may engage in security lending and repurchase agreements to the extent permitted by the MPF Ordinance and the Regulation.

**(d) Futures and options**

The BCOM Dynamic Growth (CF) Fund may not enter into futures contracts or option contracts. However, the Allianz Choice Growth Fund may enter into currency forward contracts, futures contracts and options contracts for hedging purposes only.

**(e) Risks**

The BCOM Dynamic Growth (CF) Fund is designed for Members who are willing to assume a relatively higher level of risk to achieve potentially higher long-term returns.

The performance of the BCOM Dynamic Growth (CF) Fund is subject to a number of risks, including the following:

- market risk
- currency risk
- credit risk
- counterparty risk
- risk relating to hedging by financial derivative instruments
- political, economic and social risks
- interest rate risk
- liquidity risk
- custodial risk

Please refer to the section "**IV. RISKS**" for a detailed description of each of the risks listed above.

**3.6 BCOM Asian Dynamic Equity (CF) Fund****(a) Objective**

The investment objective is to achieve long-term capital growth by investing in Asian equity markets.

**(b) Balance of investments**

The BCOM Asian Dynamic Equity (CF) Fund will seek to achieve its investment objective by investing its assets in a single APIF, the Principal Asian Equity Fund of Principal Unit Trust Umbrella Fund, managed by Principal Asset Management Company (Asia) Limited. The Principal Asian Equity Fund will in turn invest in another APIF which primarily invests in equity securities of companies in the Asia Pacific (ex-Japan) region and may also hold cash and short-term investments such as bills and deposits.

<b>Asset Allocation</b>	<b>Range</b>
Equities	70%–100%
Cash and short-term investments (e.g. bills and deposits)	0%–30%

Investment markets of the BCOM Asian Dynamic Equity (CF) Fund may include, but are not limited to, Greater China (including mainland China, Hong Kong, Macau and Taiwan), Singapore, South Korea, Malaysia, Thailand, the Philippines, Indonesia, India, Australia and New Zealand.

The target ranges of geographic allocation of the BCOM Asian Dynamic Equity (CF) Fund are as follows:

<b>Geographic Allocation</b>	<b>Range</b>
Asia Pacific (ex-Japan)	80%–100%
Others	0%–20%

The above ranges of asset and geographic allocations are for indications only and actual allocation may at times be varied from that shown above as market, economic and other conditions change.

The BCOM Asian Dynamic Equity (CF) Fund will, through the Principal Asian Equity Fund, maintain at least 30% in Hong Kong dollar investments, as measured by the "effective currency exposure" as defined in the Regulation.

**(c) Security lending and repurchase agreements**

The BCOM Asian Dynamic Equity (CF) Fund will not engage in security lending and will not enter into repurchase agreements. Likewise, Principal Asian Equity Fund may not engage in security lending and repurchase agreements.

**(d) Futures and options**

The BCOM Asian Dynamic Equity (CF) Fund may not enter into futures contracts or option contracts. Likewise, the Principal Asian Equity Fund may not enter into currency forward contracts, futures contracts and options contracts.

**(e) Risks**

The risk profile of the BCOM Asian Dynamic Equity (CF) Fund is generally regarded as high. In the long term, the return of the BCOM Asian Dynamic Equity (CF) Fund is expected to exceed the inflation rates in Hong Kong.

The performance of the BCOM Asian Dynamic Equity (CF) Fund is subject to a number of risks, including the following:



- market risk
- currency risk
- credit risk
- counterparty risk
- custodial risk
- political, economic and social risks
- interest rate risk
- liquidity risk
- concentration risk
- risk relating to hedging by financial derivative instruments
- risks associated with investments in China A-Shares through stock connect programs
- risks associated with investment in ChiNext market and/or STAR Board
- risks associated with investment made through QFI regime

Please refer to the section "IV. RISKS" for a detailed description of each of the risks listed above.

### 3.7 BCOM Hong Kong Dynamic Equity (CF) Fund

#### (a) Objective

The investment objective is to achieve long-term capital growth by investing mainly in Hong Kong equity markets

#### (b) Balance of investments

The BCOM Hong Kong Dynamic Equity (CF) Fund will seek to achieve its investment objective by investing its assets in a single APIF, the Principal Hong Kong Equity Fund of the Principal Life Style Fund, managed by Principal Asset Management Company (Asia) Limited. The Principal Hong Kong Equity Fund will invest at least 70% of its assets in listed equities issued by companies established in Hong Kong or by companies whose shares are listed (including but not limited to H-shares and shares of red-chip companies) on the Hong Kong Stock Exchange. The Principal Hong Kong Equity Fund may also invest in listed equities issued by companies which have business in Hong Kong. The Principal Hong Kong Equity Fund holds up to 30% of its assets in cash and time deposits on a temporary basis or for such longer period as the circumstances require to maintain liquidity.

The Principal Hong Kong Equity Fund may invest less than 30% of its total NAV in eligible China A-Shares and/or China B-Shares listed on the Shanghai or Shenzhen stock exchanges.

Asset Allocation	Range
Equities	70%–100%
Cash and short-term investments (e.g. bills and deposits)	0%–30%

The target ranges of geographic allocation of the BCOM Hong Kong Dynamic Equity (CF) Fund are as follows:

Geographic Allocation	Range
Hong Kong/China	70%–100%
Others	0%–30%

The above ranges of asset and geographic allocations are for indications only and actual allocation may at times be varied from that shown above as market, economic and other conditions change.

The BCOM Hong Kong Dynamic Equity (CF) Fund will, through the Principal Hong Kong Equity Fund, maintain at least 30% in Hong Kong dollar investments, as measured by the "effective currency exposure" as defined in the Regulation.

#### (c) Security lending and repurchase agreements

The BCOM Hong Kong Dynamic Equity (CF) Fund will not engage in security lending and will not enter into repurchase agreements. Likewise, the Principal Hong Kong Equity Fund may not engage in security lending and repurchase agreements.

#### (d) Futures and options

The BCOM Hong Kong Dynamic Equity (CF) Fund may not enter into futures contracts or option contracts. Likewise, the Principal Hong Kong Equity Fund may not enter into futures contracts and options contracts.

#### (e) Risks

The risk profile of the BCOM Hong Kong Dynamic Equity (CF) Fund is generally regarded as high. In the long term, the return of the BCOM Hong Kong Dynamic Equity (CF) Fund is expected to exceed the inflation rates in Hong Kong.

The performance of the BCOM Hong Kong Dynamic Equity (CF) Fund is subject to a number of risks, including the following:

- market risk
- currency risk
- credit risk
- counterparty risk
- risks associated with investment in China A-Shares through stock connect programs
- political, economic and social risks
- interest rate risk
- liquidity risk
- concentration risk
- custodial risk
- risks associated with investment in ChiNext market and/or STAR Board
- risks associated with investment made through QFI regime

Please refer to the section "IV. RISKS" for a detailed description of each of the risks listed above.

### 3.8 BCOM China Dynamic Equity (CF) Fund

#### (a) Objective

The investment objective is to achieve long-term capital growth by investing mainly in China-related equities.

#### (b) Balance of investments

The BCOM China Dynamic Equity (CF) Fund will seek to achieve its investment objective by investing its assets in a single APIF, the Principal China Equity Fund of the Principal Life Style Fund, managed by Principal Asset Management Company (Asia) Limited. The Principal China Equity Fund will invest at least 70% of its assets in equities issued by companies with exposure to different sectors of the economy in mainland China or in collective investment schemes as permitted under the Regulation which primarily invest in such equity securities. Equity securities include but are not limited to equity shares, preference shares and depositary receipts. The Principal China Equity Fund may hold cash and short-term investments for cash management purposes.

The Principal China Equity Fund will invest less than 70% of its NAV in eligible China A-Shares and/or China B-Shares listed on the Shanghai or Shenzhen stock exchanges (including the ChiNext market and the Science and Technology Innovation Board ("STAR Board")).

Asset Allocation	Range
Equities	70%–100%
Cash and short-term investments (e.g. bills and deposits)	0%–30%

The target ranges of geographic allocation of the BCOM China Dynamic Equity (CF) Fund are as follows:

Geographic Allocation	Range
Mainland China	70%–100%
Others	0%–30%

The above ranges of asset and geographic allocations are for indications only and actual allocation may at times be varied from that shown above as market, economic and other conditions change.

The BCOM China Dynamic Equity (CF) Fund will, through the Principal China Equity Fund, maintain at least 30% in Hong Kong dollar investments, as measured by the "effective currency exposure" as defined in the Regulation.

#### (c) Security lending and repurchase agreements

The BCOM China Dynamic Equity (CF) Fund will not engage in security lending and will not enter into repurchase agreements. Likewise, the Principal China Equity Fund may not engage in security lending and repurchase agreements.

#### (d) Futures and options

The BCOM China Dynamic Equity (CF) Fund may not enter into futures contracts or option contracts. Likewise, the Principal China Equity Fund may not enter into currency forward contracts, futures contracts and options contracts.

#### (e) Risks

The risk profile of the BCOM China Dynamic Equity (CF) Fund is generally regarded as high. In the long term, the return of the BCOM China Dynamic Equity (CF) Fund is expected to exceed the inflation rates in Hong Kong.

The performance of the BCOM China Dynamic Equity (CF) Fund is subject to a number of risks, including the following:



- market risk
- currency risk
- credit risk
- counterparty risk
- risks associated with investment in China A-Shares through stock connect programs
- political, economic and social risks
- interest rate risk
- liquidity risk
- concentration risk
- custodial risk
- risks associated with investment in ChiNext market and/or STAR Board
- risks associated with investment made through QFI regime

Please refer to the section "IV. RISKS" for a detailed description of each of the risks listed above.

### 3.9 BCOM HSI ESG Tracking (CF) Fund

#### (a) Objective

The investment objective is to provide investment results that, before deduction of fees and expenses, closely correspond to the performance of the HSI ESG Enhanced Index (the "Index").

#### (b) Balance of investments

The BCOM HSI ESG Tracking (CF) Fund will seek to achieve its investment objective by investing its assets entirely in a single approved ITCIS, the E Fund (HK) HSI ESG Enhanced Index ETF, managed by E Fund Management (Hong Kong) Co., Limited. The E Fund (HK) HSI ESG Enhanced Index ETF holds shares in the constituent companies of the Index in substantially similar composition and weighting as they appear in the Index and may also invest in certain other permitted investments in seeking to meet the investment objective.

The Index is a free float adjusted market capitalization weighted index. The Index aims to combine the Index with ESG (environmental, social and governance) initiatives from international lens.

#### (c) Security lending and repurchase agreements

The BCOM HSI ESG Tracking (CF) Fund will not engage in security lending and will not enter into repurchase agreements. However, the E Fund (HK) HSI ESG Enhanced Index ETF may engage in security lending and may enter into repurchase agreements.

#### (d) Futures and options

The BCOM HSI ESG Tracking (CF) Fund may not enter into futures contracts or option contracts. However, the E Fund (HK) HSI ESG Enhanced Index ETF may enter into currency forward contracts, futures contracts and options contracts for hedging purposes and non-hedging (i.e. investment) purposes.

#### (e) Risks

The risk profile of the BCOM HSI ESG Tracking (CF) Fund is generally regarded as high. The return of the BCOM HSI ESG Tracking (CF) Fund is expected to closely correspond to the performance of the Index. The performance of the BCOM HSI ESG Tracking (CF) Fund is subject to a number of risks, including the following:

- market risk
- currency risk
- credit risk
- risk relating to approved ITCIS
- political, economic and social risks
- interest rate risk
- liquidity risk
- risks relating to hedging by financial derivative investments
- risks associated with investment in E Fund (HK) HSI ESG Enhanced Index ETF

Please refer to the section "IV. RISKS" for a detailed description of each of the risks listed above.

#### (f) Information about the Index

Information about the Index can be found in Appendix 2 to this MPF Scheme Brochure.

### 3.10 BCOM Global Bond (CF) Fund

#### (a) Objective

The investment objective is to achieve steady growth over the long term through investment in a portfolio of global bonds.

#### (b) Balance of investments

The BCOM Global Bond (CF) Fund will seek to achieve its investment objective by investing its assets in a single APIF, the MPF Bond Fund of Invesco Pooled Investment Fund, which is a fund of funds

managed by Invesco Hong Kong Limited. The principal underlying investments of the BCOM Global Bond (CF) Fund will be in global bonds and Hong Kong dollar-denominated bonds.

Asset Allocation	Range
Global bonds	50%–90%
Hong Kong dollar-denominated bonds	10%–50%

The above range of asset allocation is for indication only and actual allocation may at times be varied from that shown above as market, economic and other conditions change.

The BCOM Global Bond (CF) Fund will, through the MPF Bond Fund, maintain at least 30% in Hong Kong dollar investments, as measured by the "effective currency exposure" as defined in the Regulation.

**(c) Security lending and repurchase agreements**

The BCOM Global Bond (CF) Fund will not engage in security lending and will not enter into repurchase agreements. Likewise, the MPF Bond Fund will not engage in security lending and does not currently engage in repurchase agreements.

**(d) Futures and options**

The BCOM Global Bond (CF) Fund will not enter into futures contracts and options contracts. However, the MPF Bond Fund may enter into currency forward contracts, futures contracts and options contracts for hedging purposes only.

**(e) Risks**

The risk profile of the BCOM Global Bond (CF) Fund is regarded as low. In the long term, the return of the BCOM Global Bond (CF) Fund is expected to exceed the inflation rates of Hong Kong.

The performance of the BCOM Global Bond (CF) Fund is subject to a number of risks, including the following:

- market risk
- currency risk
- credit risk
- counterparty risk
- risk relating to hedging by financial derivative instruments
- political, economic and social risks
- interest rate risk
- liquidity risk
- custodial risk

Please refer to the section "IV. RISKS" for a detailed description of each of the risks listed above.

### 3.11 BCOM Greater China Equity (CF) Fund

**(a) Objective**

The investment objective is to achieve long-term capital growth by investing mainly in Greater China-related equities.

**(b) Balance of investment**

The BCOM Greater China Equity (CF) Fund will seek to achieve its investment objective by investing its assets in a single APIF, the Allianz Choice Greater China Fund of Allianz Global Investors Choice Fund, managed by Allianz Global Investors Asia Pacific Limited. The Allianz Choice Greater China Fund invests primarily in the equity markets of Hong Kong and Taiwan; or companies that derive a predominant portion of their revenue and/or profits from Greater China region.

Asset Allocation	Range
Equities	70%–100%
Cash and short-term fixed-interest securities*	0%–30%
*for cash management purposes	

The above range of asset allocation is for indication only and actual allocation may at times be varied from that shown above as market, economic and other conditions change.

The BCOM Greater China Equity (CF) Fund will, through the Allianz Choice Greater China Fund, maintain at least 30% in Hong Kong dollar investments, as measured by the "effective currency exposure" as defined in the Regulation.

**(c) Security lending and repurchase agreements**

The BCOM Greater China Equity (CF) Fund will not engage in security lending and will not enter into repurchase agreements. Likewise, the Allianz Choice Greater China Fund will not engage in security lending and will not enter into repurchase agreements.

**(d) Futures and options**

The BCOM Greater China Equity (CF) Fund will not enter into futures contracts and options contracts. However, the Allianz Choice Greater China Fund may enter into currency forward contracts, futures contracts and options contracts for hedging purposes only.

**(e) Risks**

The BCOM Greater China Equity (CF) Fund is suitable for Members who are willing to assume a relatively higher level of risk.

The performance of the BCOM Greater China Equity (CF) Fund is subject to a number of risks, including the following:

- market risk
- currency risk
- credit risk
- counterparty risk
- custodial risk
- political, economic and social risks
- interest rate risk
- liquidity risk
- concentration risk
- risk relating to hedging by financial derivative instruments

Please refer to the section "IV. RISKS" for a detailed description of each of the risks listed above.

### 3.12 BCOM North American Equity (CF) Fund

**(a) Objective**

The investment objective is to seek long-term capital growth by investing in North American equity markets.

**(b) Balance of investments**

The BCOM North American Equity (CF) Fund will seek to achieve its investment objective by investing in a combination of approved ITCISs tracking North American equity market indices. However, the BCOM North American Equity (CF) Fund is not an index-tracking fund.

Approved ITCISs will be selected from those available in the market that will allow the BCOM North American Equity (CF) Fund to achieve the stated investment objectives. The index providers of the respective equity market indices that are tracked by the underlying approved ITCISs are independent of Bank of Communications Trustee Limited, the trustee of the Scheme and E Fund Management (Hong Kong) Co., Limited, the investment manager of the BCOM North American Equity (CF) Fund.

The BCOM North American Equity (CF) Fund may also invest in APIFs to provide exposure to cash and short-term investments.

The BCOM North American Equity (CF) Fund will maintain at least 30% Hong Kong Dollar exposure as measured by the "effective currency exposure" as defined in the Mandatory Provident Fund Schemes (General) Regulation (Cap. 485A).

Asset Allocation	Range
Equities	70%–100%
Cash and short-term investments	0%–30%

The target ranges of geographic allocation of the BCOM North American Equity (CF) Fund are as follows.

Geographic Allocation	Range
North American - The United States of America and Canada	70%–100%
Others	0%–30%

The above ranges of asset and geographic allocation are for indication only and actual allocation may at times be varied from that shown above as market, economic and other conditions change.

**(c) Security lending and repurchase agreements**

The BCOM North American Equity (CF) Fund will not engage in security lending and will not enter into repurchase agreements.

**(d) Futures and options**

The BCOM North American Equity (CF) Fund will not enter into futures contracts and options contracts (except currency forward contracts). The BCOM North American Equity (CF) Fund will deal in currency forward contracts for hedging purpose only.

**(e) Risks**

The BCOM North American Equity (CF) Fund is considered relatively high risk.

The performance of the BCOM North American Equity (CF) Fund is subject to a number of risks, including the following:

- Political, economic and social risks
- Interest rate risk
- Counterparty risk
- Credit risk
- Concentration risk
- Custodial risk
- Risks related to approved ITCIS
- Market risk
- Currency risk
- Risks relating to hedging by financial derivative instruments
- Liquidity risk

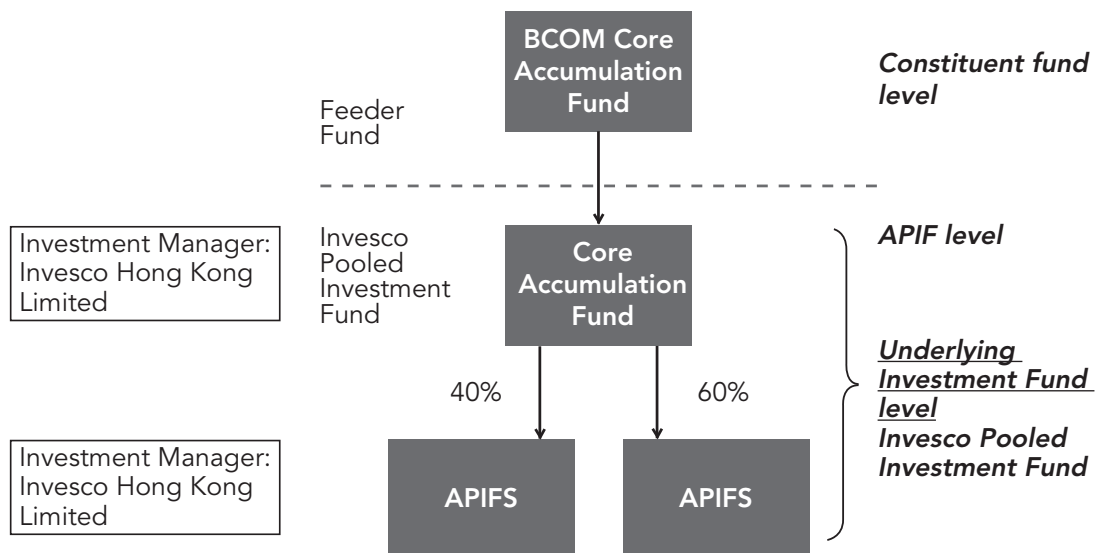
### 3.13 BCOM Core Accumulation Fund

**(a) Objective**

The investment objective is to provide capital growth by investing in a globally diversified manner.

**(b) Balance of investments**

The BCOM Core Accumulation Fund will seek to achieve its investment objective by investing its assets in a single APIF, the Core Accumulation Fund under the Invesco Pooled Investment Fund, managed by Invesco Hong Kong Limited, which in turn invests in two APIFs. The underlying APIFs adopt an active investment strategy, which aims to promote efficiency and minimize cost for the purpose of the DIS asset rebalancing. The BCOM Core Accumulation Fund will make reference to its Reference Portfolio. Please refer to the following product structure chart illustrating the fund structure of the BCOM Core Accumulation Fund:



Subject to the following limits, the investment manager of the Core Accumulation Fund has the discretion to determine the allocation percentages of the investments of the Core Accumulation Fund into the two APIFs. The BCOM Core Accumulation Fund, through its underlying investments, will hold 60% of its NAV in Higher Risk Assets, with the remainder investing in Lower Risk Assets. The asset allocation to Higher Risk Assets may vary between 55% and 65% due to differing price movements of various equity and bond markets. There is no prescribed allocation for investments in any specific countries or currencies.

The BCOM Core Accumulation Fund will maintain at least 30% in Hong Kong dollar investments, as measured by the "effective currency exposure" as defined in the Regulation, through currency hedging operations.

**(c) Security lending and repurchase agreements**

The BCOM Core Accumulation Fund will not engage in security lending and will not enter into repurchase agreements. Likewise, neither the Core Accumulation Fund nor its two underlying APIFs will engage in security lending or enter into repurchase agreements.

**(d) Futures and options**

The BCOM Core Accumulation Fund will not enter into futures contracts and options contracts. However, the underlying APIFs will enter into futures contracts and options contracts for hedging purposes only.

**(e) Risks**

The BCOM Core Accumulation Fund is designed for Members who are willing to assume a medium to high level of risk. The return of the BCOM Core Accumulation Fund over the long term is expected to be at least similar to the return of its Reference Portfolio. Invesco Hong Kong Limited, the investment manager of the Core Accumulation Fund under the Invesco Pooled Investment Fund, determines the risk profile of the BCOM Core Accumulation Fund, which is for your reference only. The risk profile is based on various factors including the volatility, the investment objectives and the asset allocations of the BCOM Core Accumulation Fund. Generally, higher volatility represents higher risk. The risk profile is provided for reference only, and may be updated annually based on prevailing market circumstances. The performance of the BCOM Core Accumulation Fund is subject to a number of risks, including the following:

- market risk
- currency risk
- credit risk
- counterparty risk
- principal risks of investing in the DIS
- risk relating to hedging by financial derivative instruments
- political, economic and social risks
- interest rate risk
- liquidity risk
- concentration risk
- custodial risk

Please refer to the section "IV. RISKS" for a detailed description of each of the risks listed above.

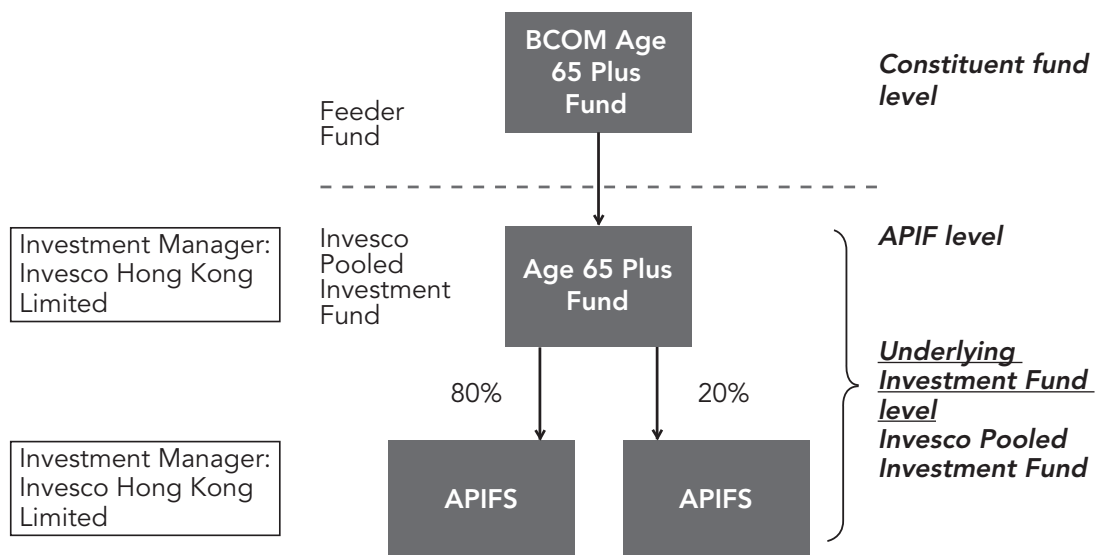
**3.14 BCOM Age 65 Plus Fund**

**(a) Objective**

The investment objective is to provide stable growth by investing in a globally diversified manner.

**(b) Balance of investments**

The BCOM Age 65 Plus Fund will seek to achieve its investment objective by investing its assets in a single APIF, the Age 65 Plus Fund under the Invesco Pooled Investment Fund, managed by Invesco Hong Kong Limited, which in turn invests in two APIFs. The underlying APIFs adopt an active investment strategy, which aims to promote efficiency and minimize cost for the purpose of the DIS asset rebalancing. The BCOM Age 65 Plus Fund will make reference to its Reference Portfolio. Please refer to the following product structure chart illustrating the fund structure of the BCOM Age 65 Plus Fund:



Subject to the following limits, the investment manager of the Age 65 Plus Fund has the discretion to determine the allocation percentages of the investments of the Age 65 Plus Fund into the two APIFs. The BCOM Age 65 Plus Fund, through its underlying investments, will hold 20% of its NAV in Higher Risk Assets, with the remainder investing in Lower Risk Assets. The asset allocation to Higher Risk Assets may vary between 15% and 25% due to differing price movements of various equity and bond markets. There is no prescribed allocation for investments in any specific countries or currencies.

The BCOM Age 65 Plus Fund will maintain at least 30% in Hong Kong dollar investments, as measured by the "effective currency exposure" as defined in the Regulation, through currency hedging operations.

**(c) Security lending and repurchase agreements**

The BCOM Age 65 Plus Fund will not engage in security lending and will not enter into repurchase agreements. Likewise, neither the Age 65 Plus Fund nor its two underlying APIFs will engage in security lending or enter into repurchase agreements.

**(d) Futures and options**

The BCOM Age 65 Plus Fund will not enter into futures contracts and options contracts. However, the underlying APIFs will enter into futures contracts and options contracts for hedging purposes only.

**(e) Risks**

The BCOM Age 65 Plus Fund is designed for Members who are willing to assume a low to medium level of risk. The return of the BCOM Age 65 Plus Fund over the long term is expected to be at least similar to the return of its Reference Portfolio. Invesco Hong Kong Limited, the investment manager of the Age 65 Plus Fund under the Invesco Pooled Investment Fund, determines the risk profile of the BCOM Age 65 Plus Fund, which is for your reference only. The risk profile is based on various factors including the volatility, the investment objectives and the asset allocations of the BCOM Age 65 Plus Fund. Generally, higher volatility represents higher risk. The risk profile is provided for reference only, and may be updated annually based on prevailing market circumstances.

The performance of the BCOM Age 65 Plus Fund is subject to a number of risks, including the following:

- market risk
- currency risk
- credit risk
- counterparty risk
- principal risks of investing in the DIS
- risk relating to hedging by financial derivative instruments
- political, economic and social risks
- interest rate risk
- liquidity risk
- concentration risk
- custodial risk

Please refer to the section "**IV. RISKS**" for a detailed description of each of the risks listed above.

## 4. General

In the event of any change to the Statement of Investment Policy of a constituent fund, unless the MPFA and the SFC agree otherwise, the Employers and Members will be given not less than one month's notice in writing (or such shorter or longer notice period as the MPFA and the SFC may require).

Each constituent fund is denominated in Hong Kong dollars.

## 5. Investment and borrowing restrictions

Investment of the constituent funds is subject to the investment and borrowing restrictions in Schedule 1 to the Regulation, the Trust Deed and such other relevant laws, rules or regulations that may be enacted from time to time respectively.

The investment of the constituent funds is also subject to the following additional restrictions:

- (a) The assets of a constituent fund may not be invested in the securities of the Approved Trustee, the custodian, the investment manager nor the guarantor, except where any of these parties is a substantial financial institution. For the purposes of this provision, securities do not include units in authorized unit trusts or shares in authorized mutual funds.
- (b) A constituent fund may only hold cash and bank deposits for ancillary purposes, such as for meeting redemption requests or defraying operating expenses, or for reducing market exposure.
- (c) A constituent fund may not enter into currency forward contracts other than for hedging purposes. In any case, no currency forward contracts are allowed for the BCOM MPF Conservative Fund.
- (d) A constituent fund that is a feeder fund may not enter into financial futures contracts and financial option contracts.
- (e) Where a constituent fund is a portfolio management fund, not more than 90% of its total assets may be invested in any one of its underlying APIFs.
- (f) A constituent fund may not invest in any security of any class in any company or body if any director or officer of the Approved Trustee or Investment Manager individually owns more than 0.5% of the total nominal amount of all the issued securities of that class, or collectively the directors and officers of the Approved Trustee or the Investment Manager own more than 5% of those securities.

- (g) If the name of any constituent fund indicates a particular objective, geographic region or market, the constituent fund should invest at least 70% of its non-cash assets in securities and other investments to reflect the particular objective or geographic region or market which the constituent fund represents.
- (h) No person may be allowed to subscribe on behalf of any constituent fund for debt securities from an underwriter or sub-underwriter without the prior consent of the Approved Trustee and unless the constituent fund or the Investment Manager provides in writing that all commissions and fees payable to the Investment Manager under such contracts, and all investments acquired pursuant to such contracts, will form part of the constituent fund's assets.
- (i) If cash, forming part of the constituent fund's assets, is deposited with the Approved Trustee, the Investment Manager or with any connected person of these companies (being an institution licensed to accept deposits), interest must be received on the deposit at a rate not lower than the prevailing commercial rate for a deposit of that size and term subject to the Regulation.
- (j) All transactions carried out by or on behalf of a constituent fund must be at arm's length. In particular, any transactions between a constituent fund and the Investment Manager or any of its connected persons as principal may only be made with the prior written consent of the Approved Trustee. All such transactions must be disclosed in the constituent fund's annual report.
- (k) Associates of brokers or dealers connected to the Investment Manager, the Approved Trustee or any of their connected persons, may not in aggregate account for more than 50% of the total value of the commissions or other agency rewards in value in any one financial period of the Scheme.

## **6. Establishment, restructuring and termination of constituent funds**

The Approved Trustee may create additional constituent funds subject to obtaining any necessary prior consent.

In the event that the constituent fund:

- (a) is terminated, the Approved Trustee shall give not less than three months' notice in writing to the Employers and Members (or such shorter or longer notice period as the MPFA and the SFC may require).
- (b) is restructured, the Approved Trustee shall give not less than one month's notice in writing to the Employers and Members (or such longer notice period as the MPFA and/or the SFC may require).



## IV. RISK

### Risk factors

Investment involves risks. Past performance of investment asset or the constituent funds does not reflect the future performance. Price of the constituent funds and income therefrom may go down as well as up. The performance of the constituent funds will be affected by a number of risk factors, as discussed in more detail below.

**Information about the latest risk class of each constituent fund under the Scheme is available in the latest fund fact sheet of the Scheme and the following website: [www.bocomtrust.com.hk](http://www.bocomtrust.com.hk).**

#### 1. Market risk

Market risk originates from economic cycle, interest rates, market expectation and wars, etc and affects all investment assets in the whole investment market, resulting in financial losses or gains. It cannot be avoided by diversification, but only can be lowered by reducing exposure or hedging. In general, emerging markets are more volatile than developed markets. Investment assets in an emerging market, such as mainland China, are subject to special risks, which include government control and intervention, currency control and capital repatriation limitation, accounting and financial reporting standards less stringent than international standards and risk of nationalization, etc.

#### 2. Political, economic and social risks

Changes in political, social and economic conditions in any financial market in which the investments of the constituent funds are made may adversely affect the value of investment assets.

#### 3. Currency risk

Currency risk is the possibility of losing value of investment assets denominated in foreign currencies other than Hong Kong dollars, the base currency of the constituent funds, arising from devaluation of the foreign currencies. Some of the constituent funds' assets may be invested in securities which are denominated in currencies other than those of developed countries and any income received from those investments will be received in those currencies. Historically, many developing countries' currencies have experienced significant depreciation against currencies of developed countries. Offshore RMB trading in Hong Kong and other financial centers, that are liquid at the time of purchase may subsequently become illiquid due to changes in currency policies of mainland China relating to offshore RMB, regulatory sanctions, legislation, financial market environment, and investors' expectation or preference.

#### 4. Interest rate risk

Value of investment assets may fall due to a change in interest rate. Certain net assets of the underlying APIF and/or approved ITCIS may be invested in debt securities and/or deposits, the value of which will be affected by changes in interest rates. For example, a debt security with fixed coupon rate normally drops in the market value when the interest rate rises. Bonds with longer maturities are particularly vulnerable to changes in interest rates and may experience significant price fluctuations. Any fluctuations in interest rates may directly affect the income received by the constituent fund and the value of its capital.

#### 5. Credit risk

When the issuer of a debt security gets worse in credit standing or even defaults in repaying interest or principal payment, the market value of the debt security will be adversely affected.

#### 6. Liquidity risk

The constituent funds may not buy or sell an investment asset at the desired time or price, or value of investment assets may suffer on a market where there are few sellers, buyers or market makers. Especially for emerging markets, currencies and debt securities may be volatile or become very illiquid, or inactive. Then the constituent funds may incur significant transaction costs implied by a large bid and offer spread or even may not sell or buy those currencies and debt securities, until the market returns to the normal state.

#### 7. Counterparty risk

The constituent funds may place cash and deposits with financial institutions or brokers, and might suffer a significant or even total loss when the financial institutions or brokers defaulted. If the issuer of financial securities such as debt securities held by a constituent fund defaults, the value of the constituent fund will



be adversely affected. Over-the-counter investments are subject to the risk that the counterparty will not live up to its contractual obligations before the settlement and may suffer losses if the counterparty fails to perform its responsibilities.

#### **8. Concentration risk**

Some of the constituent funds or their underlying APIF(s) and/or approved ITCIS(s) may invest only in a specific country, region or industry. Their portfolios may not be well diversified in terms of the number of holdings. Such constituent funds or their underlying APIF(s) and/or approved ITCIS(s) are likely to be more volatile than a broad-based fund, such as a global or regional equity fund, as they are more susceptible to fluctuations in value resulting from limited number of holdings or adverse conditions in their respective countries or industries.

#### **9. Custodial risk**

Custodians or sub-custodians may be appointed in local markets for the purpose of safekeeping assets in those markets. Where a constituent fund or its underlying APIF(s) invests in markets where custodial and/or settlement systems are not fully developed, the assets of the constituent fund or its underlying APIF(s) (as the case may be) may be exposed to custodial risk. In case of liquidation, bankruptcy or insolvency of a custodian or sub-custodian, the constituent fund or its underlying APIF(s) (as the case may be) may take a longer time to recover its assets or, in extreme cases, be unable to recover its assets. The costs borne by the constituent fund or its underlying APIF(s) (as the case may be) in investing and holding investments in such markets will be generally higher than in an organized securities market, which may adversely affect the NAV of such constituent fund or its underlying APIF(s) (as the case may be) and investors may as a result suffer loss.

#### **10. Risks relating to hedging by financial derivative instruments**

Some of the constituent funds or their underlying APIF(s) and/or approved ITCIS(s) may apply financial derivative instruments such as financial futures contracts, financial option contracts and currency forward contracts for hedging purpose. But such hedging transactions may not always achieve the intended effect due to certain investment risks. Such investment risks include the magnitude of correlation between such hedging financial derivative instruments and the portfolio holdings being hedged deviated from the expected because of unexpected changes in the relevant markets, incapability of closing out financial derivative instruments, due to an illiquid market and the unexpected changes in the premium/discount of the financial futures contracts, and the time premium of the financial option contracts.

#### **11. Risks relating to approved ITCIS**

##### **(a) An approved ITCIS may be traded at a market price, which may be different from its NAV and may fluctuate**

The market price of the units in an approved ITCIS may sometimes trade above or below its NAV. There is a risk, therefore, that the constituent fund investing in the approved ITCIS may not be able to buy or sell at a price close to the NAV of the approved ITCIS. The deviation from NAV is dependent on a number of factors, but will be accentuated when there is a large imbalance between market supply and demand for the constituent stocks traded on the relevant stock exchange(s).

##### **(b) The performance of the constituent fund may not be identical to the performance of the approved ITCIS**

As there is charging of fees at the constituent fund level, there is a risk that the performance of the constituent fund investing in it may not correspond with the performance of the approved ITCIS.

##### **(c) Failure to fully replicate the performance of the index**

While the approved ITCIS in which a constituent fund invests will seek to track the performance of the underlying index, changes in the NAV of the approved ITCIS may not replicate exactly changes in the relevant index. The approved ITCIS's NAV may be lower or higher than the relative level of the underlying index it tracks due to a number of factors including (i) costs and expenses incurred by the approved ITCIS, (ii) cash balances held by the approved ITCIS during times when the constituent stocks of an underlying index are unavailable or when the investment manager of the approved ITCIS determines it is in the best interest of the approved ITCIS to do so, and (iii) timing differences between changes in the underlying index and the corresponding adjustment to the shares which comprise the approved ITCIS's portfolio.

Due to the fact that the constituent fund will hold idle cash to meet redemption/switching requests and the calculation of performance of the constituent fund is on an after-fee basis, tracking error resulted from such cash holding and fee reduction from the constituent fund would be unavoidable.

**(d) Fall in the underlying index will adversely affect the value of the approved ITCIS**

An approved ITCIS may not be actively managed. Its manager may not take an active role in defending the position of the approved ITCIS in declining markets. The investment manager of the approved ITCIS does not have discretion to take defensive positions where the Hong Kong stock market declines. Hence, any fall in the underlying index will result in corresponding fall in the value of the approved ITCIS.

**(e) Authorisation status of the approved ITCIS**

The SFC reserves the right to withdraw the authorisation of the approved ITCIS if the underlying index is no longer considered to be acceptable.

**(f) The index composition may change over time, which may affect performance**

The index composition may change from time to time and current constituent stocks may be removed from such index subsequently. Such changes in the composition or component weighting of the underlying index are completely out of control of the investment manager of the approved ITCIS and of the constituent fund invests in it. Generally, an approved ITCIS's holding of constituent stocks may not exceed the constituent stocks' weighting in the relevant index, except where the weighting is exceeded as a result of changes in the composition of the relevant index where the excess is only transitional and temporary in nature, where such excess is due to purchase of board lots or where such excess is due to the implementation of a documented sampling or optimization technique the purpose of which is for the approved ITCIS to achieve its objective of tracking the relevant index.

**(g) Risks relating to investing solely in a single approved ITCIS**

The BCOM HSI ESG Tracking (CF) Fund will entirely invest in an approved ITCIS, specifically the E Fund (HK) HSI ESG Enhanced Index ETF. Since an underlying index may focus on a particular geographical region or industry, investments of an approved ITCIS may be concentrated in the securities of a single issuer or several issuers when the approved ITCIS endeavours to match as closely as practicable its holdings of constituent stocks of the underlying index. Therefore, the constituent funds may be subject to the additional risks of concentration in these markets or regions.

**(h) Right of approved ITCIS to use and reference relevant stock market index**

Any licence granted to the constituent fund's relevant approved ITCIS service provider to use and reference the relevant stock market index may be terminated and the relevant approved ITCIS may be terminated as a result. In such a case, the constituent fund may have to reallocate its assets to other relevant approved ITCISs.

**(i) Termination risk**

An approved ITCIS may be terminated early under certain circumstances, for example, where there is no market maker, the underlying index is no longer available for benchmarking or if the size of the approved ITCIS falls below the prescribed level according to the constitutive document of the approved ITCIS. Any amount recovered by an investor on termination of the approved ITCIS may be less than the capital initially invested by the investor, resulting in a loss to the investor.

**(j) Reliance on market maker risks**

Although it is a requirement that the manager of an approved ITCIS will use its best endeavours to put in place arrangements so that at least one market maker will maintain a market for the shares/units of the approved ITCIS, it should be noted that liquidity in the market for such shares/units may be adversely affected if there is no or only one market maker for such shares/units. The manager of an approved ITCIS will seek to mitigate this risk by ensuring that at least one market maker gives not less than 3 months' notice prior to terminating market making arrangement under the relevant market maker agreement. Where applicable, it is possible that there is only one SEHK market maker for an approved ITCIS, or the manager of an approved ITCIS may not be able to engage a substitute market maker within the termination notice period of a market maker. The approved ITCIS may be required by the SFC to be terminated if there is no market maker for the shares/units. There is no guarantee that any market making activity will be effective.

**12. Risks associated with investment in China A-Shares through stock connect programs**

**(a) Legal and regulatory risk**

The underlying APIF(s) may invest in China A-Shares through stock connect ("Stock Connect") programs which aim to achieve mutual stock market access between mainland China and Hong Kong such as Shanghai-Hong Kong Stock Connect and Shenzhen-Hong Kong Stock Connect.

Stock Connect programs are novel in nature. The relevant laws and regulations in mainland China can be uncertain and subject to change, which may have potential retrospective effect. In addition, there is

a potential for the mainland China Government and/or the regulators to implement policies that may affect the financial markets may have adverse impact on the relevant underlying APIF(s).

Mainland China regulations also impose certain restrictions on selling and buying. As such, the relevant underlying APIF(s) may not be able to dispose of the holdings of China A-Shares in a timely manner.

**(b) Trading risks**

Trading in China A-Shares through the stock connect programs is subject to quota limitations, operational risks, risks arising from differences in trading days and restrictions on selling imposed by front-end monitoring and recalling of eligible stocks.

The Stock Connect programs are subject to a daily quota limit, which does not belong to any underlying APIF and can only be utilized on a first-come-first-serve basis. Quota limitations may restrict the relevant underlying APIF's ability to invest in China A-Shares through the Stock Connect program on a timely basis and as a result, the ability of the relevant constituent fund to access the China A-Shares market (and therefore to pursue its investment strategy) will be adversely affected.

Securities exchanges in mainland China typically have the right to suspend or limit trading in any security traded on the relevant exchange. Where a suspension in the trading through a program is effected, the relevant underlying APIF's ability to invest in China A-shares or access the mainland China market through such programs will be adversely affected. In such events, a constituent fund's ability to achieve its investment objective could be negatively affected, which may adversely affect the net asset value of the constituent funds and investors may as a result suffer loss.

A stock may be recalled from the scope of eligible stocks for trading via the Stock Connect. This may adversely affect the investment portfolio or strategies of the underlying APIF(s), for example, when the investment manager wishes to purchase a stock which is recalled from the scope of eligible stocks.

Due to the differences in trading days, the underlying APIF(s) may be subject to a risk of price fluctuations in China A-Shares on a day that the mainland China market is open for trading but the Hong Kong market is closed. High market volatility and potential settlement difficulties in the mainland China markets may also result in significant fluctuations in the prices of the securities traded on such markets. All these may have a negative impact on the net asset value of the relevant underlying APIF(s).

**12A. Risks associated with investment in E Fund (HK) HSI ESG Enhanced Index ETF**

**(a) Risk associated with ESG-related screen**

- (i) The constituent stocks of the Index are selected based on, among others, the results from an ESG risk assessment. It is possible that the E Fund (HK) HSI ESG Enhanced Index ETF's portfolios may perform less well than portfolios with similar investment objectives that are not engaged in similar or any ESG risk assessment. ESG exclusionary criteria of the Index may result in the E Fund (HK) HSI ESG Enhanced Index ETF foregoing opportunities to buy certain securities when it might otherwise be advantageous to do so, and/or selling securities when it might be disadvantageous to do so. The E Fund (HK) HSI ESG Enhanced Index ETF's investments may be tilted towards or even concentrated in investments with an ESG focus, and its value may be more volatile than that of a fund with a more diverse portfolio of investments.
- (ii) The investment selection process involves analysis of potential investment based on certain ESG criteria. Such assessment by the Hang Seng Indexes Company Limited (the "Index Provider") is subjective in nature and it is thus possible that the relevant investment criteria may not be applied correctly. This can lead to the E Fund (HK) HSI ESG Enhanced Index ETF forgoing investment opportunities which meet the relevant ESG criteria or investing in securities which do not meet such criteria.
- (iii) The assessment of a potential investment based on the Index Provider's ESG screening is dependent upon information and data from third-parties (which may include providers for research, reports, screening, ratings and/or analysis such as the UNGC Data Providers (as defined in Appendix 2)). Such information or data may be incomplete, inaccurate or inconsistent. The lack of a standardised taxonomy may also affect the Index Provider's ability to measure and assess the ESG risks of a potential investment.

**(b) New index risk**

The Index is a new index launched on 29 November 2021. The E Fund (HK) HSI ESG Enhanced Index ETF may be riskier than other exchange traded funds tracking more established indices with longer operating history.

**(c) Risk associated with investments in companies with weighted voting rights**

The E Fund (HK) HSI ESG Enhanced Index ETF may invest in, or the constituents of the Index may

include, companies (such as innovative companies) which have a weighted voting rights structure. This leads to issues relating to shareholder rights and corporate governance as well as investor protection, which may have a negative impact on the E Fund (HK) HSI ESG Enhanced Index ETF where the E Fund (HK) HSI ESG Enhanced Index ETF invests in the ordinary shares of such companies.

**(d) Risk relating to distributions paid out of capital**

The manager of the E Fund (HK) HSI ESG Enhanced Index ETF may, at its discretion, pay dividends out of capital or effectively pay dividends out of capital. Payment of dividends out of capital or effectively out of capital amounts to a return or withdrawal of part of the investor's original investment or from any capital gains attributable to that original investment and may result in an immediate reduction of the net asset value of the E Fund (HK) HSI ESG Enhanced Index ETF.

**(e) Risk relating to investment in financial derivative instruments**

The E Fund (HK) HSI ESG Enhanced Index ETF uses investment techniques, including investments in derivatives, such as futures contracts that may be considered aggressive. The use of derivatives may result in larger losses or smaller gains than investing in or shorting the securities included in the Index. Investments in these derivatives may generally be subject to market risks that cause their prices to fluctuate more than an investment directly in a security and may increase the volatility of the E Fund (HK) HSI ESG Enhanced Index ETF. The use of derivatives may expose the E Fund (HK) HSI ESG Enhanced Index ETF to additional risks such as counterparty risk, liquidity risk and increased daily correlation risk. When the E Fund (HK) HSI ESG Enhanced Index ETF uses derivatives, there may be imperfect correlation between the value of the underlying reference assets and the derivative, which may prevent the E Fund (HK) HSI ESG Enhanced Index ETF from achieving its investment objective.

**13. Principal risks of investing in the DIS**

**(a) Limitations on the strategy**

*(i) Age as the sole factor in determining the asset allocation under the DIS*

As set out in more detail in the paragraphs entitled "**3.1 MPF Default Investment Strategy**" in the sub-section "**3. Investment in constituent funds**" in the section "**VI. ADMINISTRATIVE PROCEDURES**", the DIS adopts pre-determined asset allocation and automatically adjusts asset allocation based only upon a Member's age. The DIS does not take into account factors other than age, such as market and economic conditions, and does not consider a Member's personal circumstances including investment objectives, financial needs, risk tolerance or likely retirement date. Members who want their MPF portfolio to reflect their own personal circumstances can make their own selection of funds from the range available in the Scheme.

*(ii) Pre-set asset allocation*

The BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund have to follow the prescribed allocation between Higher Risk Assets and Lower Risk Assets at all times subject to a tolerance level of +/- 5%. The prescribed exposure between Higher Risk Assets and Lower Risk Assets of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund will limit the ability of the investment manager of the underlying fund(s) of each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund to adjust asset allocations in response to sudden market fluctuations; for example, through the adoption of either a more defensive asset allocation approach (being an approach which seeks to reduce Higher Risk Assets exposure), or alternatively a more aggressive asset allocation approach (being an approach which seeks to increase Higher Risk Assets exposure) even if, for some reason, the investment manager of the underlying funds of each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund thought it appropriate to do so.

*(iii) Annual de-risking between the DIS constituent funds*

De-risking for each relevant Member will generally be carried out on a Member's birthday, regardless of the prevailing market conditions. While the de-risking process aims at managing risks of the investments through reducing exposure to Higher Risk Assets, it may preclude the DIS from fully capturing the upside in rising equity markets during the de-risking process and therefore would underperform as compared with funds not adopting the de-risking process under the same market conditions.

It is possible that the de-risking process is done at a time which may result in Members reducing exposure to an asset class which outperforms and increasing exposure to an asset class which underperforms. The asset allocation changes gradually over a 15-year time period. Members should be aware that the de-risking operates automatically regardless of the wish of a Member to adopt a strategy which might catch market upside or avoid market downside.

Also, the de-risking process cannot insulate Members from "systemic risk", such as broad-based

recessions and other economic crisis, which will affect the prices of most asset classes at the same time.

*(iv) Potential rebalancing within each of the DIS constituent funds*

In order to maintain the prescribed allocation between the Higher Risk Assets and Lower Risk Assets within each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund, the investments of each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund may have to be continuously rebalanced. For example, when the Higher Risk Assets perform poorly, the BCOM Core Accumulation Fund's or the BCOM Age 65 Plus Fund's asset allocation may fall outside the respective prescribed limit. In this case, each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund will have to liquidate some of the better performing Lower Risk Assets in order to invest more in the Higher Risk Assets, even if the investment manager of the underlying fund of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund is of the view that the Higher Risk Assets might continue to perform poorly.

*(v) Additional transaction costs*

Due to (a) the potential rebalancing of Higher Risk Assets and Lower Risk Assets in the process of maintaining the prescribed allocation within each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund and (b) the annual reallocation of accrued benefits for Members under the de-risking process, the DIS may incur greater transaction costs than a strategy with more static allocation.

**(b) General investment risk related to the DIS**

Although the DIS is a statutory arrangement, it does not guarantee capital repayment nor positive investment returns (in particular for those Members with only a short investment horizon before retirement). The two designated constituent funds for the DIS are mixed asset funds investing in a mix of equities and bonds. Members should note that the DIS which invests in the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund is subject to the general investment risks that apply to mixed asset funds. For general key risks relating to investment funds, please refer to the other sub-sections under this section "IV. RISKS".

**(c) Risk on early withdrawal and switching**

Since the DIS has been developed having regard to the long-term balance between risks and likely returns, and assumes retirement at the age of 65, any cessation of the strategy (for example through early withdrawal of accrued benefits or switching into other registered schemes) will affect that balance.

**(d) Impact on Members keeping benefits in the DIS beyond the age of 64**

Members should note that the de-risking process will discontinue upon reaching the age of 64. Members should be aware that all accrued benefits (including accrued benefits transferred from another scheme)/ on-going contributions, if any, will be invested in the BCOM Age 65 Plus Fund which holds around 20% of its assets in Higher Risk Assets which may not be suitable for all Members beyond the age of 64.

**14. Risks associated with investment in ChiNext market and/or STAR Board**

Certain underlying APIF(s) may invest in ChiNext market and/or the STAR Board and may be subject to the following risks:

- (a) Higher fluctuation on stock prices and liquidity risk – Listed companies on ChiNext market and/or STAR Board are usually of emerging nature with smaller operating scale. Listed companies on ChiNext market and STAR Board are subject to wider price fluctuation limits, and due to higher entry thresholds for investors may have limited liquidity, compared to other boards. Hence, companies listed on these boards are subject to higher fluctuation in stock prices and liquidity risks and have higher risks and turnover ratios than companies listed on the main boards.
- (b) Over-valuation risk – Stocks listed on ChiNext and/or STAR Board may be overvalued and such exceptionally high valuation may not be sustainable. Stock price may be more susceptible to manipulation due to fewer circulating shares.
- (c) Differences in regulation – The rules and regulations regarding companies listed on the ChiNext market and STAR Board are less stringent in terms of profitability and share capital than those in the main boards.
- (d) Delisting risk – It may be more common and faster for companies listed on ChiNext market and/or STAR Board to delist. ChiNext market and STAR Board have stricter criteria for delisting compared to the main boards. This may have an adverse impact on the relevant underlying APIF(s) if the companies that it invests in are delisted.



- (e) Concentration risk (applicable to STAR Board) – STAR Board is a newly established board and may have a limited number of listed companies during the initial stage. Investments in STAR Board may be concentrated in a small number of stocks and subject the relevant underlying APIF(s) to higher concentration risk.

Investments in the ChiNext market and/or STAR Board may result in significant losses for the relevant underlying APIF(s) and its investors.

#### **15. Risks associated with investment made through QFI regime**

Investment made through the QFI regime is subject to the applicable laws, rules and regulations (including restrictions on investments and repatriation of principal and profits) in mainland China, which are subject to change and such change may have potential retrospective effect.

The underlying APIF(s), and therefore the constituent fund(s) invest in them, may suffer substantial losses if the approval of the QFI status is being revoked/terminated or otherwise invalidated as the relevant underlying APIF(s) may be prohibited from trading of relevant securities and repatriation of the relevant underlying APIF(s)' monies, or if any of the key operators or parties (including QFI custodian/brokers) is bankrupt/in default and/or is disqualified from performing its obligations (including execution or settlement of any transaction or transfer of monies or securities).

## V. FEES AND CHARGES

### 1. Fee table

The following table describes the fees, charges and expenses that Employers and Members may pay upon and after joining the Scheme. Definitions are set out at the Glossary and important explanatory notes are set out at the bottom of the table.

(A) JOINING FEE & ANNUAL FEE			
Type of Fees		Current Amount (Hong Kong dollars)	Payable By
Joining fee		N/A	N/A
Annual fee		Nil	
(B) FEES AND CHARGES PAYABLE ARISING FROM TRANSACTIONS IN INDIVIDUAL MEMBER’S ACCOUNT			
Type of Fees & Charges	Name of constituent fund	Current Level	Payable By
Contribution charge	All constituent funds	N/A	N/A
Offer spread	BCOM MPF Conservative Fund	N/A	N/A
	Other constituent funds	Nil	
Bid spread	BCOM MPF Conservative Fund	N/A	N/A
	Other constituent funds	Nil	
Withdrawal charge	BCOM Guaranteed (CF) Fund	Currently waived <sup>(b)</sup>	Deducted from Non-Employment Related VCs
	Other constituent funds	N/A	N/A
(C) FUND OPERATING CHARGES & EXPENSES OF CONSTITUENT FUNDS (effective on and after 3 December 2024)			
Type of Charges & Expenses	Name of constituent fund	Current Level (% p.a. of NAV)	Deducted From
Management fees	BCOM MPF Conservative Fund	0.8975%	Relevant constituent fund assets
	BCOM Guaranteed (CF)	1.285%	
	BCOM Stable Growth (CF) Fund	0.875%	
	BCOM Balanced (CF) Fund		
	BCOM Dynamic Growth (CF) Fund	0.91%	
	BCOM Asian Dynamic Equity (CF) Fund	1.29% <sup>(c)</sup>	
	BCOM Hong Kong Dynamic Equity (CF) Fund	0.91%	
	BCOM China Dynamic Equity (CF) Fund	0.91%	
	BCOM HSI ESG Tracking (CF) Fund	0.75% <sup>(m)</sup>	
	BCOM Global Bond (CF) Fund	0.84-0.96% <sup>(d)</sup>	
	BCOM Greater China Equity (CF) Fund	0.91%	
	BCOM North American Equity (CF) Fund	0.97%	
	BCOM Core Accumulation Fund	0.59%	
	BCOM Age 65 Plus Fund	0.59%	
Guarantee charge	BCOM Guaranteed (CF) Fund	0.135%	Constituent fund assets

Other Expenses			
<p>In respect of constituent funds other than the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund:</p> <ul style="list-style-type: none"> <li>Other costs and expenses reasonably incurred as referred to in the Trust Deed (including auditors' fee, premium for insurance required by Regulation, compensation fund levy (if any) and index licence fee for the BCOM HSI ESG Tracking (CF) Fund)</li> </ul> <p>In respect of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund:</p> <ul style="list-style-type: none"> <li>Certain recurrent out-of-pocket expenses relating to the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund are subject to a statutory annual limit of 0.20% of the NAV of each of those funds until 31 December 2024 and from 1 January 2025, the statutory limit will become 0.10% of the NAV of each of those funds and will not be charged to or imposed on the relevant fund in excess of that amount.</li> </ul>		As incurred or to be allocated according to the NAV of each constituent fund	Relevant constituent fund assets
<p>Out-of-pocket expenses that are not incurred on a recurrent basis may still be charged to or imposed on the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund. Such fees are not subject to the statutory caps mentioned in the sub-section "3. Fees and out-of-pocket expenses of the DIS".</p> <p>The establishment costs for each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund amount to around HKD115,000, which will be borne by the BCOM Core Accumulation Fund or the BCOM Age 65 Plus Fund (as the case may be).</p>		As incurred or to be allocated according to the NAV of each constituent fund	Relevant constituent fund assets
<p>The BCOM Guaranteed (CF) Fund is invested directly in permissible investments; fees and charges other than as noted in this Part (C) of the fee table may be incurred if invests in other funds.</p>			
(D) FEES & CHARGES PAYABLE OUT OF THE UNDERLYING FUNDS			
Type of Fees & Charges	Name of constituent fund	Current Level (% p.a. of NAV)	Deducted From
Management fees	BCOM Stable Growth (CF) Fund	0.38%	Relevant underlying fund assets
	BCOM Balanced (CF) Fund		
	BCOM Dynamic Growth (CF) Fund	Up to 0.37% <sup>(k)</sup>	
	BCOM Asian Dynamic Equity (CF) Fund	Nil <sup>(c)</sup>	
	BCOM Hong Kong Dynamic Equity (CF) Fund	0.43%	
	BCOM China Dynamic Equity (CF) Fund	0.38%	
	BCOM HSI ESG Tracking (CF) Fund	0.20% <sup>(m)</sup>	
	BCOM Global Bond (CF) Fund	Nil <sup>(d)</sup>	
	BCOM Greater China Equity (CF) Fund	Up to 0.37% <sup>(k)</sup>	
	BCOM North American Equity (CF) Fund	0.1-0.15% <sup>(l)</sup>	
	BCOM Core Accumulation Fund	0.16%	
	BCOM Age 65 Plus Fund	0.16%	



Other Expenses	
<p>In respect of constituent funds other than the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund:</p> <ul style="list-style-type: none"> <li>Other costs and expenses reasonably incurred including but not limited to safe-keeping and custody fees, auditors' fees, registrar's fees, indemnity insurance, valuation fee, publishing fee, investment transaction fees, and legal expenses.</li> </ul> <p>In respect of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund:</p> <ul style="list-style-type: none"> <li>To the extent permitted by the MPF Ordinance, costs and expenses reasonably incurred including but not limited to safe-keeping and custody fees, auditors' fees, indemnity insurance, publishing fee, investment transaction fees, and legal expenses.</li> </ul>	Relevant underlying fund assets

## 2. Explanatory notes

- (a) Management fees for the constituent funds include sponsor fee, trustee fee, Platform Company fee, investment management fee and custodian fee which accrue daily and are payable monthly in arrears. Management fees for the underlying funds include trustee fee and investment management fee which accrue daily and are payable monthly in arrears. The current and maximum level of management fees and other fees for constituent funds and underlying funds are as follows:

Management fees at the constituent fund level (effective on and after 3 December 2024)									
Constituent Funds	Sponsor Fee		Trustee Fee		Fees payable to the Platform Company	Investment Management Fee		Custodian Fee	
	Current level (% p.a. of NAV)	Maximum level (% p.a. of NAV)	Current level (% p.a. of NAV)	Maximum level (% p.a. of NAV)	Current level (% p.a. of NAV)	Current level (% p.a. of NAV)	Maximum level (% p.a. of NAV)	Current level (% p.a. of NAV)	Maximum level (% p.a. of NAV)
BCOM MPF Conservative Fund	0.10%	0.15%	0.44%	0.60%	0.1775%	0.18%	0.75%	Nil	Nil
BCOM Guaranteed (CF) Fund	0.10%	0.15%	0.44%	0.60%	0.37%	0.375%	0.75%	Nil	Nil
BCOM Stable Growth (CF) Fund	0.10%	0.15%	0.44%	0.60%	0.335%	Nil	Nil	Nil	Nil
BCOM Balanced (CF) Fund	0.10%	0.15%	0.44%	0.60%	0.335%	Nil	Nil	Nil	Nil
BCOM Dynamic Growth (CF) Fund	0.10%	0.15%	0.44%	0.60%	0.37%	Nil	Nil	Nil	Nil
BCOM Asian Dynamic Equity (CF) Fund	0.10%	0.15%	0.44%	0.60%	0.37%	0.38%*(c)	2.50%	Nil	Nil
BCOM Hong Kong Dynamic Equity (CF) Fund	0.10%	0.15%	0.44%	0.60%	0.37%	Nil	Nil	Nil	Nil
BCOM China Dynamic Equity (CF) Fund	0.10%	0.15%	0.44%	0.60%	0.37%	Nil	Nil	Nil	Nil

BCOM HSI ESG Tracking (CF) Fund	0.08%	0.125%	0.44%	0.625%	0.21%	0.02%	0.30%	Nil	Nil
BCOM Global Bond (CF) Fund	0.10%	0.15%	0.44%	0.60%	0%	0.30-0.42%*	N/A	Nil	Nil
BCOM Greater China Equity (CF) Fund	0.10%	0.15%	0.44%	0.60%	0.37%	Nil	Nil	Nil	Nil
BCOM North American Equity (CF) Fund	0.15%	0.15%	0.35%	0.35%	0.37%	0.10%	0.10%	Nil	Nil
BCOM Core Accumulation Fund	0.10%	0.15%	0.44%	0.60%	0.05%	Nil	Nil	Nil	Nil
BCOM Age 65 Plus Fund	0.10%	0.15%	0.44%	0.60%	0.05%	Nil	Nil	Nil	Nil
<b>Other Fees</b>									
					Current level (% p.a. of NAV)	Maximum level (% p.a. of NAV)			
Guarantor fee - BCOM Guaranteed (CF) Fund					0.135%	0.75%			
Offer spread - BCOM MPF Conservative Fund - BCOM Guaranteed (CF) Fund - BCOM Core Accumulation Fund - BCOM Age 65 Plus Fund - Other constituent funds					N/A Nil Nil Nil Nil	N/A 8.11% Nil Nil 2.30%			
Bid spread - BCOM MPF Conservative Fund - BCOM Core Accumulation Fund - BCOM Age 65 Plus Fund - Other constituent funds					N/A Nil Nil Nil	N/A Nil Nil 2.25%			

\* Collected for the underlying fund

<b>Management fees at the underlying fund level</b>				
<b>Underlying Funds</b>	<b>Trustee Fee</b>		<b>Investment Management Fee</b>	
	Current level (% p.a. of NAV)	Maximum level (% p.a. of NAV)	Current level (% p.a. of NAV)	Maximum level (% p.a. of NAV)
BCOM Stable Growth (CF) Fund	0.085%	0.50%	0.295%	1.50%
BCOM Balanced (CF) Fund	0.085%	0.50%	0.295%	1.50%
BCOM Dynamic Growth (CF) Fund	Please refer to item (k)	Please refer to item (k)	Please refer to item (k)	Please refer to item (k)
BCOM Asian Dynamic Equity (CF) Fund	Nil	Nil	Nil <sup>(c)</sup>	Nil
BCOM Hong Kong Dynamic Equity (CF) Fund	Nil	1.00%	0.43%	2.00%
BCOM China Dynamic Equity (CF) Fund	0.03%	1.00%	0.35%	2.00%

BCOM Global Bond (CF) Fund	Nil	Nil	Nil <sup>(d)</sup>	N/A
BCOM Greater China Equity (CF) Fund	Please refer to item (k)	Please refer to item (k)	Please refer to item (k)	Please refer to item (k)
BCOM North American Equity (CF) Fund	0.1 - 0.15% <sup>(l)</sup>			
BCOM Core Accumulation Fund	0.08%	N/A	0.08%	N/A
BCOM Age 65 Plus Fund	0.08%	N/A	0.08%	N/A
BCOM HSI ESG Tracking (CF) Fund	Management Fee <sup>*(m)</sup>			
	Current level (% p.a. of NAV)		Maximum level (% p.a. of NAV)	
	0.20%		3%	
Other Fees				
	Current level (% p.a. of NAV)		Maximum level (% p.a. of NAV)	
Offer spread				
- BCOM Stable Growth (CF) Fund	Nil		1.00%	
- BCOM Balanced (CF) Fund	Nil		1.00%	
- Other constituent funds	Nil		Nil	
Bid spread				
- BCOM Stable Growth (CF) Fund	Nil		1.00%	
- BCOM Balanced (CF) Fund	Nil		1.00%	
- Other constituent funds	Nil		Nil	

# The investment management fees at the underlying fund level of the BCOM Stable Growth (CF) Fund and the BCOM Balanced (CF) Fund are reduced from 0.56% to 0.295% effective from 1 September 2024.

\* The management fees at the underlying fund level of the BCOM HSI ESG Tracking (CF) Fund is a single flat fee which has covered, among others, the custodian/administrator fee and investment management fee.

(aa) Sponsor will receive the sponsor fee for its services to the Scheme and its constituent funds from a commercial and business perspective, including product design, product governance and product communications.

(b) A withdrawal charge of 1% of the value of the proceeds of the Units redeemed from the BCOM Guaranteed (CF) Fund applicable to the benefits attributable to Non-Employment Related VCs is currently waived.

(c) The rate of management fees of the BCOM Asian Dynamic Equity (CF) Fund is inclusive of all management fees payable in respect of that constituent fund, inclusive of, in particular, the 0.38% investment management fee collected for the underlying fund.

(d) The rate of management fees of the BCOM Global Bond (CF) Fund is inclusive of all management fees payable in respect of that constituent fund, inclusive of, in particular, the 0.30-0.42% investment management fee collected for the underlying fund:

First USD 100 million	0.42% p.a.
Second USD 100 million	0.40% p.a.
Third USD 100 million	0.35% p.a.
Remainder	0.30% p.a.

- (e) E Fund Management (Hong Kong) Co., Limited as the investment manager of the BCOM HSI ESG Tracking (CF) Fund will monitor tracking errors of the BCOM HSI ESG Tracking (CF) Fund and relevant risk profile. E Fund Management (Hong Kong) Co., Limited as the investment manager of the BCOM North American Equity (CF) Fund will decide which underlying fund(s) to invest in by the BCOM North American Equity (CF) Fund.
- (f) In respect of any increase in fees and charges from the current level as stated, at least three months' prior notice (or such shorter notice as the MPFA and SFC may agree) must be given to all Employers and Members.
- (g) The above fee table does not take into account any fee rebate that may be offered to some Members.
- (h) For the BCOM MPF Conservative Fund, if:
  - (i) assets attributable to a Member form part of the BCOM MPF Conservative Fund; and
  - (ii) the amount of the income and profits derived from the investment of those assets for a particular month exceeds the amount of interest that would be earned if those assets had been placed on deposit in a Hong Kong dollar savings account at the prescribed saving rate,  
an amount not exceeding the excess may be deducted from the Member's accrued benefits as administrative expenses for that month. In any event, any charge of administrative expenses in relation to the BCOM MPF Conservative Fund must be in accordance with and subject to the Regulation.
- (i) In addition to the fees and charges set out in the above provisions of this section "**V. FEES AND CHARGES**", fees that relate to the cost impact on a constituent fund, and through the constituent fund, other Members, arising from a transfer of accrued benefits as described in the sub-section "**4. Transfers**" under the section "**VI. ADMINISTRATIVE PROCEDURES**" will be charged and reimbursed to the relevant constituent fund(s). Subject to the MPF Ordinance and the Regulation, such fees include but are not limited to brokerage commissions, fiscal charges and levies, government charges, bank charges, exchange fees, costs and commissions, registration fees and charges, collection fees and charges but exclude any fees and charges relating to the costs of the Approved Trustee or its delegates in effecting the transfer.
- (j) Apart from the above, there will be no other fees and charges. The Approved Trustee has the absolute discretion to waive all or part of the fees and charges specified in the Fee Table. The start-up expenses of the Scheme were borne by Bank of Communications Co., Ltd. Hong Kong Branch in its capacity as the promoter of the Scheme. Expenses arising out of any advertising or promotional activities in connection with the Scheme must not be paid from the Scheme assets.
- (k) The aggregate of Trustee Fee and Investment Management Fee of the underlying fund of each of: (i) BCOM Dynamic Growth (CF) Fund, and (ii) BCOM Greater China Equity (CF) Fund, is up to 0.37%.
- (l) This figure comprises of the Trustee Fee, the Investment Management Fee and all out-of-pocket expenses incurred by the underlying funds. Neither the Trustee Fee nor the Investment Management Fee at the underlying fund level are subject to a maximum level.
- (m) A rebate will be credited to the BCOM HSI ESG Tracking (CF) Fund from the investment manager of the BCOM HSI ESG Tracking (CF) Fund such that the aggregate management fee covering both the constituent fund and its underlying fund will be maintained at a level of 0.8% p.a. of NAV of the BCOM HSI ESG Tracking (CF) Fund.

### 3. Fees and out-of-pocket expenses of the DIS

In accordance with section 34DD(4) and Schedule 11 of the MPF Ordinance, the aggregate of the payments for services specified in section 34DD(2) of the MPF Ordinance for each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund must not, in a single day, exceed a daily rate (being 0.75% p.a. of the NAV of each of these two constituent funds divided by the number of days in the year).

The above aggregate payments for services (i.e. "management fees" as defined in "Explanatory notes (a)" under the section "**V. FEES AND CHARGES**") include, but are not limited to, the fees paid or payable for the services provided by the Approved Trustee, the custodian, the Platform Company, the investment manager and the Sponsor of the Scheme and the underlying investment fund(s) of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund, and any of the delegates from these parties and such fees are calculated as a percentage of the NAV of each of the constituent funds and its underlying investment fund(s). The 0.75% p.a. statutory daily limit applies across both the constituent fund and underlying funds. The fees accrue daily and are payable monthly in arrears. The 0.75% p.a. statutory daily limit does not include any out-of-pocket expenses incurred by each constituent fund and its underlying investment fund(s).

In addition, in accordance with section 34DD(4) and Schedule 11 to the MPF Ordinance, the total amount of all payments that are charged to or imposed on each of the BCOM Core Accumulation Fund and BCOM Age 65 Plus Fund or Members who invest in the BCOM Core Accumulation Fund and/or the BCOM Age 65 Plus Fund, for out-of-pocket expenses incurred by the Approved Trustee on a recurrent basis in the discharge of the Approved Trustee's duties to provide services in relation to each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund, shall not in a single year exceed 0.20% of the NAV of each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund until 31 December 2024, and from 1 January 2025, shall not in a single year exceed 0.10% of the NAV of each of those funds. For this purpose, out-of-pocket expenses include, for example, annual audit expenses, printing or postage expenses relating to recurrent activities (such as issuing annual benefit statements), recurrent legal and professional expenses, safe custody charges which are customarily not calculated as a percentage of the NAV and transaction costs incurred by each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund in connection with recurrent acquisition of investments for each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund (including, for example, costs incurred in acquiring underlying fund(s)) and annual statutory expenses (such as compensation fund levy where relevant) of each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund.

Out-of-pocket expenses that are not incurred on a recurrent basis may still be charged to or imposed on the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund. Such fees are not subject to the statutory caps mentioned in the preceding paragraphs.

For further details, please refer to the table entitled "**(C) FUND OPERATING CHARGES & EXPENSES OF CONSTITUENT FUNDS**" under the sub-section "**1. Fee table**" in the section "**V. FEES and CHARGES**".

#### 4. Illustrative example for the BCOM MPF Conservative Fund

##### Purpose of the Example

This example is intended to help you compare the total amounts of annual fees and charges payable under the Scheme with those under other registered schemes.

##### The Example Assumes that:

##### Your MPF Account Activities

- (a) your monthly relevant income is HKD8,000.
- (b) you have put all your accrued benefits into the BCOM MPF Conservative Fund and you have not switched your accrued benefits to other constituent funds during the relevant financial period.
- (c) you have not transferred any accrued benefits into or out of the Scheme during the relevant financial period.

##### Your Employer's profile

- (a) five Employees (including yourself) of your Employer participate in the Scheme.
- (b) the monthly relevant income of each Employee is HKD8,000.
- (c) no voluntary contribution is made.
- (d) each of the other four Employees has the same MPF account activities as yours.

##### Investment return and savings rate

- (a) the monthly rate of investment return is 0.5% on total assets.
- (b) the prescribed savings rate is 3.25% p.a. throughout the relevant financial period.

Based on these assumptions, the **total amounts of annual fees** you need to pay under the Scheme in one financial period would be HKD55.

**Warning: This is just an illustrative example. The actual amounts of fees you need to pay may be higher or lower, depending on your choice of investments and activities taken during the financial period.**

#### 5. On-going cost illustrations for constituent funds

A document that illustrates the on-going costs on Contributions to constituent funds (except the BCOM MPF Conservative Fund) in the Scheme is distributed with the MPF Scheme Brochure. Before making any investment decisions concerning MPF investments, you should ensure that you have the latest version of this MPF Scheme Brochure which can be obtained from the eMPF Platform.

## 6. Rebates

Neither the Approved Trustee, the Investment Manager, other service providers nor any of their connected persons may retain cash or other rebates from a broker or dealer in consideration of directing transactions in the investments of the Scheme to the broker or dealer save that goods and services (soft dollars) may be retained if:

- (a) the goods or services are of demonstrable benefits to Members;
- (b) transaction execution is consistent with the best execution standards and brokerage rates are not in excess of customary institutional full-service brokerage rates; and
- (c) adequate prior disclosure is made in this MPF Scheme Brochure.

Note: Goods and services falling with (a) above may include: research and advisory services; economic and political analysis; portfolio analysis, including valuation and performance measurement; market analysis, data and quotation services; computer hardware and software incidental to the above goods and services; clearing and custodian services and investment related publication. Such goods and services may not include travel, accommodation, entertainment, general administrative goods or services, general office equipment or premises, membership fees, Employee salaries, or direct money payments.

## VI. ADMINISTRATIVE PROCEDURES

### 1. Who can join

#### 1.1 General

The following categories of people may participate in the Scheme:

- (a) an Employer;
- (b) a Self-employed Person;
- (c) an Individual Relevant Employee;
- (d) a Personal Account holder; or
- (e) any other person who is eligible to open a TVC account in accordance with the MPF Ordinance (for details, please refer to the paragraphs below entitled "**1.2 TVC Account Member**" under this sub-section).

The Approved Trustee and the intermediaries are not allowed to refuse reasonable application for participation in the Scheme.

Employers and Members should submit the following instructions to the eMPF Platform:

- (i) application for enrolment to the Scheme;
- (ii) payment of MPF contributions and default contributions;
- (iii) application for Members' investment instructions (including investment instructions on new contributions and switching instructions);
- (iv) election to transfer MPF benefits within the Scheme or between registered schemes or from occupational retirement schemes to the Scheme;
- (v) application for claims and withdrawal of MPF benefits; and
- (vi) application for offset and refund of severance payments and long service payments to Employers and/or Members/claimants.

Electronic instructions can be submitted to the eMPF Platform via the eMPF Web Portal or the eMPF Mobile App (please refer to the eMPF User Guide (which is available on the eMPF Platform's website at [www.empf.org.hk](http://www.empf.org.hk))). Paper-based instructions can be submitted to the eMPF Platform by post, fax, email or in person. For details, please contact the eMPF Customer Service Hotline and/or any of the eMPF Service Centres (please refer to section IIA of this MPF Scheme Brochure for their contact details).

Please refer to [www.empf.org.hk](http://www.empf.org.hk) for the service pledge of the eMPF Platform with respect to the above applications / instructions.

Should Employers and/or Members have any complaint or enquiry with respect to the services / functions of the eMPF Platform, they should contact the eMPF Customer Service Hotline and/or any of the eMPF Service Centres (please refer to section IIA of this MPF Scheme Brochure for their contact details).

#### 1.2 TVC Account Member

Any person who falls under any one of the following categories may open a TVC account:

- (a) an employee member of a registered scheme;
- (b) a self-employed person member of a registered scheme;
- (c) a personal account holder of a registered scheme; or
- (d) a member of an MPF exempted ORSO scheme.

Each eligible person can only have one TVC account under a registered scheme.

The Approved Trustee may reject or cause to reject any application to open a TVC account in the Scheme in the event of any Relevant Circumstances.

### 2. Contributions

#### 2.1 Mandatory contributions

This section does not apply to a Member who is an Individual Relevant Employee Member.

Employers and Employee Members will both have to pay a Mandatory Contribution of 5% of relevant income (which includes salary, leave pay, fees, commission, bonuses, gratuities and allowances) to the Scheme. Self-employed Members will also have to contribute 5% of their relevant income.

There are minimum and maximum levels for relevant income:

- Minimum - Employee Members or Self-employed Members earning below the minimum level of relevant



income specified in Schedule 2 to the MPF Ordinance are not required to contribute but Employers of the Employee Members will have to contribute in respect of their Employee Members regardless.

- **Maximum** - No Mandatory Contributions are required of the Employers nor Members in respect of any excess over the maximum level of relevant income specified in Schedule 3 to the MPF Ordinance.

### **Characteristics of Mandatory Contributions**

#### **(a) Immediate vesting**

Mandatory Contributions paid to the Scheme and investment earnings are fully and immediately vested as accrued benefits.

#### **(b) Preservation**

Accrued benefits due to Mandatory Contributions in the Member Account of a Member will be preserved until they become payable when the Member:

- attains retirement age of 65;
- attains age 60 and retires early (i.e. ceases all employment/self-employment with no intention of becoming employed/self-employed again);
- permanently departs from Hong Kong (only once in a life time);
- becomes totally incapacitated;
- suffers from terminal illness;
- dies; or
- where the accrued benefits of the Member do not exceed HKD5,000 as at the date of the claim for payment of those benefits made by him/her (and the Member does not have accrued benefits kept in any other registered scheme), and at least 12 months have elapsed since the contribution day in respect of the latest contribution period for which a Mandatory Contribution is required to be made to the Scheme.

#### **(c) Timing of payments of accrued benefits due to Mandatory Contributions**

The Approved Trustee will ensure that accrued benefits due to Mandatory Contributions are paid to the relevant claimant within the timeframe as prescribed by the Regulation from time to time, whether such payment is in the form of a lump sum payment or in installment, as appropriate, provided that the relevant claimant may only elect for payment in installment if the ground of payment is either attaining the retirement age of 65 or attaining age 60 and retiring early. However, the Approved Trustee will not pay the accrued benefits if the MPFA has requested the Approved Trustee not to make any payment under section 167 of the Regulation.

## **2.2 Voluntary contributions**

### **Characteristics of Voluntary Contributions**

Employees or Self-employed Persons, notwithstanding that they are less than 18 years of age or are of or more than retirement age or are exempted under section 4(3) of the MPF Ordinance, may elect to make Voluntary Contributions in such terms and on such condition as the Approved Trustee may determine from time to time. Employers of any such Employees may also elect to make Voluntary Contributions in respect of such Employees. Voluntary Contributions paid are subject to the provisions of the Trust Deed and the Governing Rules except where specifically stated otherwise.

The Approved Trustee may admit or cause to admit an Individual Relevant Employee to participate in the Scheme in such manner, on such terms and at such time as the Approved Trustee may from time to time determine. The Approved Trustee may reject or cause to reject an application from any Individual Relevant Employee to participate in the Scheme. Circumstances where the Approved Trustee may do so include but are not limited to the Relevant Circumstances.

Upon admission, the Individual Relevant Employee will become an Individual Relevant Employee Member and may make Voluntary Contributions (known as "**Individual RE's VCs**") to the Scheme in such manner, at such times and on such conditions as agreed with the Approved Trustee from time to time. Individual RE's VCs are vested in the Individual Relevant Employee Member as accrued benefits immediately.

In respect of Non-Employment Related VCs, Members may decide whether monthly contribution or irregular lump sum contributions are to be made. For details of the limitations and requirements applicable to the Non-Employment Related VCs (whether payable by an Individual Relevant Employee Member, an Employee Member or Self-employed Member), please contact the eMPF Platform (please refer to section IIA of this MPF Scheme Brochure for their contact details).

#### **(a) Withdrawal of accrued benefits due to Voluntary Contributions**

- Retirement at normal retirement age/death/total incapacity

The benefit payable is the vested portion of the value of the accrued benefits due to the Employer's Voluntary Contributions (the vesting of which is in accordance with the applicable vesting schedule) and 100% of the value of the accrued benefits due to the Member's Voluntary Contributions.

(ii) Resignation

If a Member, other than a Self-employed Member or Individual Relevant Employee Member, resigns for reasons other than those mentioned in (i) above, he/she will receive 100% of his/her own accrued benefits from the Voluntary Contributions plus a vested portion of the value of the accrued benefits due to the Employer's Voluntary Contributions in accordance with the applicable vesting scale. The following is an example of a vesting scale commonly adopted by employers:

Vesting Scale	
<u>Completed Years of Service</u>	<u>Vested Percentage</u>
1 year	0%
2 years	0%
3 years	30%
4 years	40%
5 years	50%
6 years	60%
7 years	70%
8 years	80%
9 years	90%
10 years	100%

(iii) Early retirement

An Employee Member (with the consent of the Employer), Individual Relevant Employee Member or a Self-employed Member may retire earlier after attaining certain age. The benefit payable is the vested portion of the value of the accrued benefits due to the Employer's Voluntary Contributions (unless otherwise agreed by the Employer) and 100% of the value of the accrued benefits due to the Member's Voluntary Contributions.

(iv) Late retirement

An Employee Member (with the consent of the Employer), Individual Relevant Employee Member or a Self-employed Member, may retire beyond the normal retirement age, in which case the Voluntary Contributions may be:

(1) Discontinued after the normal retirement date:

The benefit payable is the vested portion of the value of the accrued benefits due to the Employer's Voluntary Contributions (unless otherwise agreed by the Employer) and 100% of the value of the accrued benefits due to the Member's Voluntary Contributions; or

(2) Continued until actual retirement:

The benefit payable is the vested portion of the value of the accrued benefits due to the Employer's Voluntary Contributions (unless otherwise agreed by the Employer) and 100% of the value of the accrued benefits due to the Member's Voluntary Contributions.

(v) Dismissal

If a Member who is an Employee Member is dismissed on any of the following grounds:

- (1) wilfully disobeying a lawful and reasonable order;
- (2) misconducting himself/herself, such conduct being inconsistent with the due and faithful discharge of his/her duties;
- (3) guilty of fraud or dishonesty;
- (4) habitually neglectful in his/her duties;
- (5) upon any other ground on which the Employer is entitled to terminate his/her contract of employment;

he/she is only entitled to receive 100% of the value of the accrued benefits due to his/her own Voluntary Contributions. The entirety of the accrued benefits due to Employer's Voluntary Contribution will be forfeited (unless otherwise agreed by the Employer).

(vi) Flexible payment

Notwithstanding the preceding provisions of this sub-section "**(a) Withdrawal of accrued benefits due to Voluntary Contributions**", the Approved Trustee, with the consent of the Employer (in respect of an Employee Member and such consent only being required in relation to payment or delay of any part of an Employee Member's entitlement due to his Employer's Voluntary Contributions), may, if the Member so elects, agree;

- (1) to pay the whole or any part of the Member's accrued benefits due to his own Voluntary Contributions or (if such Member is an Employee Member or Personal Account Member) the Member's accrued benefits due to his Employer's Voluntary Contributions to the Member (or at the direction of the Member) at any time, or
- (2) to delay payment of the whole or any part of the Member's accrued benefits due to his own Voluntary Contributions to that Member, subject to such conditions as the Approved Trustee may determine from time to time.

Currently, partial withdrawal of Non-Employment Related VCs is subject to the following conditions:

- (1) each withdrawal must be for a sum not less than HKD1,000;
- (2) no more than four times can benefits due to Non-Employment Related VCs in a financial period be withdrawn; and
- (3) should the withdrawal require any redemption of the units of the BCOM Guaranteed (CF) Fund, the Approved Trustee may charge a withdrawal fee of 1% of the proceeds of the redemption of the relevant units.

**(b) Timing of payments of accrued benefits due to Voluntary Contributions**

Upon receipt of a valid claim by the eMPF Platform, the Approved Trustee must ensure that those accrued benefits due to Voluntary Contributions are paid to the claimant not later than 30 days after the lodgement of the claim. Members may however elect to receive the accrued benefits due to Voluntary Contributions in instalments, at such time, on such conditions and in such manner as the Approved Trustee may determine.

## 2.3 TVC

### Characteristics of TVC

Any person who fulfils the eligibility requirements as mentioned in the paragraphs headed "**1.2 TVC Account Members**" under the sub-section "**1. Who can join**" under this section "**VI. ADMINISTRATIVE PROCEDURES**" can set up a TVC account and pay TVC into such account. TVC paid into the account will be eligible for tax deduction in accordance with the Inland Revenue Ordinance.

The characteristics of TVC are as follows:

- TVC can only be made directly by eligible persons into a TVC account of a registered scheme in order to enjoy tax concessions, subject to relevant conditions. Please refer to the paragraphs headed "**1.2 TVC Account Members**" under the sub-section "**1. Who can join**" under this section "**VI. ADMINISTRATIVE PROCEDURES**" and the paragraphs headed "**(e) Tax implications for TVC Account Members**" under the sub-section "**2. Taxation**" under the section "**VII. OTHER INFORMATION**" for details;
- Involvement of employers is not required;
- Though it is voluntary in nature, TVC is subject to the same vesting, preservation and withdrawal restrictions applicable to Mandatory Contributions. Accordingly, any accrued benefits derived from TVC (including any TVC made in excess of the maximum tax deduction limit during a tax assessment year) will be preserved and can only be withdrawn upon retirement at age 65 or on other statutory grounds under the MPF legislation. Please refer to the paragraph entitled "**(b) Withdrawal and Termination of TVC**" below for details.

**(a) Contribution of TVC**

TVC can only be made into a TVC account, which is separate from a Contribution Account or a Personal Account. Any other forms of Voluntary Contributions that are not made into the TVC account are not TVC (for example, Voluntary Contributions that are made by Employee Members through their Employer will not be eligible for claiming TVC tax deduction).

TVC is subject to the same vesting, preservation and withdrawal requirements applicable to Mandatory Contributions. This also applies to Contributions that exceed the maximum tax deductible amount per assessment year.

The applicant will be notified of the minimum limit imposed on the amount and/or frequency of contributions made to the TVC account upon application to open a TVC account. TVC will be fully vested in the Members once it is paid into the Scheme.

**(b) Withdrawal and termination of TVC**

As with accrued benefits derived from Mandatory Contributions, the TVC Benefits will only become payable when the TVC Account Member:

- (i) attains retirement age of 65;
- (ii) attains age 60 and retires early (i.e. ceases all employment/self-employment with no intention of

- becoming employed/self-employed again);
- (iii) permanently departs from Hong Kong (only once in a life time);
- (iv) becomes totally incapacitated;
- (v) suffers from terminal illness;
- (vi) dies; or
- (vii) where the accrued benefits of the Member do not exceed HKD5,000 as at the date of the claim for payment of those benefits made by him/her (and the Member does not have accrued benefits kept in any other registered scheme), and at least 12 months have elapsed since the contribution day in respect of the latest contribution period for which a Mandatory Contribution is required to be made to the Scheme.

In addition, the Approved Trustee must provide phased withdrawal options to the following withdrawal conditions:

- (i) Retirement (attaining the age of 65); and
- (ii) Early retirement (attaining the age of 60 and ceased all employment/self-employment with no intention of becoming employed or self-employed again).

Apart from the withdrawal of accrued benefits, the Approved Trustee may terminate the Member's TVC account if the balance of the TVC account is zero and there is no transaction activity in respect of the TVC account for 365 days.

For the avoidance of doubt, the protection of accrued benefits under the MPF Ordinance is not applicable to the TVC account, meaning that TVC Benefits will generally be vested in the trustee-in-bankruptcy or official receiver as part of the property of the bankrupt TVC account Member.

## 2.4 Payment of contributions generally

All Contributions shall be made to the Approved Trustee via the eMPF Platform. The Approved Trustee must arrange or cause to arrange for the Member's Contribution Account to be divided into sub-accounts (if applicable) in accordance with the Governing Rules.

All Contributions received by the Approved Trustee via the eMPF Platform shall be invested in accordance with the choice of the Members as provided to the eMPF Platform in one or more constituent funds, subject to such restrictions, limitations and charges to the extent permitted by law.

## 3. Investment in constituent funds

A Member is entitled to elect, subject to such restrictions, limitations and charges as the Approved Trustee may determine to the extent permitted by law that his accrued benefits attributable to the Mandatory Contributions, Voluntary Contributions, Special Contributions and TVC paid by or in respect of him/her under the Scheme be invested in any one or more constituent funds in such proportions as the Member may determine and as set out in the Specific Investment Instruction provided to the eMPF Platform and the eMPF Platform will allocate his/her Contribution accordingly.

If a Member fails to submit to the eMPF Platform a Specific Investment Instruction or does not make any investment choice at the time of joining, his/her Contributions will be invested in DIS.

### 3.1 MPF Default Investment Strategy ("DIS")

#### (a) What is the DIS?

The DIS is a ready-made investment arrangement mainly designed for those Members who are not interested or do not wish to make an investment choice, and is also available as an investment choice itself, for Members who find it suitable for their own circumstances. For those Members who do not make an investment choice, their Contributions and accrued benefits transferred from another registered scheme will be invested in accordance with the DIS. The DIS is required by law to be offered in every registered scheme and is designed to be substantially similar in all registered schemes.

#### (b) Asset allocation

The DIS aims to balance the long-term effects of risk and return through investing in two constituent funds, namely the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund, according to the pre-set allocation percentages at different ages. The BCOM Core Accumulation Fund will invest around 60% in Higher Risk Assets and 40% in Lower Risk Assets of its NAV whereas the BCOM Age 65 Plus Fund will invest around 20% in Higher Risk Assets and 80% in Lower Risk Assets. Both constituent funds adopt globally diversified investment principles and use different classes of assets, including global

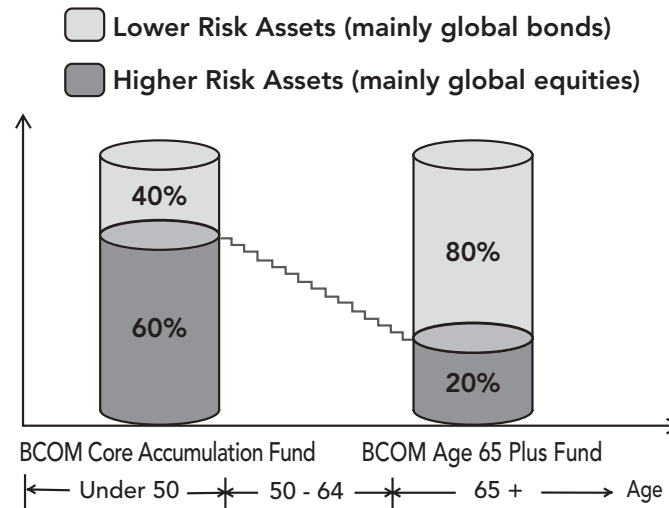
equities, fixed income, money market and cash, and other types of assets allowed under the MPF legislation.

**(c) De-risking of the DIS**

Accrued benefits invested through the DIS will be invested in a way that adjusts risk depending on a Member's age. The DIS will manage investment risk exposure by automatically reducing the exposure to Higher Risk Assets and correspondingly increasing the exposure to Lower Risk Assets as the Member gets older. Such de-risking is to be achieved by way of reducing the holding in the BCOM Core Accumulation Fund and increasing the holding in the BCOM Age 65 Plus Fund throughout the prescribed time span as detailed below.

Diagram 1 below shows the target proportion of investment in riskier assets over time. The asset allocation stays the same up until 50 years of age, then reduces steadily until age 64, after which it stays steady again.

**Diagram 1 : Asset Allocation between Constituent Funds in the DIS**



*Note: The exact proportion of the portfolio in Higher Risk Assets/Lower Risk Assets at any point in time may deviate from the target glide path due to market fluctuations.*

The above de-risking is to be achieved by annual adjustments of asset allocation gradually from the BCOM Core Accumulation Fund to the BCOM Age 65 Plus Fund under the DIS. Save for the circumstances set out in these paragraphs headed **"(c) De-risking of the DIS"**, switching of the existing accrued benefits among the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund will be automatically carried out each year on a Member's birthday and according to the allocation percentages in the DIS De-risking Table as shown in Diagram 2 below. If the Member's birthday is not on a Valuation Date, then the investments will be moved on the next available Valuation Date. Alternatively, if the Member's birthday falls on 29 February and in the year which is not a leap year, then the investments will be moved on 1 March or the next available Valuation Date. If there is any exceptional circumstance, e.g. market closure or suspension of dealing, on the Member's birthday which makes it impossible for the investments to be moved on that day, the investments will be moved on the next available Valuation Date.

If the relevant Member informs the eMPF Platform of his/her updated birthday, then the eMPF Platform will, as soon as practicable, after being so informed and receipt of the relevant documents evidencing such an update adjust the allocation between the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund according to his/her updated birthday, and effect the de-risking in the future years according to the DIS De-risking Table in Diagram 2 below and his/her updated birthday. **When one or more of the specified instructions (including but not limited to subscription, redemption/withdrawal or switching instructions) are received prior to or on the annual date of de-risking for a relevant Member and being processed on that date, the annual de-risking may be deferred and the annual de-risking will only take place after completion of these specified instructions. In particular, Members should refer to the cut-off time and the required time to complete (after the date of receipt of completed instruction) as set out in the eMPF Platform's website (collectively, the "required timeframe") before submitting a valid switching instruction or change of investment mandate instruction in order to ensure that the instruction can be processed on or prior to the de-risking date. Any valid switching instruction or change of investment mandate instruction the eMPF Platform receives before the annual de-risking but not meeting the required timeframe may**



**only be completed after the annual de-risking.** The number of Units of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund that can be issued in the annual de-risking under the DIS shall be rounded down to four decimal places. Please refer to this section "**VI. ADMINISTRATIVE PROCEDURES**" for details regarding the handling procedures for subscription, redemption and switching, respectively.

Members should be aware that the above de-risking will not apply where the Member chooses the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund as individual fund choices (rather than as part of the DIS).

In summary, under the DIS:

- (i) when a Member is below the age of 50, all existing accrued benefits and all Contributions and accrued benefits transferred from another registered scheme will be invested in the BCOM Core Accumulation Fund;
- (ii) when a Member is between the ages of 50 and 64, all existing accrued benefits and all Contributions and accrued benefits transferred from another registered scheme will be invested according to the allocation percentages between the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund as shown in the DIS De-risking Table in Diagram 2 below. The de-risking on the existing accrued benefits will be automatically carried out as described above;
- (iii) when a Member reaches the age of 64, all existing accrued benefits and all Contributions and accrued benefits transferred from another registered scheme will be invested in BCOM Age 65 Plus Fund;
- (iv) if the relevant Member has reached 60 years of age before 1 April 2017, unless the Member has given a Specific Investment Instruction, the Member's accrued benefits (including new Contributions and accrued benefits transferred from another registered scheme) will be invested in the same manner as at 31 March 2017; and
- (v) for a deceased Member, de-risking will cease once the eMPF Platform has received valid proof of the death of the Member. If de-risking has already been taken place between the death of the Member and the time at which the eMPF Platform received the valid proof of such death, such de-risking will not be undone, although no further de-risking will take place in respect of the deceased Member.

If the full date of birth of the relevant Member is not available to the eMPF Platform:

- (i) If only the year and month of birth is available, the annual de-risking will use the last calendar day of the birth month, or if it is not a Valuation Date, the next available Valuation Date.
- (ii) If only the year of birth is available, the annual de-risking will use the last calendar day of the year, or if it is not a Valuation Date, the next available Valuation Date.
- (iii) If no information at all on the date of birth, Member's accrued benefits will be fully invested in the BCOM Age 65 Plus Fund with no de-risking applied.

**Diagram 2: DIS De-risking Table**

Age	BCOM Core Accumulation Fund	BCOM Age 65 Plus Fund
<b>Below 50</b>	100.0%	0.0%
<b>50</b>	93.3%	6.7%
<b>51</b>	86.7%	13.3%
<b>52</b>	80.0%	20.0%
<b>53</b>	73.3%	26.7%
<b>54</b>	66.7%	33.3%
<b>55</b>	60.0%	40.0%
<b>56</b>	53.3%	46.7%
<b>57</b>	46.7%	53.3%
<b>58</b>	40.0%	60.0%
<b>59</b>	33.3%	66.7%
<b>60</b>	26.7%	73.3%
<b>61</b>	20.0%	80.0%
<b>62</b>	13.3%	86.7%
<b>63</b>	6.7%	93.3%
<b>64 and above</b>	0.0%	100.0%

*Note: The above allocation between the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund is made at the point of annual de-risking and the proportion of the BCOM Core*

*Accumulation Fund and the BCOM Age 65 Plus Fund in the DIS portfolio may vary during the year due to market fluctuations.*

To the extent practicable, the eMPF Platform will issue a notice to the relevant Member at least 60 days prior to his/her 50th birthday informing him/her of the commencement of the de-risking process. Also, a confirmation statement will be sent to the relevant Member no later than five Valuation Dates after the de-risking process has been completed.

Please refer to sub sections "**3.13 BCOM Core Accumulation Fund**" and "**3.14 BCOM Age 65 Plus Fund**" under the section "**III. FUND OPTIONS, INVESTMENT OBJECTIVES AND POLICIES**" for the investment policies and objectives and the other pages of this sub-section "**3.1 MPF Default Investment Strategy**" for the specific operational arrangements of the constituent funds which are under the DIS.

**(d) Switching in and out of the DIS**

Members can switch into or out of the DIS at any time, subject to the rules of the Scheme. Members should note that **switching instructions will only apply to the accrued benefits**. Where the relevant Member's existing investment in an account is under the DIS, he/she may switch all or part of his/her existing investments out of the DIS. In addition, where the relevant Member wishes to switch into the DIS, he/she must elect to have all or part of the accrued benefits in that account transferred into the DIS. Members should, however, bear in mind that the DIS has been designed as a long-term investment arrangement. A Member is free to choose how his/her new Contributions and accrued benefits transferred from another registered scheme are to be invested by giving a Specific Investment Instruction, as more particularly described in the paragraphs entitled "**3.3 Change of investment mandate of new Contributions**" under sub-section "**3. Investment in constituent funds**" in the section "**VI. ADMINISTRATIVE PROCEDURES**". Also, Members may change their investment mandate to invest in the DIS at any time. For the avoidance of doubt, where a Member elects to transfer his/her accrued benefits out of the DIS, in the absence of a Specific Investment Instruction for new Contributions and accrued benefits transferred from another registered scheme, his/her new Contributions and accrued benefits transferred from another registered scheme will be invested in the DIS.

**(e) Circumstances for accrued benefits to be invested in the DIS**

- When a Member (including a Member who contributes Non-Employment Related VCs) joins the Scheme or sets up a new account in the Scheme, they have the opportunity to give a Specific Investment Instruction for their future Contributions and accrued benefits transferred from another registered scheme. They may choose to invest their future Contributions and accrued benefits transferred from another registered scheme into:
  - o the DIS; and/or
  - o one or more constituent funds of their own choice from the list under the section "**III. FUND OPTIONS, INVESTMENT OBJECTIVES AND POLICIES**" (including the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund) and according to their assigned allocation percentage(s) to relevant fund(s) of their choice;
- If Members cannot provide a Specific Investment Instruction upon set up of a new account, then the entire Contributions and accrued benefits transferred from another registered scheme will be automatically invested into the DIS;
- Members should note that, if investments/acrued benefits in the BCOM Core Accumulation Fund or the BCOM Age 65 Plus Fund are made under the Member's Specific Investment Instructions for investment in such fund (as a standalone fund choice rather than as part of the DIS offered as a choice) ("**standalone investments**"), those investments/acrued benefits will not be subject to the de-risking process. If, a Member's accrued benefits are invested in any combination of (i) the BCOM Core Accumulation Fund and/or the BCOM Age 65 Plus Fund as standalone investments and (ii) the DIS (no matter by default or by Specific Investment Instruction), notwithstanding that upon enrolment the Member may only choose either the DIS or standalone investments, accrued benefits invested under (i) will not be subject to the de-risking mechanism whereas for accrued benefits under (ii) will be subject to the de-risking process. In this connection, Members should pay attention to the different on-going administration arrangements applicable to accrued benefits invested in (i) and (ii). In particular, Members will, when giving a constituent fund switching instruction, be required to specify to which part of the benefits (namely, under (i) or (ii)) the instruction relates;
- Where a Member has multiple capacities under the Scheme (e.g. a Member being an Employee Member and a Personal Account Member), the investment arrangement applies to the accounts of the Member in each capacity individually; for instance, if a Member is an Employee Member and



a Personal Account Member and wishes to switch all of his/her accrued benefits related to his/her Employee Member status into the DIS, such switching will only impact his/her accrued benefits related to his/her Employee Member status and not his/her accrued benefits related to his/her Personal Account Member status.

**(f) Treatment of accrued benefits transferred from a Contribution Account to a Personal Account**

Where a Member ceases employment with an Employer and:

- (i) in the absence of his/her election to transfer such accrued benefits as described in the paragraph headed "**4.2 Transfers to another registered scheme**" in the sub-section "**4. Transfers**" under this section "**VI. ADMINISTRATIVE PROCEDURES**", and his/her accrued benefits in respect of such employment are automatically transferred to a Personal Account under the Scheme upon the expiry of the three months' period after the eMPF Platform has been informed of the termination of his/her employment; or
- (ii) the Member has given instruction to the eMPF Platform to transfer the accrued benefits from such employment to a Personal Account and his/her accrued benefits are therefore transferred to the Personal Account,

the accrued benefits transferred from the Member's Contribution Account to the Member's Personal Account will be invested in the same manner immediately before the transfer, and, unless the eMPF Platform receives a Specific Investment Instruction from the Member with regard to the Member's Personal Account, any new Contributions and accrued benefits transferred from another registered scheme may be invested in the DIS.

**(g) Information on Performance of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund**

The constituent fund performance (including the definition and actual figures of the fund expense ratio) of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund will be published in the constituent fund factsheets (and one of which will be attached to annual benefit statement). Members can visit [www.bocomtrust.com.hk](http://www.bocomtrust.com.hk) or call the customer service hotline for information. Members may also obtain the constituent fund performance information at the website of the MPFA ([www.mpfa.org.hk](http://www.mpfa.org.hk)).

The Reference Portfolio is adopted to provide a common reference point for performance and asset allocation of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund. The constituent fund performance will be reported against the Reference Portfolio published by the Hong Kong Investment Funds Association. Please visit [www.hkifa.org.hk](http://www.hkifa.org.hk) for further information regarding the performance of the Reference Portfolio.

The constituent fund performance is calculated in Hong Kong dollar on NAV-to-NAV basis. Past performance is not indicative of future performance. There is no assurance that investment returns and Members' accrued benefits may not suffer significant loss. Members should regularly review the performance of the constituent fund and consider whether the investments still suit their personal needs and circumstances.

### 3.2 Switching of existing balances

A Member is entitled to switch all or any of his/her investment of each of (i) balance attributable to Employment-Related MCs and VCs; (ii) balance attributable to the Non-Employment Related VCs; (iii) balance attributable to Special Contributions; and (iv) balance attributable to TVC, among the constituent funds, by giving an instruction to the eMPF Platform. A valid switching instruction via eMPF Mobile App / eMPF Web Portal received by the eMPF Platform by 4:00 p.m. or by post/fax/email/in person (as per the time of receipt by the eMPF Platform) by 4:00 p.m. on a Valuation Date can usually be effected within one Valuation Date and under normal circumstances not later than five Valuation Dates.

Each switching instruction must meet the requirements for a Specific Investment Instruction and must specify whether the accrued benefits are to be invested in the DIS and/or in one or more constituent funds as standalone investments. A switching between constituent funds can be done on every Valuation Date. Any invalid switching instruction will be rejected, and the existing investment (in respect of the existing accrued benefits) will remain unchanged. **For the avoidance of doubt, where a Member switches all or part of his/her existing investments, such switching instruction only applies to existing investments and not the future Contributions and accrued benefits transferred from another registered scheme.**

### 3.3 Change of investment mandate of new Contributions

A Member is entitled to change his investment mandate in respect of each of (i) the Employment-Related MCs and VCs, (ii) the Non-Employment Related VCs, (iii) the Special Contributions, and (iv) balance attributable to TVC, by giving an instruction to the eMPF Platform. A valid investment mandate instruction via eMPF Mobile App /eMPF Web Portal received by the eMPF Platform by 4:00 p.m. or by post/fax/email/ in person (as per the time of receipt by the eMPF Platform) by 4:00 p.m. on a Valuation Date can usually be effected within one Valuation Date and under normal circumstances not later than five Valuation Dates.

Each change of investment mandate must meet the requirements for a Specific Investment Instruction, and must specify whether the contributions described in (i), (ii), (iii) and (iv) in the preceding paragraph are to be invested in the DIS and/or in one or more constituent funds as standalone investments. Any change of investment mandate given after enrolment and not meeting the requirements for a Specific Investment Instruction will be rejected, and in that case, the existing investment allocation (in respect of future Contributions and accrued benefits transferred from another registered scheme) will remain unchanged. **Any change of investment mandate only applies to future Contributions and accrued benefits transferred from another registered scheme and will therefore not affect the existing investments of the accrued benefits.**

**If there is more than one instruction in respect of the same instruction type from a Member (whether in one or more means) on the same day, the latest instruction on that day will be executed.**

## 4. Transfers

### 4.1 Transfers from other registered schemes

The Approved Trustee may at the direction of any Employer or a Member (other than an Employee Member) accept or cause to accept any assets as assets of the Scheme from any trustee of any other scheme of which the relevant Employer or Member (as the case may be) was previously participant subject to and in all respects be in accordance with the Governing Rules.

### 4.2 Transfers to another registered scheme

This section does not apply to an Individual Relevant Employee Member (unless with the consent of the Approved Trustee).

#### (1) *Transfer initiated by Employers*

An Employer may give an instruction to the Relevant Recipient of the Employer's intention to discontinue participation in the Scheme for the purpose of joining a new or separate registered scheme (the "**new scheme**").

#### (2) *Transfer initiated by Employee Members*

Subject to the MPF Ordinance, an Employer may, upon request of the Employee Member and by an instruction to the Relevant Recipient, elect to have the accrued benefits held in the Contribution Account in respect of the Employee Member's employment with the Employer transferred to another registered scheme in which the Employer is a participant.

#### (3) *Transfer initiated by Self-employed Members*

A Self-employed Member may by an instruction to the Relevant Recipient elect to transfer his/her accrued benefits to another master trust scheme or industry scheme at any time.

#### (4) *Transfer of accrued benefits in Personal Accounts*

In addition, a Member may at any time by an instruction to the eMPF Platform elect to have all of his/her accrued benefits held in his/her Personal Account transferred to another account.

#### (5) *Transfer in the context of a change of ownership of business*

Where:

- (a) a change has occurred (whether by virtue of a sale or other disposition or by operation of law) in the ownership of a business in which an Employee Member is employed, or in a part of such business, and either:
  - (i) the Employee Member's contract of employment (with the substitution of the new owner of the business for the previous owner) is renewed by that new owner; or
  - (ii) the Employee Member is re-engaged by that owner under a new contract of employment; or
- (b) the Employee Member is undertaken into the employment of a company that is an associated company of another company by which the Employee Member was employed immediately before the Employee Member was taken into that employment,

- (c) the new owner or associated company ("**new employer**"), as the case may be, has assumed the liability of the previous owner or company ("**previous employer**") for severance payment or long service payment in respect of the Employee Member;
- (d) the new employer has agreed to recognise the Employee Member's length of employment with the previous employer for the purposes of that severance payment or long service payment; and
- (e) no accrued benefits held in the Scheme in respect of the Employee Member have been paid in accordance with section 12A of the MPF Ordinance to the Employee Member or the previous employer, then the new employer may by an instruction to the Relevant Recipient, elect, in accordance with the Regulation, to have accrued benefits of the Employee Member held in a Contribution Account in the Scheme transferred to an account in a registered scheme in which the new employer is a participant.

**(6) Transfer of Member Choice Balance**

A Member may at any time elect to have the following components of his/her Member Choice Balance transferred to:

- (i) a Personal Account of the Member within another registered scheme which is a master trust scheme or an industry scheme, once per calendar year (to the extent his/her Member Choice Balance is related to his/her own Mandatory Contributions in respect of his/her current employment); or
- (ii) a Personal Account of the Member within another registered scheme which is a master trust scheme or an industry scheme, or a Contribution Account of the Member within another registered scheme, at any time (to the extent the Member Choice Balance is related to Mandatory Contributions in respect of his/her former employment/self-employment).

### 4.3 Portability of accrued benefits due to Mandatory Contributions

A Member may at any time elect to transfer his/her Member Choice Balance to

- (a) a Personal Account within the Scheme once per calendar year (to the extent such Member Choice Balance is related to his/her own Mandatory Contributions in respect of his/her current employment); or
- (b) a Personal Account or Contribution Account within the Scheme at any time (to the extent such Member Choice Balance is related to his/her former employment/self-employment)

or effect any transfer of the accrued benefits due to Mandatory Contributions in accordance with the provisions of section 4.2.

In addition, when a Member changes jobs, accrued benefits due to Mandatory Contributions can be transferred to:

- (i) another registered scheme e.g. the new employer's employer sponsored scheme or master trust scheme;
- (ii) another account within the same master trust scheme;
- (iii) an account in another master trust scheme of his own choice; or
- (iv) existing account in an industry scheme, if applicable.

The former Employer must in respect of an Employee Member (other than a casual employee):

- (A) in the remittance statement that the Employer is required to lodge with the Approved Trustee via instruction to the eMPF Platform in respect of the contribution period that ends immediately following the Member's cessation of employment; or
- (B) by written notice given to the Approved Trustee via instruction to the eMPF Platform no later than the date on which that remittance statement is required to be lodged,

inform the Approved Trustee via the eMPF Platform of the Employee Member's cessation of employment and the date on which the employment ceased.

If either (A) or (B) of the above is not complied with and the Approved Trustee is satisfied that the former Employer cannot be located or refuses to comply with the above, the Approved Trustee may accept written notice via instruction to the eMPF Platform from the Employee Member concerned as evidence of the Employee Member's cessation of employment with his former Employer and the date of cessation of such employment.

#### 4.4 Portability of TVC

TVC is portable and TVC Account Members should note that:

- (a) TVC Account Member may at any time choose to transfer the TVC Benefits to another registered scheme that offers TVC;
- (b) The transfer must be in a lump sum (full account balance);
- (c) The TVC account in the original scheme from which the accrued benefits are transferred (resulting in zero balance) may be terminated upon such transfer;
- (d) For the avoidance of doubt, transfer of accrued benefits derived from a TVC account to another TVC account of the Member in another registered scheme cannot be claimed as deductions for taxation purpose; and
- (e) Transfer of TVC Benefits to another TVC account of the member in another registered scheme will also be subject to the same preservation and withdrawal restrictions applicable to Mandatory Contributions in the MPF regulations.

## VII. OTHER INFORMATION

### 1. Valuation and dealing

#### 1.1 Frequency of valuation and dealing

All constituent funds are unitized. Valuation and dealing of each constituent fund shall be carried out on each Valuation Date unless it is specified otherwise in the section **"III. FUND OPTIONS, INVESTMENT OBJECTIVES AND POLICIES"**. The unit price of a constituent fund is published on Hong Kong Economic Times and The Standard.

(a) Valuation

- Offer and Redemption Prices in respect of a unitized constituent fund will be calculated on the basis of its NAV divided by the number of Units outstanding.
- Pricing of all unitized constituent funds is on a forward basis.

(b) Pricing

The price per Unit of a constituent fund shall initially be HKD20, in respect of the BCOM Dynamic Growth (CF) Fund, the BCOM Asian Dynamic Equity (CF) Fund, the BCOM Hong Kong Dynamic Equity (CF) Fund, the BCOM China Dynamic Equity (CF) Fund, the BCOM HSI ESG Tracking (CF) Fund, the BCOM Global Bond (CF) Fund, the BCOM Greater China Equity (CF) Fund, the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund and HKD10, in respect of any other unitized constituent funds unless the Approved Trustee in respect of any other unitized constituent fund(s) determines otherwise. Thereafter, the price per Unit of a constituent fund shall be determined on each Valuation Date by dividing the NAV after deducting the administrative expenses (except for the BCOM MPF Conservative Fund which is subject to the provisions under the section **"V. FEES AND CHARGES"**) and compensation fund levy (if any) by the number of Units in issue in that constituent fund on that Valuation Date (which shall include all Units of that constituent fund to be redeemed on that Valuation Date and exclude all Units of that constituent fund to be issued on that Valuation Date).

(c) Net asset value

On each Valuation Date, the NAV shall be calculated by ascertaining the gross asset value of the constituent fund and making the Deductions (as described in (f) below). In calculating the NAV, investments agreed to be purchased or sold where the purchase or sale has not been completed shall be deemed included or excluded from the constituent fund and the gross purchase or net sale consideration excluded or included as the case may require, as if such purchase or sale had been duly completed.

(d) Gross asset value

Subject as otherwise provided in this paragraph, the Approved Trustee shall determine or cause to determine the value of gross asset value of each constituent fund using the generally accepted accounting practices and in accordance with the applicable law. In general:

- investments for which prices are quoted on a market shall be valued at the latest bid price for an amount equal to that of the relevant investment;
- deposits shall be valued at face value;
- interest, discount and similar income and returns shall be deemed to accrue from day to day. Dividends shall be deemed to be received on the date on which the relevant investment is first quoted before the dividend or interest payment is accrued. The value of any accounts receivable, prepaid expenses, and cash dividends and interest declared or accrued and receivable but not yet received shall be deemed to be the full amount thereof unless the relevant investment manager shall determine that less than the full amount is likely to be received. In such case, the relevant investment manager shall determine the reasonable value thereof;
- the value of each unit share or other interest in a collective investment scheme shall be the last published bid price per share or unit;
- the amount of any taxation relating to the income of the constituent fund shall be taken into account;
- contribution received in respect of Units not already in issue (which shall include Units to be issued with effect from the relevant Valuation Date on which the calculation of NAV is being made) shall not be taken into account.

(e) Valuation of unquoted securities

The value of investments not listed or quoted on a recognized market should be determined on a regular basis by an independent professional valuer approved by the Approved Trustee as qualified to value such an investment.

(f) Deductions

In ascertaining the NAV of a constituent fund, the following shall be deducted from the gross asset value of the constituent fund determined: (i) the costs and expenses specified in the Trust Deed as payable from the Scheme and the relevant constituent fund and (ii) any liabilities including any contingent or unascertained liabilities for which the Approved Trustee shall consider it prudent to provide but excluding (x) any liabilities to pay moneys in respect of which notices of redemption or withdrawal have been received but which are to take effect in accordance with the Trust Deed on the relevant Valuation Date or any subsequent Valuation Date and also (y) any liability taken into account where investments have been agreed to be purchased or sold.

## 1.2 Changes on Dealing

A permanent change in the method of dealing will only be made after one month's written notice is given to each Member.

A temporary change in the method of dealing may be made:

- (a) in exceptional circumstances, having regard to the interests of the Members;
- (b) the possibility of a change has been fully disclosed in announcement; and
- (c) with the approval of the Approved Trustee.

## 1.3 Suspension and deferral of dealings

Subject to the MPF Ordinance, suspension or deferral of dealings by the Approved Trustee may only occur in exceptional circumstances, having regard to the interest of the Members, in the following circumstances:

- (a) during any time when any stock market or other markets where investments are made is closed (other than holidays) or when dealings in such markets are restricted or suspended;
- (b) where a state of affairs, which makes acquisition or disposal of investments cannot in the opinion of the relevant investment manager be effected normally or without seriously prejudicing interests of Members;
- (c) where any breakdown in communication, which makes it impossible for the value of the constituent fund or investments to be accurately ascertained;
- (d) where realization of investments cannot, in the relevant investment manager's opinion, be effected at normal prices or rates of exchange;
- (e) where remittance of moneys cannot be carried out without undue delay and at the normal exchange rate;
- (f) where redemption requests on any one dealing day exceed 10% of the NAV of the constituent fund, redemption requests in excess of that 10% may be deferred to the next dealing day;
- (g) during any period there exist exceptional circumstances which in the reasonable opinion of the Approved Trustee that continuing dealing in units of the relevant constituent fund(s) could be detrimental to the beneficiaries of the Scheme; or
- (h) during any period when any part or all parts of the eMPF Platform is suspended.

## 2. Taxation

This tax summary below is not intended to be comprehensive and should not be relied upon as a substitute for detailed and specific advice. Employers and Members should seek professional advice regarding their particular tax circumstances.

### (a) Taxation of the Scheme

The Scheme is not regarded as "carrying on a trade, profession or business" and earnings derived by the Scheme is not generally chargeable to profits tax in Hong Kong.

However, stamp duty will be payable if the Approved Trustee of the Scheme disposes of securities which consist of Hong Kong stock (i.e. stock the transfer of which is required to be registered in Hong Kong).

Currently there are no taxes levied on the constituent funds. If there are any taxes levied on the income and capital of investment of the constituent fund(s), such taxes shall be paid out of the constituent fund(s).

### (b) Tax implications for Employers

Employers can claim tax deduction on regular Contributions (which includes Mandatory Contributions



and Voluntary Contributions) made to the Scheme to the extent that such Contributions are regarded as incurred in the production of assessable profits of the Employer. The limit on tax deduction on regular Contributions is 15% of the total emoluments of that Employee Member. Also, any initial or special Contributions made to the Scheme are, to the extent that they are reasonable, tax deductible which must have to be claimed in five equal instalments over a five year period.

Refund of unvested Contributions to an Employer by the Approved Trustee will be taxable in the hands of the Employer if the Employer has claimed tax deduction on the Contributions refunded.

**(c) Tax implications for Employee Members**

Employer's Contributions to the Scheme should not be taxable to the Employee Members at the time when the Contributions are made. Employee Members, can subject to the relevant law, claim tax deduction on Mandatory Contributions made to the Scheme up to the statutory maximum amount. If the payout is received upon "retirement", death, terminal illness or incapacity of the Employee Member, the Employer's Voluntary Contributions portion of the payout will not be taxable. "Retirement" is defined in the Inland Revenue Ordinance to mean:

- a retirement from the service of the Employer at some specified age of not less than 45 years;
- a retirement after some specified period of service with the Employer of not less than 10 years; or
- the attainment of the age of 60 years or some specified age of retirement, whichever is the later.

If the payout is made by the Approved Trustee upon termination of service with an Employer, a proportionate amount of the Employer's Voluntary Contributions portion will be taxable depending on the number of months of service that Employee Member has completed with the Employer. Basically, 10% of the Employer's Voluntary Contributions will be tax exempt for each completed year of service.

**(d) Tax implications for Self-employed Members**

A sole proprietor or a partner in a partnership who is carrying on a business in Hong Kong is entitled to claim tax deduction on the Mandatory Contributions made to the Scheme from the assessable profits derived from the business.

**(e) Tax implications for TVC Account Members**

TVC Account Members will be able to deduct the TVC paid into their TVC account, subject to a maximum deduction per year as specified in the Inland Revenue Ordinance. The maximum tax concession amount for TVC in each year of assessment is set out in the Inland Revenue Ordinance and, in the year of assessment 2019/2020, is HKD60,000. It should be noted that such tax concession amount is an aggregate limit for both TVC and other qualifying annuity premiums rather than TVC only, and any claim for tax deductions will be applied to TVC before qualifying annuity premiums.

To facilitate the tax return filing by TVC Account Members, a TVC summary will be provided to each TVC Account Member if TVC is made by the Member to the Scheme during a year of assessment. Such summary will be made available around 10 May after the end of relevant year of assessment (i.e. before the end of a period of 40 days (unless the 40th day is not a Business Day, then the next Business Day) from the beginning of the next tax assessment year commencing on 1 April).

### 3. Accounts, reports and statements

The financial period of each constituent fund coincides with the Accounting Date i.e. 31 December. The Approved Trustee shall prepare relevant annual financial statements for the Scheme.

In addition:

- (a) The following documents will be provided via the eMPF Platform by the Approved Trustee:
  - (i) (1) within three months after each financial period of the Scheme, an annual benefit statement setting out the Member's position and any subsequent audit adjustments made to the annual benefit statement within 30 days after the Approved Trustee becomes aware of the adjustments; and (2) if the financial period is extended to more than 12 months, a benefit statement for the first 12 months of the financial period and a further statement issued at the end of extended period;
  - (ii) a Scheme report regarding the financial development of the Scheme and other information necessary for the Members' understanding of the Scheme; and
  - (iii) an investment report containing adequate information for Members to understand the investments, the net return derived from investments and appreciation/depreciation of Scheme assets.
- (b) Members may request from the Approved Trustee via instruction to the eMPF Platform for a copy of the consolidated report published by the Approved Trustee in respect of the Scheme for any specified financial period within seven years preceding the date of the request.



- (c) When the accrued benefits of a Member are transferred from another registered scheme to the Scheme, the eMPF Platform will give a confirmation to the Member confirming the transfer and the amount of accrued benefits and a statement in accordance with the Regulation.
- (d) When the Approved Trustee pays accrued benefits of Mandatory Contributions and Special Contributions, the eMPF Platform will provide to the claimant a statement in accordance with the relevant Regulation stating the total amount of such accrued benefits, expenses incurred (if any) and any outstanding Contribution or contribution surcharge.
- (e) If TVC is made by a Member to the Scheme during a year of assessment, the eMPF Platform will provide a TVC summary as detailed in sub-section "2. Taxation" above.

#### 4. Long service payment and severance payment

Accrued benefits attributable to contributions paid by the Employer held in the Scheme in respect of an Employee Member may be applied to reduce the Employer's liability to pay a severance payment or long service payment in accordance with the Employment Ordinance (Cap. 57) in such manner as the law may prescribe. However, if the Employee Member in question is adjudged bankrupt, as a result of which that part of his accrued benefits due to the Employer's Voluntary Contributions are forfeited, the Employer may not be able to use the forfeited benefits to offset its liability to pay the statutory long service or severance pay.

#### 5. Restructuring of the Scheme

In the event that the Scheme is restructured, the Approved Trustee shall give not less than three months' notice in writing to the Employers and Members (or such shorter or longer notice period as the MPFA and the SFC may require).

#### 6. Governing law

The proper law of the Scheme shall be the law of the Hong Kong, which shall accordingly govern the Trust Deed and the Governing Rules. The parties involved shall have the right to bring legal action in a Hong Kong court as well as in any court elsewhere which has a relevant connection with the Scheme.

#### 7. Inspection of documents

A copy of Application of Participation is available for inspection by Employers and Members at Bank of Communications Trustee Limited, 1st Floor, Far East Consortium Building, 121 Des Voeux Road Central, Hong Kong during normal office hours. If copies are required, a reasonable charge will be levied.

You may access the soft copies of the following documents via the QR code in the key scheme information document of the Scheme:

- (a) Trust Deed; and
- (b) Governing Rules.

#### 8. Automatic exchange of financial account information

Financial institutions in Hong Kong and many other jurisdictions are required to identify account holders who are reportable foreign tax residents under the laws, regulations and international agreements for the implementation of automatic exchange of financial account information ("**AEOI**"), and report the information of account holders and controlling persons of certain entity account holders (each, a "**controlling person**") (including but not limited to their names, addresses, dates of birth, places of birth/incorporation, jurisdiction(s) of tax residence, tax identification number(s) in the relevant jurisdiction(s)) and account information (including but not limited to their account balance, income, and payments to the account holders) (collectively, the "**Reportable Information**") to the local tax authority where the financial institutions operate. The local tax authority, in respect of a reportable foreign tax resident, will provide the Reportable Information of the reportable foreign tax resident to the tax authority of the country of tax residence of the reportable foreign tax resident on a regular, annual basis. If you are not a tax resident in any jurisdiction outside Hong Kong, your MPF account information will not be reported to the Inland Revenue Department (the "**IRD**") of Hong Kong for transmission to any tax authority outside Hong Kong.

The Scheme is a Hong Kong financial institution for AEOI purposes. As required under AEOI of Hong Kong, the Approved Trustee will use for the purposes of AEOI the Reportable Information of any individual or entity, whether in the capacity as a Member, Employer or beneficiary, that is considered under AEOI to be an account holder or controlling person (where applicable). The Reportable Information may be transmitted to the IRD for transfer to the tax authority of another jurisdiction.

The Approved Trustee may, to the extent not prohibited by applicable law including AEOI, engage, employ or authorise any individual or entity (including but not limited to the eMPF Platform, third-party service providers, the Approved Trustee's affiliates, subsidiaries, associated entities, and any of their branches and offices) (each, for purposes of this section, an "**authorised person**") to assist the Scheme with the fulfilment of its obligations under AEOI, and to act on the Scheme's behalf in relation to its obligations under AEOI. The Approved Trustee and its authorised persons may share with each other any information of any account holder and controlling person (where applicable) of the Scheme.

The Approved Trustee and/or any of its authorised person(s) may require any account holder under AEOI to provide a valid self-certification form and such other information (including the Reportable Information and any documentary evidence) which the Approved Trustee and/or any of its authorised person(s) may require from time to time for the implementation of AEOI (collectively, the "**Required Information**"). In addition, where the account holder is an entity, the Approved Trustee and/or its authorised person(s) may require the Required Information of its controlling person(s).

Where required by AEOI and to the extent not prohibited by applicable law, the Approved Trustee will not accept any applicant to the Scheme or make any payment to any account holder (whether in the capacity of a Member, an Employer or a beneficiary) before receiving the Required Information. Account holders and controlling persons must update the Approved Trustee and/or any of its authorised person(s) about any changes in the information they have previously provided to the Approved Trustee and/or any of its authorised person(s) as soon as possible and ideally within 30 days of such changes. If the Approved Trustee and/or any of its authorised person(s) do not receive the Required Information in respect of an account holder or a controlling person, the Approved Trustee and/or any of its authorised person(s) may be required to report such person based on the information they have.

**Members, Employers, and any other account holders and controlling persons should consult their own tax advisers regarding the possible implications of AEOI. The application of the AEOI rules and the information that may be required to be reported and disclosed are subject to change. Please see the IRD website ([https://www.ird.gov.hk/eng/tax/dta\\_aei.htm](https://www.ird.gov.hk/eng/tax/dta_aei.htm)) for more information about AEOI in Hong Kong. Any discussion of tax considerations herein is not intended or written to be tax advice to any person and is not intended or written to be used, and cannot be used, by any person for the purpose of avoiding any domestic or foreign tax penalties that may be imposed on such person.**

## VIII. GLOSSARY

"Accounting Date"	means the last calendar day of the financial period which shall be 31 December in each year commencing on the date hereof or such other date as decided by the Approved Trustee from time to time, subject to the prior approval of the MPFA and provided that, the Members, Employers and service providers are all given one month prior written notice (or such shorter notice as the MPFA may agree from time to time).
"accrued benefits"	has the same meaning as in the MPF Ordinance.
"annual fee"	means a fee charged by the Approved Trustee on an annual basis and payable by the Employers and/or Members.
"APIF"	means an approved pooled investment fund approved in accordance with the Regulation.
"Application of Participation"	means the enrolment instructions for the purpose of applying to be an Employer or Member (as the case may be) of the Scheme.
"approved ITCIS"	means an index-tracking collective investment scheme, as defined in section 1(1) of Schedule 1 to the Regulation, approved by the MPFA for the purposes of section 6A of Schedule 1 to the Regulation.
"Approved Trustee"	means Bank of Communications Trustee Limited in its capacity as trustee of the Scheme.
"authorized financial institution"	has the same meaning as in the MPF Ordinance.
"bid spread"	means the fee charged by the Approved Trustee upon redemption of units of a constituent fund by a Member. Bid spread does not apply to the BCOM MPF Conservative Fund. Bid spread for a transfer of benefits, withdrawal of benefits in a lump sum, or the first four withdrawals of benefits by instalments in a year can only include necessary transaction costs incurred or reasonably likely to be incurred in selling or purchasing investments in order to give effect to the transfer or withdrawal and are payable to a party other than the Approved Trustee.
"Business Day"	means a day, other than (i) a Saturday, (ii) a public holiday, or (iii) a gale warning day or black rainstorm warning day as defined under section 71(2) of the Interpretation and General Clauses Ordinance (Cap. 1 of the Laws of Hong Kong) on which banks are open for normal banking business provided that where, as a result of a number 8 typhoon signal or higher or a black rainstorm warning or other similar event, the period during which banks in Hong Kong generally are open for normal banking business on any day is reduced, such day shall not be a Business Day.
"constituent fund"	means a separate pool of assets of the Scheme, which is invested and administered separately from assets of the Scheme.
"Contributions"	means: <ul style="list-style-type: none"> <li>(a) contributions to the Scheme made by an Employer, Member or the MPFA in accordance with the Governing Rules; and</li> <li>(b) any sums received from the trustees or other administrators of any other scheme under the MPF Ordinance or Occupational Retirement Schemes Ordinance.</li> </ul>
"Contribution Account"	has the same meaning as in the Regulation.
"contribution charge"	means a fee charged by the Approved Trustee against any contributions paid to the Scheme. This fee is charged as a percentage of Contributions and will be deducted from the Contributions. This charge does not apply to the BCOM MPF Conservative Fund.

<b>"DIS"</b>	means the MPF Default Investment Strategy.
<b>"eMPF Platform"</b>	means an electronic MPF system administered and operated by the Platform Company to provide scheme administration services to facilitate the Approved Trustee in performing its scheme administration functions, although the eMPF Platform and the Platform Company are not service providers of the Approved Trustee or assume the role of trustee or sponsor of the Scheme.
<b>"Employee"</b>	means an employee of the Employer and such other employee or class of employees as the Approved Trustee may from time to time at its discretion determine.
<b>"Employee Member"</b>	means an Employee who has applied to become a Member in such manner as the Approved Trustee may reasonably require.
<b>"Employer"</b>	means a person who is an employer from time to time participating in the Scheme.
<b>"Employment-Related MCs and VCs"</b>	means the Mandatory Contributions and Voluntary Contributions (if any) paid by a Member or (if that Member is an Employee Member) in respect of a Member, in respect of his employment or self-employment, to the Scheme.
<b>"feeder fund"</b>	means a fund the assets of which being invested in a single APIF/ approved ITCIS.
<b>"financial period"</b>	means: <ul style="list-style-type: none"> <li>(a) the first financial period which is the period beginning with the date on which the Scheme was registered with the MPFA and ending on a date determined by the Approved Trustee. The date so determined must be a date not more than 12 months from the date of registration of the Scheme or such later date as the Approved Trustee, with prior approval of the MPFA so determines; and</li> <li>(b) every subsequent financial period which is to be the period ending on each anniversary of the last date of the first financial period determined by the Approved Trustee.</li> </ul>
<b>"guarantee charge"</b>	refers to an amount that is deducted out of the assets of the BCOM Guaranteed (CF) Fund for the purpose of providing a guarantee. This fee is usually charged as a percentage of the NAV of the BCOM Guaranteed (CF) Fund.
<b>"Governing Rules" or "Rules"</b>	means the rules of the Scheme contained in the schedule of the Trust Deed and forming part of the Trust Deed as may be amended or supplemented from time to time.
<b>"Greater China"</b>	means the People's Republic of China (PRC), the Special Administrative Regions of Hong Kong and Macau and Taiwan.
<b>"Higher Risk Assets"</b>	has the meaning given to it in the MPF Ordinance, and generally means equities or similar investments.
<b>"Hong Kong"</b>	means the Hong Kong Special Administrative Region of the People's Republic of China.
<b>"Individual Relevant Employee"</b>	means a relevant employee or Self-employed Person as defined in the MPF Ordinance other than an Employee Member or Self-employed Member.
<b>"Individual Relevant Employee Member"</b>	means any Individual Relevant Employee who has joined the Scheme in such manner as the Approved Trustee may reasonably require.
<b>"Individual RE's VC"</b>	means in respect of an Individual Relevant Employee Member, any Voluntary Contributions the Individual Relevant Employee Member makes to the Scheme.

<b>"joining fee"</b>	means a one-off fee charged by the Approved Trustee and payable by the Employers and/or Members upon joining the Scheme.
<b>"Lower Risk Assets"</b>	means those assets not being Higher Risk Assets, including without limitation global bonds and money market instruments.
<b>"management fees"</b>	include fees paid to the Approved Trustee, the custodian, the Platform Company and investment manager (including fees based on fund performance, if any) and the Sponsor for providing their services to the relevant constituent fund(s). They are usually charged as a percentage of the NAV of the relevant constituent fund(s). In the case of each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund, management fees payable to the parties named above, or their delegates, can only (subject to certain exceptions in the MPF Ordinance) be charged as a percentage of the NAV of the fund. These management fees are also subject to a statutory daily limit equivalent to 0.75% p.a. of the NAV of the relevant constituent fund which applies across both the constituent fund and underlying funds.
<b>"Mandatory Contribution"</b>	has the same meaning as in the MPF Ordinance.
<b>"Member"</b>	means a person admitted to and continuing in membership of the Scheme in accordance with the Governing Rules including Employee Member, Individual Relevant Employee Member, Self-employed Member, Personal Account Member and TVC Account Member and includes any person participating in the Scheme in one or more of the above capacities.
<b>"Member Account"</b>	means the account or accounts maintained in the books of the Approved Trustee in respect of a Member to which are credited all Contributions held in respect of that Member including the Contribution Account, the Personal Account and the TVC account.
<b>"Member Choice Balance"</b>	means: <ul style="list-style-type: none"> <li>(a) any accrued benefits attributable to the Member under the Scheme which relate to the Member's own Mandatory Contributions that are attributable to the Member's current employment with an Employer; and</li> <li>(b) any accrued benefits attributable to the Member under the Scheme which relate to the Mandatory Contributions made by or in respect of the Member that are attributable to the Member's former employment or former self-employment.</li> </ul>
<b>"Member Fund Account"</b>	means an account of the Member kept by the Approved Trustee on his behalf in respect of each constituent fund.
<b>"MPF Ordinance"</b>	means the Mandatory Provident Fund Schemes Ordinance (Cap. 485).
<b>"MPFA"</b>	means the Mandatory Provident Fund Schemes Authority of Hong Kong.
<b>"NAV"</b>	means net asset value.
<b>"Non-Employment Related VCs"</b>	means the special voluntary contributions paid by a Member to the Scheme and which do not form part of the Employment-Related MCs and VCs.
<b>"Offer Price"</b>	means the NAV of a Unit upon subscription on any Valuation Date plus the offer spread.
<b>"offer spread"</b>	means the fee charged by the Approved Trustee upon subscription of units of a constituent fund by a Member. Offer spread does not apply to the BCOM MPF Conservative Fund. Offer spread for a transfer of benefits can only include necessary transaction costs incurred or reasonably likely to be incurred in selling or purchasing

	investments in order to give effect to the transfer and are payable to a party other than the Approved Trustee.
<b>"Personal Account"</b>	has the same meaning as defined in section 2 of the Regulation.
<b>"Personal Account holder"</b>	means a person with a Personal Account held with another registered scheme.
<b>"Personal Account Member"</b>	means a Member with a Personal Account held in the Scheme.
<b>"Platform Company"</b>	means eMPF Platform Company Limited.
<b>"QFI"</b>	qualified foreign investor(s) approved by the China Securities Regulatory Commission to invest in mainland China securities and futures markets.
<b>"Redemption Price"</b>	means the NAV of a Unit upon redemption on any Valuation Date less the bid spread.
<b>"Reference Portfolio"</b>	means, in respect of each of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund, the MPF industry developed reference portfolio adopted for the purpose of DIS to provide a common reference point for the performance and asset allocation of the BCOM Core Accumulation Fund and the BCOM Age 65 Plus Fund (as the case may be).
<b>"registered scheme"</b>	has the same meaning as in the MPF Ordinance.
<b>"Regulation"</b>	means the Mandatory Provident Fund Schemes (General) Regulation (Cap. 485A) and any amendments made thereto from time to time.
<b>"Relevant Circumstances"</b>	means the following events: <ul style="list-style-type: none"> <li>(a) the Approved Trustee having reason to know that information and documents provided to the Approved Trustee are incorrect or incomplete;</li> <li>(b) failure of applicants to provide information and documents as required by the Approved Trustee to ensure compliance with applicable laws and regulations relating to anti-money laundering or tax reporting; and/or</li> <li>(c) other circumstances which the Approved Trustee may consider appropriate.</li> </ul>
<b>"Relevant Recipients"</b>	means: <ul style="list-style-type: none"> <li>(a) the eMPF Platform, where the new registered scheme has been onboarded the eMPF Platform by the time of the issuance of the instruction as referred to in sub-section 4 "Transfers" in the section "VI. ADMINISTRATIVE PROCEDURES"; OR</li> <li>(b) the transferee trustee of the new registered scheme, where the new registered scheme does not meet the requirement in (a) above.</li> </ul>
<b>"relevant income"</b>	has the same meaning as defined in section 2 of the MPF Ordinance.
<b>"retirement age"</b>	has the same meaning as in the MPF Ordinance.
<b>"RMB"</b>	means renminbi, the currency of the People's Republic of China.
<b>"Scheme"</b>	means the BCOM Joyful Retirement MPF Scheme.
<b>"Self-employed Person"</b>	means a "self-employed person" as defined in the MPF Ordinance.
<b>"Self-employed Member"</b>	means any Self-employed Person who has joined the Scheme in such manner as the Approved Trustee may reasonably require.
<b>"SFC"</b>	means the Securities and Futures Commission of Hong Kong.
<b>"Special Contribution"</b>	means a Contribution paid by the MPFA to the Scheme in accordance with the MPF Ordinance.



<b>"Specific Investment Instruction"</b>	<p>means:</p> <ul style="list-style-type: none"> <li>(a) an instruction for investment allocations meeting the following requirements: <ul style="list-style-type: none"> <li>(A) the minimum investment allocation in any constituent fund selected must be an integer and should not be less than 10%; and</li> <li>(B) the total (or in the case of any switching instruction, the switch-in total) must be 100%; or</li> </ul> </li> <li>(b) any confirmation (whether through hard copy or online submission of the relevant administration forms) by a Member with regard to any investment arrangements of the existing accrued benefits and/or future contributions and accrued benefits transferred from another registered scheme.</li> </ul> <p>A Specific Investment Instruction applies to all types of Contributions and accrued benefits attributable to any type of Contributions, paid by or in respect of the Member under the Scheme.</p> <p>Any investment mandate, change of investment mandate or switching instruction must meet the requirements for a "Specific Investment Instruction". For the purpose of this MPF Scheme Brochure, each reference to "Specific Investment Instruction" means an investment mandate, change of investment mandate or switching instruction meeting the requirements for a "Specific Investment Instruction".</p>
<b>"substantial financial institution"</b>	has the same meaning as in the Regulation.
<b>"Trust Deed"</b>	means the trust deed dated 26 January 2000 (as amended) governing the Scheme.
<b>"TVC"</b>	means the tax deductible voluntary contributions as defined in section 2(1) of the MPF Ordinance.
<b>"TVC account"</b>	means an account opened under section 11A(1) of the MPF Ordinance.
<b>"TVC Account Member"</b>	means a Member with a TVC account held in the Scheme.
<b>"TVC Benefits"</b>	means benefits accrued from TVC which comprise the value of a Member's TVC account as determined in accordance with the Trust Deed.
<b>"Unit"</b>	means one equal undivided part or share of and in the unitized constituent fund including as the context may require, a fraction of a Unit.
<b>"USD" or "US dollars"</b>	means the currency of the United States of America.
<b>"Valuation Date"</b>	in respect of each constituent fund shall be every Business Day and may be subject to change from time to time by the Approved Trustee by giving one month notice in writing to Employers and Members (or such shorter or longer notice period as the MPFA may require).
<b>"Voluntary Contribution"</b>	means a Contribution paid to the Scheme in accordance with Rule 6A of the Governing Rules and shall include any Individual RE's VC.
<b>"withdrawal charge"</b>	means a fee charged by the Approved Trustee upon withdrawal of accrued benefits from the Scheme. This fee is usually charged as a percentage of the withdrawal amount and will be deducted from the withdrawal amount. This charge does not apply to the BCOM MPF Conservative Fund. A withdrawal charge for a transfer of benefits, withdrawal of benefits in a lump sum, or the first four withdrawals of benefits in instalments in a year can only include necessary transaction costs incurred or reasonably likely to be incurred in selling or purchasing investments in order to give effect to the transfer or withdrawal and are payable to a party other than the Approved Trustee.



## APPENDIX 1 – BCOM GUARANTEED (CF) FUND

### Example I: Crediting the Guaranteed Rate of Return to Members' Notional Guaranteed Accounts

General Assumption of the notional Guaranteed Account of a member:

1. Opening Guaranteed Account Balance brought forward to the first day of Financial Period 1: HKD10,000.00
2. Interim Guaranteed Rate of Return ("IGR"): 1% p.a.
3. Each contribution period is a calendar month for which contributions in cleared funds are invested in the BCOM Guaranteed (CF) Fund.
4. No partial withdrawal nor switching processed during the financial period.
5. "Time Factor" in the Examples means the portion of a financial period for which the guaranteed return at the applicable Guaranteed Rate of Return ("GR") or IGR is calculated and accrued.

\*Currently a financial period of the Scheme is the same as a calendar year.

#### Financial Period 1

Particular assumption:

GR declared on the Accounting Date of Financial Period 1 is 3% p.a.

#### Monthly contributions for the Financial Period 1

Contribution Period	Contribution Dealing Date	Employer Contribution	Employee Contribution	No. of Days for which GR applies
1 - 31 Dec	1 January	HKD1,000.00	HKD1,000.00	365
1 - 31 Jan	1 February	HKD1,000.00	HKD1,000.00	334
1 - 28 Feb	1 March	HKD1,000.00	HKD1,000.00	306
1 - 31 Mar	1 April	HKD1,000.00	HKD1,000.00	275
1 - 30 Apr	1 May	HKD1,000.00	HKD1,000.00	245
1 - 31 May	1 June	HKD1,000.00	HKD1,000.00	214
1 - 30 Jun	1 July	HKD1,000.00	HKD1,000.00	184
1 - 31 Jul	1 August	HKD1,000.00	HKD1,000.00	153
1 - 31 Aug	1 September	HKD1,000.00	HKD1,000.00	122
1 - 30 Sep	1 October	HKD1,000.00	HKD1,000.00	92
1 - 31 Oct	1 November	HKD1,000.00	HKD1,000.00	61
1 - 30 Nov	1 December	HKD1,000.00	HKD1,000.00	31

Credit GR of 3% p.a. to the Guaranteed Account on the Accounting Date

New Guaranteed Account Balance at the end of Financial Period 1	=	Opening Guaranteed Account Balance x [1+GR] + ∑ {Monthly Contribution × [1+(GR×Time Factor)] }
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$$\begin{aligned}
 & \text{HKD10,000.00} \times [1 + 3\%] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 365/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 334/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 306/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 275/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 245/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 214/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 184/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 153/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 122/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 92/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 61/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 31/365)] \\
 & = \text{HKD34,691.56}
 \end{aligned}$$

i.e. New Guaranteed Account Balance at the end of the Financial Period 1

Financial Period 2

Particular assumption:

1. Guarantor announces in advance the GR is 2% p.a. with effect from 1 April of Financial Period 2.
2. Guarantor announces in advance the GR is 4% p.a. with effect from 1 September of Financial Period 2.
3. Guarantor, in declaring the GR on the Accounting Date of Financial Period 2, endorses the GRs announced in that financial period for the respective applicable effective period i.e. 3% p.a. for 1 Jan to 31 March (No. of days for which GR applies = 90 days), 2% p.a. for 1 April to 31 August (No. of days for which GR applies = 153 days) and 4% p.a. for 1 September to 31 December (No. of days for which GR applies = 122 days).

## Monthly contributions for the Financial Period 2

Contribution Period	Contribution Dealing Date	Employer Contribution	Employee Contribution	No. of Days for which GR of 3% applies	No. of Days for which GR of 2% applies	No. of Days for which GR of 4% applies
1 - 31 Dec	1 January	HKD1,000.00	HKD1,000.00	90	153	122
1 - 31 Jan	1 February	HKD1,000.00	HKD1,000.00	59	153	122
1 - 28 Feb	1 March	HKD1,000.00	HKD1,000.00	31	153	122
1 - 31 Mar	1 April	HKD1,000.00	HKD1,000.00	0	153	122
1 - 30 Apr	1 May	HKD1,000.00	HKD1,000.00	0	123	122
1 - 31 May	1 June	HKD1,000.00	HKD1,000.00	0	92	122
1 - 30 Jun	1 July	HKD1,000.00	HKD1,000.00	0	62	122
1 - 31 Jul	1 August	HKD1,000.00	HKD1,000.00	0	31	122
1 - 31 Aug	1 September	HKD1,000.00	HKD1,000.00	0	0	122
1 - 30 Sep	1 October	HKD1,000.00	HKD1,000.00	0	0	92
1 - 31 Oct	1 November	HKD1,000.00	HKD1,000.00	0	0	61
1 - 30 Nov	1 December	HKD1,000.00	HKD1,000.00	0	0	31

Credit GRs of 3% p.a., 2% p.a. and 4% p.a. to the Guaranteed Account on the Accounting Date on a calendar-day weighted average basis.

New Guaranteed Account Balance at the end of the Financial Period 2	=	Guaranteed Account Balance at the end of Financial Period 1 x [1 + (3% x 90/365)] x [1 + (2% x 153/365)] x [1 + (4% x 122/365)] + Σ{Monthly Contribution x [1 + (3% x Time Factor)] x [1 + (2% x Time Factor)] x [1 + (4% x Time Factor)]}
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$$\begin{aligned}
 & \text{HKD34,691.56} \times [1 + (3\% \times 90/365)] \times [1 + (2\% \times 153/365)] \times [1 + (4\% \times 122/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 90/365)] \times [1 + (2\% \times 153/365)] \times [1 + (4\% \times 122/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 59/365)] \times [1 + (2\% \times 153/365)] \times [1 + (4\% \times 122/365)] \\
 & + \text{HKD2,000.00} \times [1 + (3\% \times 31/365)] \times [1 + (2\% \times 153/365)] \times [1 + (4\% \times 122/365)] \\
 & + \text{HKD2,000.00} \times [1 + (2\% \times 153/365)] \times [1 + (4\% \times 122/365)] \\
 & + \text{HKD2,000.00} \times [1 + (2\% \times 123/365)] \times [1 + (4\% \times 122/365)] \\
 & + \text{HKD2,000.00} \times [1 + (2\% \times 92/365)] \times [1 + (4\% \times 122/365)] \\
 & + \text{HKD2,000.00} \times [1 + (2\% \times 62/365)] \times [1 + (4\% \times 122/365)] \\
 & + \text{HKD2,000.00} \times [1 + (2\% \times 31/365)] \times [1 + (4\% \times 122/365)] \\
 & + \text{HKD2,000.00} \times [1 + (4\% \times 122/365)] \\
 & + \text{HKD2,000.00} \times [1 + (4\% \times 92/365)] \\
 & + \text{HKD2,000.00} \times [1 + (4\% \times 61/365)] \\
 & + \text{HKD2,000.00} \times [1 + (4\% \times 31/365)] \\
 & = \text{HKD60,125.74}
 \end{aligned}$$

i.e. New Guaranteed Account Balance at the end of the Financial Period 2

### Financial Period 3

Particular assumption:

Withdrawal processed on 30 April of Financial Period 3 (contribution for April is not yet received by 30 April and therefore would not be included.)

(No. of days for which IGR applies = 120 days)

Monthly contributions for the Financial Period 3

Contribution Period	Contribution Dealing Date	Employer Contribution	Employee Contribution	No. of Days for which IGR applies
1 - 31 Dec	1 January	HKD1,000.00	HKD1,000.00	120
1 - 31 Jan	1 February	HKD1,000.00	HKD1,000.00	89
1 - 28 Feb	1 March	HKD1,000.00	HKD1,000.00	61
1 - 31 Mar	1 April	HKD1,000.00	HKD1,000.00	30

Credit IGR of 1% p.a. to the Guaranteed Account for the Financial Period 3 up to the date of withdrawal.

Guaranteed Account Balance upon withdrawal	=	Guaranteed Account Balance at the end of Financial Period 2 $\times [ 1 + ( \text{IGR} \times 120 / 365 ) ] + \sum \{ \text{Monthly Contribution} \times [ 1 + ( \text{IGR} \times \text{Time Factor} ) ] \}$
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$$\begin{aligned}
 & \text{HKD60,125.74} \times [ 1 + ( 1\% \times 120/365 ) ] \\
 & + \text{HKD2,000.00} \times [ 1 + ( 1\% \times 120/365 ) ] \\
 \text{i.e. Guaranteed Account Balance upon withdrawal} & = + \text{HKD2,000.00} \times [ 1 + ( 1\% \times 89/365 ) ] \\
 & + \text{HKD2,000.00} \times [ 1 + ( 1\% \times 61/365 ) ] \\
 & + \text{HKD2,000.00} \times [ 1 + ( 1\% \times 30/365 ) ] \\
 & = \text{HKD68,339.85}
 \end{aligned}$$

Note: Same calculation of withdrawal benefits applies whether there is advance announcement of GR in the financial period or not.

### Example II: Adjustment of Guaranteed Account as a result of Partial Withdrawal

In case partial withdrawal of accrued benefits has to be made from a Member's account which involves redemption of his/her units in the BCOM Guaranteed (CF) Fund such as (without limitation) setting off the Employer's long service payment or severance payment liability, switching or withdrawal of the Member's accrued benefits attributable to his voluntary contributions, accrued benefits payable to a Member on the grounds of terminal illness, withdrawal of accrued benefits by installment that is permitted by law, the balance of the Member's Guaranteed Account will be adjusted accordingly. How the balance would be adjusted depends on whether the relevant Member Fund Account in respect of a Member has been maintained continuously for 60 months or more and whether the balance of his/her Guaranteed Account is greater than the total value of his/her units in the BCOM Guaranteed (CF) Fund as at the date of partial withdrawal. For details, please refer to the following examples which are for indication purpose only:

General Assumption of MPF account status of a Member:	
1. No. of Unit	: 15,000
2. Unit Price	: HKD10.00
3. Actual Balance	: HKD150,000.00 (HKD10.00 x 15,000)
4. Partial Withdrawal ("PW")	: HKD30,000.00

### Scenario 1A

Particular assumption:

1. Member Fund Account has been maintained < 60 months
2. Guaranteed Account Balance = HKD180,000.00 (i.e. > Actual Balance)

Deduct PW of HKD30,000.00 from the **Actual Balance**

Actual Balance after such deduction will be HKD120,000.00.

Units remained = 12,000 units (15,000 - HKD30,000.00 ÷ HKD10.00)

$$\text{New Guaranteed Account Balance} = \text{Guaranteed Account Balance} \times \left( 1 - \frac{\text{PW}}{\text{Actual Balance}} \right)$$

$$\begin{aligned} \text{i.e. New Guaranteed Account Balance} &= \text{HKD180,000.00} \times \left( 1 - \frac{\text{HKD30,000.00}}{\text{HKD150,000.00}} \right) \\ &= \text{HKD144,000.00} \end{aligned}$$

### Scenario 1B

Particular assumption:

1. Member Fund Account has been maintained < 60 months
2. Guaranteed Account Balance = HKD120,000.00 (i.e. < Actual Balance)

Deduct PW of HKD30,000.00 from the **Actual Balance**

Actual Balance after such deduction will be HKD120,000.00.

Units remained = 12,000 units (15,000 - HKD30,000.00 ÷ HKD10.00)

$$\text{New Guaranteed Account Balance} = \text{Guaranteed Account Balance} \times \left( 1 - \frac{\text{PW}}{\text{Actual Balance}} \right)$$

$$\begin{aligned} \text{i.e. New Guaranteed Account Balance} &= \text{HK\$120,000.00} \times \left( 1 - \frac{\text{HKD30,000.00}}{\text{HKD150,000.00}} \right) \\ &= \text{HKD96,000.00} \end{aligned}$$

### Scenario 2A

Particular assumption:

1. Member Fund Account has been maintained ≥ 60 months
2. Guaranteed Account Balance = HKD180,000.00 (i.e. > Actual Balance)

Deduct PW of HKD30,000.00 from the **Guaranteed Account Balance**.

Guaranteed Account Balance after such deduction will be HKD150,000.00.

Units remained = 12,500 units [15,000 x (1 - HKD30,000.00 ÷ HKD180,000.00)]

(i.e. number of redeemed Units = 2,500 units)

$$\text{New Guaranteed Account Balance} = \text{Guaranteed Account Balance} - \text{PW}$$

$$\begin{aligned} \text{i.e. New Guaranteed Account Balance} &= \text{HKD180,000.00} - \text{HKD30,000.00} \\ &= \text{HKD150,000.00} \end{aligned}$$

In this scenario, the number of redeemed Units is 2,500 units, i.e. there is a shortfall between the amount of partial withdrawal and the proceeds of redemption of units in the sum of HKD5,000.00 ( HKD30,000.00 – HKD10.00 x 2,500 units ). Such shortfall will be paid by the Guarantor of the BCOM Guaranteed (CF) Fund.

### Scenario 2B

Particular assumption:

1. Member Fund Account has been maintained  $\geq 60$  months
2. Guaranteed Account Balance = HKD120,000.00 (i.e. < Actual Balance)

Deduct PW of HKD30,000.00 from the **Actual Balance**.

Actual Balance after such deduction will be HKD120,000.00.

Units remained = 12,000 units (15,000 – HKD30,000.00 ÷ HKD10.00)

$$\text{New Guaranteed Account Balance} = \text{Guaranteed Account Balance} \times \left( 1 - \frac{\text{PW}}{\text{Actual Balance}} \right)$$

$$\begin{aligned} \text{i.e. New Guaranteed Account Balance} &= \text{HKD120,000.00} \times \left( 1 - \frac{\text{HKD30,000.00}}{\text{HKD150,000.00}} \right) \\ &= \text{HKD96,000.00} \end{aligned}$$

General Assumption of MPF account status of a Member:

- |                              |                                     |
|------------------------------|-------------------------------------|
| 1. No. of Unit               | : 15,000                            |
| 2. Unit Price                | : HKD10.00                          |
| 3. Actual Balance            | : HKD150,000.00 (HKD10.00 x 15,000) |
| 4. Partial Withdrawal ("PW") | : 20% of the Fund Balance           |

### Scenario 3A

Particular assumption:

1. Member Fund Account has been maintained < 60 months
2. Guaranteed Account Balance = HKD180,000.00 (i.e. > Actual Balance)

Deduct PW of 20% of the Fund Balance from the **Actual Balance**, i.e. HKD30,000.00 ( HKD10.00 x 15,000 x 20% )

Actual Balance after such deduction will be HKD120,000.00.

Units remained = 12,000 units ( 15,000 - 15,000 x 20% )

$$\text{New Guaranteed Account Balance} = \text{Guaranteed Account Balance} \times ( 1 - 20\% )$$

$$\begin{aligned} \text{i.e. New Guaranteed Account Balance} &= \text{HKD180,000.00} \times ( 1 - 20\% ) \\ &= \text{HKD144,000.00} \end{aligned}$$

### Scenario 3B

Particular assumption:

1. Member Fund Account has been maintained < 60 months
2. Guaranteed Account Balance = HKD120,000.00 (i.e. < Actual Balance)

Deduct PW of 20% of the Fund Balance from the **Actual Balance**, i.e. HKD30,000.00 ( HKD10.00 x 15,000 x 20% )

Actual Balance after such deduction will be HKD120,000.00.

Units remained = 12,000 units ( 15,000 - 15,000 x 20% )

$$\text{New Guaranteed Account Balance} = \text{Guaranteed Account Balance} \times ( 1 - 20\% )$$

$$\begin{aligned} \text{i.e. New Guaranteed Account Balance} &= \text{HKD120,000.00} \times ( 1 - 20\% ) \\ &= \text{HKD96,000.00} \end{aligned}$$

#### Scenario 4A

Particular assumption:

1. Member Fund Account has been maintained  $\geq 60$  months
2. Guaranteed Account Balance = HKD180,000.00 (i.e.  $>$  Actual Balance)

Deduct PW of 20% of the Fund Balance from the **Guaranteed Account Balance**, i.e. HKD36,000.00 (HKD180,000.00  $\times$  20%)

Guaranteed Account Balance after such deduction will be HKD144,000.00.

Units remained = 12,000 units [ 15,000  $\times$  (1 – 20%) ]

(i.e. number of redeemed Units = 3,000 units)

$\text{New Guaranteed Account Balance} = \text{Guaranteed Account Balance} - \text{PW}$
---

$$\begin{aligned} \text{i.e. New Guaranteed Account Balance} &= \text{HKD180,000.00} - \text{HKD36,000.00} \\ &= \text{HKD144,000.00} \end{aligned}$$

In this scenario, the number of redeemed Unit is 3,000 units, i.e. there is a shortfall between the amount of partial withdrawal and the proceeds of redemption of units in the sum of HKD6,000.00 ( HKD36,000.00 – HKD10.00  $\times$  3,000 units ). Such shortfall will be paid by the Guarantor of the BCOM Guaranteed (CF) Fund.

#### Scenario 4B

Particular assumption:

1. Member Fund Account has been maintained  $\geq 60$  months
  2. Guaranteed Account Balance = HKD120,000.00 (i.e.  $<$  Actual Balance)
- Deduct PW of 20% of the Fund Balance from the **Actual Balance**, i.e. HKD30,000.00 ( HK10.00  $\times$  15,000  $\times$  20% )
- Actual Balance after such deduction will be HKD120,000.00.
- Units remained = 12,000 units ( 15,000 - 15,000  $\times$  20% )

$\text{New Guaranteed Account Balance} = \text{Guaranteed Account Balance} \times (1 - 20\%)$
---

$$\begin{aligned} \text{i.e. New Guaranteed Account Balance} &= \text{HKD120,000.00} \times (1 - 20\%) \\ &= \text{HKD96,000.00} \end{aligned}$$

#### Warning Statement

Where participation to the BCOM Guaranteed (CF) Fund is less than 60 months, the withdrawal values are fully exposed to fluctuations in the value of the BCOM Guaranteed (CF) Fund's assets.

Due to the Guaranteed nature of the BCOM Guaranteed (CF) Fund, there may be a dilution of performance.

The Guarantor of the BCOM Guaranteed (CF) Fund is Bank of Communications Co., Ltd. Hong Kong Branch. Your investments are therefore subject to the credit risk of the Guarantor.

**The Approved Trustee agrees with the Guarantor that the liability of the Guarantor shall be limited to 25% of its paid up capital and reserves from time to time as specified under the Banking Ordinance.**

**The Approved Trustee will not deduct or otherwise set aside from any investment return of assets of the BCOM Guaranteed (CF) Fund for the purpose of setting up a reserve.**



## APPENDIX 2 – INFORMATION ABOUT THE INDEX

The universe of the HSI ESG Enhanced Index (the "**Index**") comprises the constituents of the HSI, with exclusion policy applied. The constituents of the HSI must be securities of Greater China companies that are listed on the Main Board of the SEHK. Greater China companies refer to (i) companies incorporated in Hong Kong; (ii) mainland China companies (i.e. H-shares, Red-chips and P-chips companies); or (iii) companies with history, headquarters, management and/or a principal place of business in Hong Kong, Macau or mainland China. Foreign companies, stapled securities and biotech companies with stock names that end with marker "B" are excluded.

The exclusion policy of the Index will be based on ESG screenings applied from three dimensions:

- (i) ESG risk ratings screening: ESG risk ratings from Sustainalytics ("**ESG Risk Ratings**") measure the degree to which a company's economic value (enterprise value) is at risk from financially material ESG factors. The ESG Risk Ratings build on a two-dimensional approach (starting with the "exposure" dimension reflecting the extent to which a company is exposed to material ESG risks, followed by the "management" dimension assessing how well the company manages its exposure to those risks) which are applied across the three building blocks (namely corporate governance, material ESG issues and idiosyncratic issues (being the occurrence of controversial/unexpected event)) upon which the overall ESG Risk Rating for a company is determined. The final rating outcome has been designed as a measure of unmanaged risk, in which the two dimensions of the ESG Risk Ratings, exposure and management are considered. Lower ESG Risk Ratings represent less unmanaged risk. 10% of the constituents in the HSI with the highest ESG risk according to the ESG Risk Ratings will be excluded from the Index.
- (ii) United Nations Global Compact ("**UNGC**") principle screening: UNGC compliance ratings from three data providers, (the "**UNGC Data Providers**") including Sustainalytics, ISS ESG and Arabesque S-Ray® are used. For each constituent in the HSI, it will be excluded from the Index if it meets the UNGC Data Providers' non-compliance criteria for majority (i.e. >50%) of the UNGC Data Providers that cover the constituent.
- (iii) Controversial product involvement screening: Based on the controversial product involvement data from Sustainalytics, a constituent in HSI will be excluded from the Index if it reaches any of the following thresholds of involvement:
  - ≥5% of revenue for each of the following types of product involvement screening area: thermal coal extraction, thermal coal power generation, tobacco products production, tobacco products retail.
  - any involvement for the following types of product involvement screening area: controversial weapon (tailor-made and essential), controversial weapon (non-tailor-made and non-essential)

The Index adopts a weighting methodology in which the remaining constituents of the HSI after the three screenings above are applied will be adjusted by their respective tilt factors that are determined based on the ESG Risk Ratings. Weights of constituents with lower (higher) ESG Risk Ratings are tilted to be given higher (lower) weights, subject to an 8% cap on individual constituent weight for each Index constituent.

Information about the Index including the information on the respective weightings of stocks and the respective weightings of the top 10 largest constituent stocks of the Index can be obtained from [www.hsi.com.hk](http://www.hsi.com.hk).

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